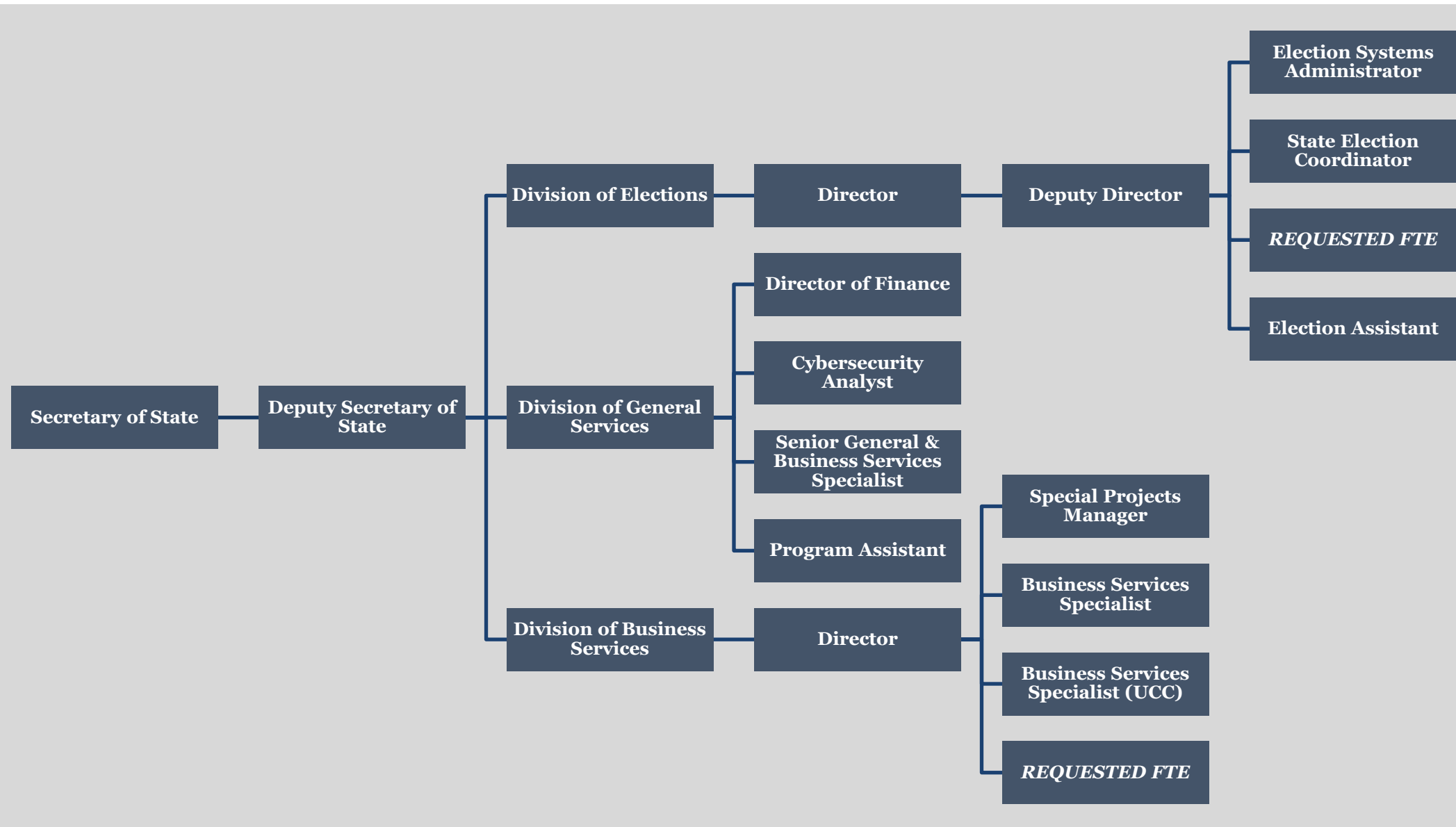




# OFFICE OF THE SECRETARY OF STATE

*Monae L. Johnson*

**Joint Committee on  
Appropriations  
FEBRUARY 3, 2025**





# GENERAL SERVICES MISSION STATEMENT

*The mission of the  
South Dakota  
Secretary of State's  
General Services  
Division is to provide  
professional customer  
service, timely responses,  
and accuracy of  
information filed.*

