

How to Participate Remotely



2022 Session Committees

In addition to testifying in person, the Committee Chair may permit a person to appear electronically either by audio or video through the use of Microsoft Teams. People wishing to testify may also submit reference materials or written testimony electronically for viewing by committee members. People wishing to just listen to the live meeting may click the [▼](#) or visit SD.net.

Remote Testimony

If you wish to testify before the committee remotely, please submit your request to the Committee Chair at least 24 hours before the start of the committee meeting at which you would like to speak. (JR 7-28)

To submit request to the Committee Chair, send an email to the committee email address provided on the committee detail webpage. Include the following information:

- a. **Name:** Your first and last name
- b. **City of Residence:** Your city of residence
- c. **Representing:** For those testifying as a registered lobbyist, please indicate you are a registered lobbyist and include the organization you represent. For all other persons wishing to testify, please state that you are representing "self".
- d. **Bill Number:** Bill number you wish to address
- e. **Proponent or Opponent:** Whether you are a proponent (for) or opponent (against) the bill
- f. **Meeting Date:** Date of the meeting during which your bill will be heard

Proposed handouts and reference materials may be attached to the email as Word documents or PDF's.

Due to time restrictions, the committee may not be able to take your verbal testimony. You are welcome to submit written testimony that will be shared with the committee.

Testifiers who are approved by the Committee Chair to join the meeting remotely will receive a Microsoft Teams invitation to the committee meeting. During the meeting, the Committee Chair will call on you by name at the appropriate time to offer your comments. (See [Microsoft Teams for Committee Testifiers](#))

Written Testimony

Written testimony is welcome. You may provide written testimony by submitting a request to the Committee Chair prior to the start of the meeting for which the bill is scheduled.

To submit request to the Committee Chair, send an email to the committee email address provided on the committee detail webpage. Include the following information:

- a. **Name:** Your first and last name
- b. **City of Residence:** Your city of residence
- c. **Representing:** For those testifying as a registered lobbyist, please indicate you are a registered lobbyist and include the organization you represent. For all other persons wishing to testify, please state that you are representing "self".
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Committee Emails

Committee email address can be found on the committee's webpage.

1. Navigate to SDLegislature.gov
2. Navigate to the 2022 Chamber/Committee
3. Click desired committee from list on the left
4. The committee email will appear just below the committee's name