# DIVISION OF GENERAL SERVICES STAFF

**Kayla Boxley**

Senior General &  
Business Services  
Specialist

**Orlyn Torfason**

Director of Finance

**Jamie Roeder**

Cybersecurity Analyst

**Jeannell Scott**

Program Assistant

# DIVISION OF GENERAL SERVICES

- Constituent Services
  - Phone Calls
  - Emails
  - Letter Responses
  - Drop-In Visits
- Public Records Requests
- Notary Public Commissions
- Concealed Carry Pistol Permits & Reciprocity
- Lobbyist Registration & Expense Reports
- Apostilles & Authentications
- Executive Filings
  - General Appointments
  - Oaths of Office
  - Executive Orders
  - Proclamations
  - Pardons
  - Extraditions
- Bond Information Statements
- Newspaper Ownership & Circulation
- Personality's Right of Publicity
- Athlete Agent Registration
- Keeper of the State Seal
- Drafts, Edits, and Publishes the Legislative Manual (Blue Book) Each Odd-Numbered Year
- Filing of Legislative Session Documents
- Raffle Requests
- State Board of Finance
- Gaming Compacts
- Post-Secondary Education Certification

# SECRETARY OF STATE'S MEMBERSHIPS

## **National Association of Secretaries of State (NASS)**

- NASS serves as a medium for the exchange of information between states and fosters cooperation in the development of public policy. Key initiatives of NASS are in the areas of elections and voting, state business services, cybersecurity, and archives/records management.

## **National Association of State Election Directors (NASED)**

- NASED facilitates information sharing across the states and territories. They assist the federal government in sharing information with state and territorial election officials and understand the complexities of election administration. They serve as an exchange of best practices and ideas regarding elections.

## **International Association of Commercial Administrators (IACA)**

- IACA is a professional association for government administrators of business organization and secured transaction record systems at the local, state, and national level in any jurisdiction which has or anticipates development of such systems.

# GENERAL FUND

## REVENUE

- Annual Report Filing Fee
- Apostilles and Authentications
- Photocopies
- Domestic Corporations
- Election Services Fee
- Foreign Corporations
- Lobbyist Registrations
- Notary Public
- Paper Filing Fees
- Trademark Registrations
- Uniform Commercial Code (UCC)
- Post-Secondary Education

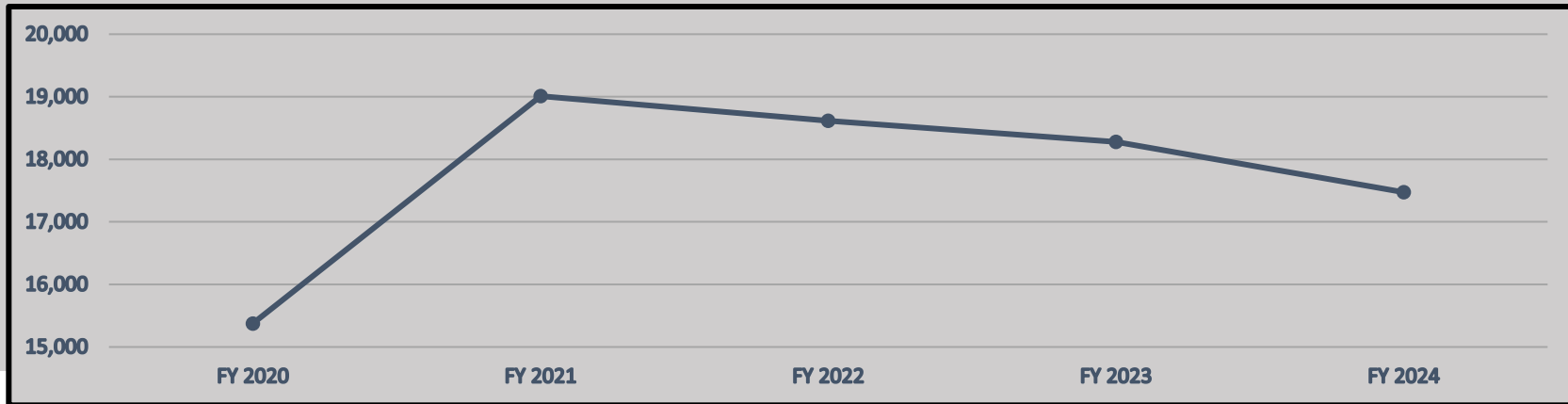
## EXPENSES

- Expenses Related to Campaign Finance Maintenance
- Expenses Associated with Concealed Carry Pistol Permits
- General Office Expenses: Telephone, BIT, Mail, Elections Publications, Office Space, and Office Supplies
- Elections Division Staff Salaries
- Post-Election Audit Expenses
- NASS, NASED, and IACA Registration and Travel Fees



# ADMINISTRATIVE FILINGS

Filing Type	FY 2020		FY 2021		FY 2022		FY 2023		FY 2024	
<b>Notary Commissions</b>	<b>2,990</b>	--	<b>3,189</b>	<b>6.66%</b>	<b>3,629</b>	<b>13.80%</b>	<b>3,191</b>	<b>-12.07%</b>	<b>3,121</b>	<b>-2.19%</b>
<i>New Applicants</i>	1,772	--	2,015	13.71%	2,238	11.07%	2,058	-8.04%	1,985	-3.55%
<i>Renewals</i>	1,218	--	1,174	-3.61%	1,391	18.48%	1,133	-18.55%	1,136	0.26%
<b>Concealed Carry Permits</b>	<b>8,683</b>	--	<b>11,931</b>	<b>37.41%</b>	<b>11,096</b>	<b>-7.00%</b>	<b>10,972</b>	<b>-1.12%</b>	<b>10,479</b>	<b>-4.49%</b>
<i>Regular</i>	6,946	--	9,003	29.61%	8,299	-7.82%	7,995	-3.66%	8,061	0.83%
<i>Gold</i>	118	--	130	10.17%	152	16.92%	163	7.24%	103	-36.81%
<i>Enhanced</i>	1,619	--	2,798	72.82%	2,645	-5.47%	2,814	6.39%	2,315	-17.73%
<b>Lobbyist Registrations</b>	<b>1,068</b>	--	<b>1,083</b>	<b>1.40%</b>	<b>1,125</b>	<b>3.88%</b>	<b>1,127</b>	<b>0.18%</b>	<b>1,146</b>	<b>1.69%</b>
<i>Public</i>	404	--	422	4.46%	378	-10.43%	392	3.70%	390	-0.51%
<i>Private</i>	664	--	661	-0.45%	747	13.01%	735	-1.61%	756	2.86%
<b>Apostille/Authentication Requests</b>	<b>1,328</b>	--	<b>1,496</b>	<b>12.65%</b>	<b>1,500</b>	<b>0.27%</b>	<b>1,587</b>	<b>5.80%</b>	<b>1,666</b>	<b>4.98%</b>
<i>Apostilles</i>	1,165	--	1,302	11.76%	1,243	-4.53%	1,396	12.31%	1,530	9.60%
<i>Authentications</i>	163	--	194	19.02%	257	32.47%	191	-25.68%	136	-28.80%
<b>Executive Filings</b>	<b>1,307</b>	--	<b>1,311</b>	<b>0.31%</b>	<b>1,264</b>	<b>-3.59%</b>	<b>1,400</b>	<b>10.76%</b>	<b>1,061</b>	<b>-24.21%</b>
<i>General Appointments</i>	394	--	413	4.82%	362	-12.35%	491	35.64%	402	-18.13%
<i>Oaths of Office</i>	467	--	472	1.07%	416	-11.86%	453	8.89%	190	-58.06%
<i>Executive Orders</i>	35	--	17	-51.43%	10	-41.18%	14	40.00%	7	-50.00%
<i>Proclamations</i>	316	--	292	-7.59%	341	16.78%	328	-3.81%	288	-12.20%
<i>Pardons</i>	48	--	68	41.67%	43	-36.76%	35	-18.60%	80	128.57%
<i>Extraditions</i>	47	--	49	4.26%	92	87.76%	79	-14.13%	94	18.99%
	<b>15,376</b>	--	<b>19,010</b>	<b>23.63%</b>	<b>18,614</b>	<b>-2.08%</b>	<b>18,277</b>	<b>-1.81%</b>	<b>17,473</b>	<b>-4.40%</b>





# BUSINESS SERVICES MISSION STATEMENT

*The mission of the  
South Dakota  
Secretary of State's  
Business Services  
Division is to provide  
an efficient,  
professional, and  
customer-oriented  
filing experience.*



# DIVISION OF BUSINESS SERVICES STAFF

**Tom Deadrick**  
Director

**Samara Erickson**  
Special Projects Manager

**Gabby Hedrick**  
Business Services  
Specialist

**Marty Johnson**  
Business Services  
Specialist (UCC)

***Requested FTE***  
Business Services  
Assistant

# DIVISION OF BUSINESS SERVICES

- Constituent Services
  - Phone Calls
  - Emails
  - Letter Responses
  - Drop-In Visits
- Public Records Requests
- Corporate Filings
  - Limited Liability Companies
    - Series LLCs
  - Business Corporations
  - Nonprofit Corporations
- Annual Reports
- Administrative Dissolutions/Revocations
- Reinstatements
- Business Trusts
- Limited Partnerships
- Limited Liability Partnerships
- Limited Liability Limited Partnerships
- Certificates of Good Standing
- Summons & Complaints
- Non-Resident Motorists & Small Claims
- Memorandums of Understanding
  - Cheyenne River Sioux Tribe Compact
    - UCC Filings
  - Oglala Sioux Tribe Compact
    - UCC Filings
  - Dakota Wesleyan University
    - Quarterly Economic Reports
- Uniform Commercial Code Filings (UCCs)
- Fictitious Business Statements Filings (DBAs)
- Trademarks
- Farm/Ranch/Home Names
- Post-Secondary Education

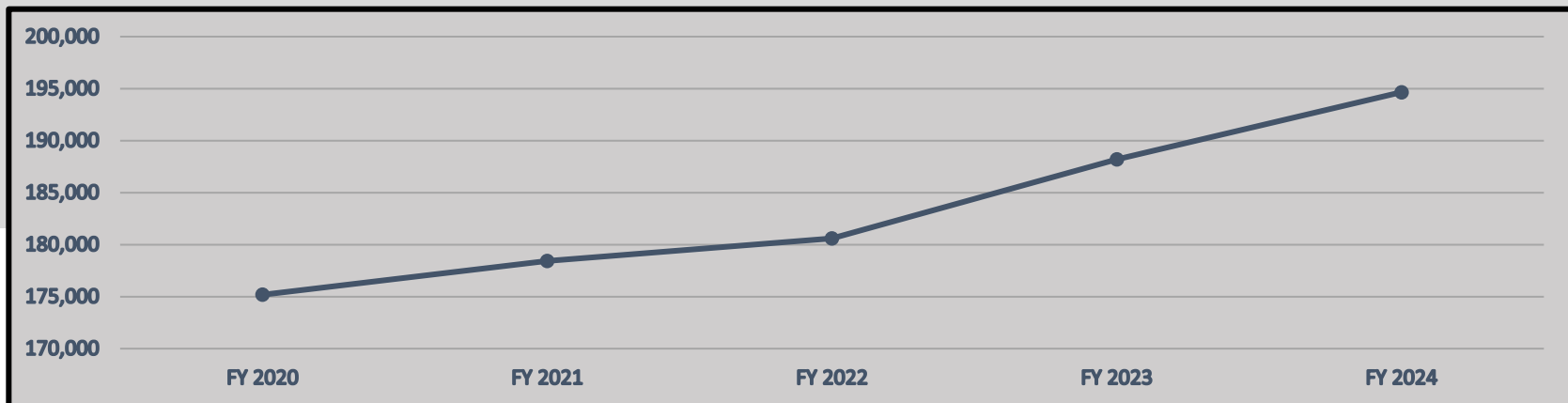
# SOUTH DAKOTA ECONOMIC REPORT

- The South Dakota Economic Report was first published in 2011.
  - Ceased publication in 2019.
- Secretary Johnson, in partnership with Dr. Tracy Dice at DWU, oversaw the release of a new South Dakota Economic Report in May 2024.
  - Q1 – May 2024
  - Q3 – December 2024
- The publication of this report will continue in the future and provide the public with a clearer view of the state of South Dakota's economy.



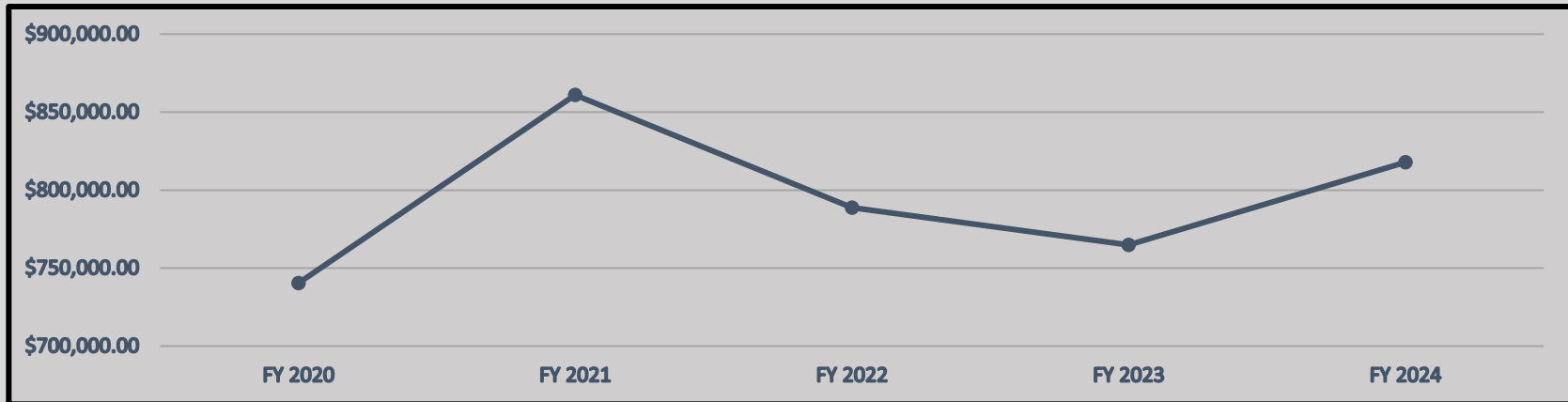
# PERFORMANCE INDICATORS

Performance Indicator	FY 2020		FY 2021		FY 2022		FY 2023		FY 2024		
Corporations											
Annual Reports	83,545	--	86,320	3.32%	92,000	6.58%	98,000	6.52%	105,100	7.24%	
Domestic											
New Business Corporations	757	--	341	-54.95%	787	130.79%	710	-9.78%	730	2.82%	
New Limited Partnerships	57	--	98	71.93%	50	-48.98%	85	70.00%	95	11.76%	
New Limited Liability Partnerships	48	--	55	14.58%	20	-63.64%	45	125.00%	45	0.00%	
New Limited Liability Companies	7,602	--	10,476	37.81%	10,836	3.44%	11,090	2.34%	11,000	-0.81%	
New Nonprofit Corporations	327	--	435	33.03%	504	15.86%	568	12.70%	569	0.18%	
Amendments	9,090	--	10,149	11.65%	9,760	-3.83%	11,150	14.24%	12,900	15.70%	
Foreign											
New Business Corporations	771	--	995	29.05%	945	-5.03%	912	-3.49%	930	1.97%	
New Limited Partnerships	6	--	23	283.33%	21	-8.70%	13	-38.10%	16	23.08%	
New Limited Liability Partnerships	9	--	10	11.11%	15	50.00%	10	-33.33%	5	-50.00%	
New Limited Liability Companies	1,056	--	1,483	40.44%	1,439	-2.97%	1,433	-0.42%	1,405	-1.95%	
New Nonprofit Corporations	53	--	50	-5.66%	63	26.00%	70	11.11%	70	0.00%	
Amendments	1,807	--	1,956	8.25%	2,117	8.23%	2,252	6.38%	2,185	-2.98%	
Uniform Commercial Code (UCC)											
UCC Subscribers	592	--	591	-0.17%	580	-1.86%	572	-1.38%	500	-12.59%	
UCC & EFS	56,675	--	54,099	-4.55%	50,100	-7.39%	50,500	0.80%	48,000	-4.95%	
Trademarks											
New Trademark Registrations	103	--	138	33.98%	114	-17.39%	107	-6.14%	127	18.69%	
Trademark Renewals	205	--	178	-13.17%	218	22.47%	105	-51.83%	103	-1.90%	
Database Downloads											
UCC/Business/Trademarks	696	--	847	21.70%	968	14.29%	938	-3.10%	1,048	11.73%	
Copy Requests											
Certified Copy Requests	11,783	--	10,186	-13.55%	10,060	-1.24%	9,645	-4.13%	9,832	1.94%	
	175,182	--	178,430	1.85%	180,597	1.21%	188,205	4.21%	194,660	3.43%	



# OTHER FUND REVENUES

Other Fund	FY 2020			FY 2021		FY 2022		FY 2023		FY 2024	
General Services											
Enhanced Pistol Permit	\$48,900.00	--		\$127,443.00	160.6%	\$28,181.00	-77.9%	\$650.00	-97.7%	--	-100.0%
Gold Card Pistol Permit	\$522.00	--		\$918.00	75.9%	\$1,200.00	30.7%	\$325.00	-72.9%	--	-100.0%
Replacement Pistol Permit	\$511.00	--		\$520.00	1.8%	\$512.00	-1.5%	\$32.00	-93.8%	--	-100.0%
Business Services											
Domestic AR Fee Kept	\$60,650.00	--		\$65,654.00	8.3%	\$69,533.00	5.9%	\$74,420.00	7.0%	\$79,610.00	7.0%
Foreign AR Fee Kept	\$17,635.00	--		\$18,404.00	4.4%	\$19,623.00	6.6%	\$21,055.00	7.3%	\$21,032.00	-0.1%
Amended AR Fee	\$7,850.00	--		\$10,501.00	33.8%	\$14,050.00	33.8%	\$13,720.00	-2.3%	\$10,449.00	-23.8%
Expedited Filing Fee	\$28,950.00	--		\$28,685.00	-0.9%	\$32,620.00	13.7%	\$35,050.00	7.4%	\$30,650.00	-12.6%
Fictitious Business Name	\$50,340.00	--		\$58,910.00	17.0%	\$60,021.00	1.9%	\$66,940.00	11.5%	\$66,880.00	-0.1%
Annual Subscriber Fee	\$240,175.00	--		\$236,400.00	-1.6%	\$232,390.00	-1.7%	\$219,475.00	-5.6%	\$242,700.00	10.6%
UCC Fees Kept	\$91,447.00	--		\$99,341.00	8.6%	\$90,046.00	-9.4%	\$85,810.00	-4.7%	\$90,467.00	5.4%
Database Downloads	\$191,012.00	--		\$212,388.00	11.2%	\$240,260.00	13.1%	\$247,416.00	3.0%	\$276,050.00	11.6%
Miscellaneous											
Delivery Fees	\$2,405.00	--		\$1,810.00	-24.7%	--	-100.0%	--	--	--	--
Refund of Prior Year's Exp.	--	--		--	--	\$299.60	--	--	-100.0%	--	--
	\$740,397.00	--		\$860,974.00	16.3%	\$788,735.60	-8.4%	\$764,893.00	-3.0%	\$817,838.00	6.9%



# ADDITIONAL FTE REQUESTED: BUSINESS

- Demands on business staff have surged dramatically:
  - Business Filings – 57,100 in 2022 vs. 73,240 in 2024. (These totals do not include UCCs, trademarks, or other miscellaneous filings.)
  - Phone Calls – 24,502 direct calls in 2024.
- Business staff have also been forced to answer a growing number of emails and phone calls that now take up a significant amount of time.
- As a result, the Secretary of State's Office needs an additional FTE for the Business Division.
  - The additional FTE is included in the Governor's recommended "Other Fund" budget.



# CURRENT BUSINESS PLATFORM

- Our current platform is version 2.0. Since this version went live in 2015, there have been three version updates, which we have not implemented. With these version updates, we would have been allowed to update our own system without the excess development cost.
- When Secretary Johnson took office in December 2022, the business platform needed to be updated to include the new administration's name and letterhead. An update to the business website was also needed.
  - The development cost was \$21,000 and took six months to complete with the version we are using.
- During Legislative Session 2023, House Bill 1189 was passed, which required certain entities owning agricultural land to report foreign beneficial ownership interests.
  - This development and implementation cost was \$9,000 and took three months to complete.

# CURRENT BUSINESS PLATFORM

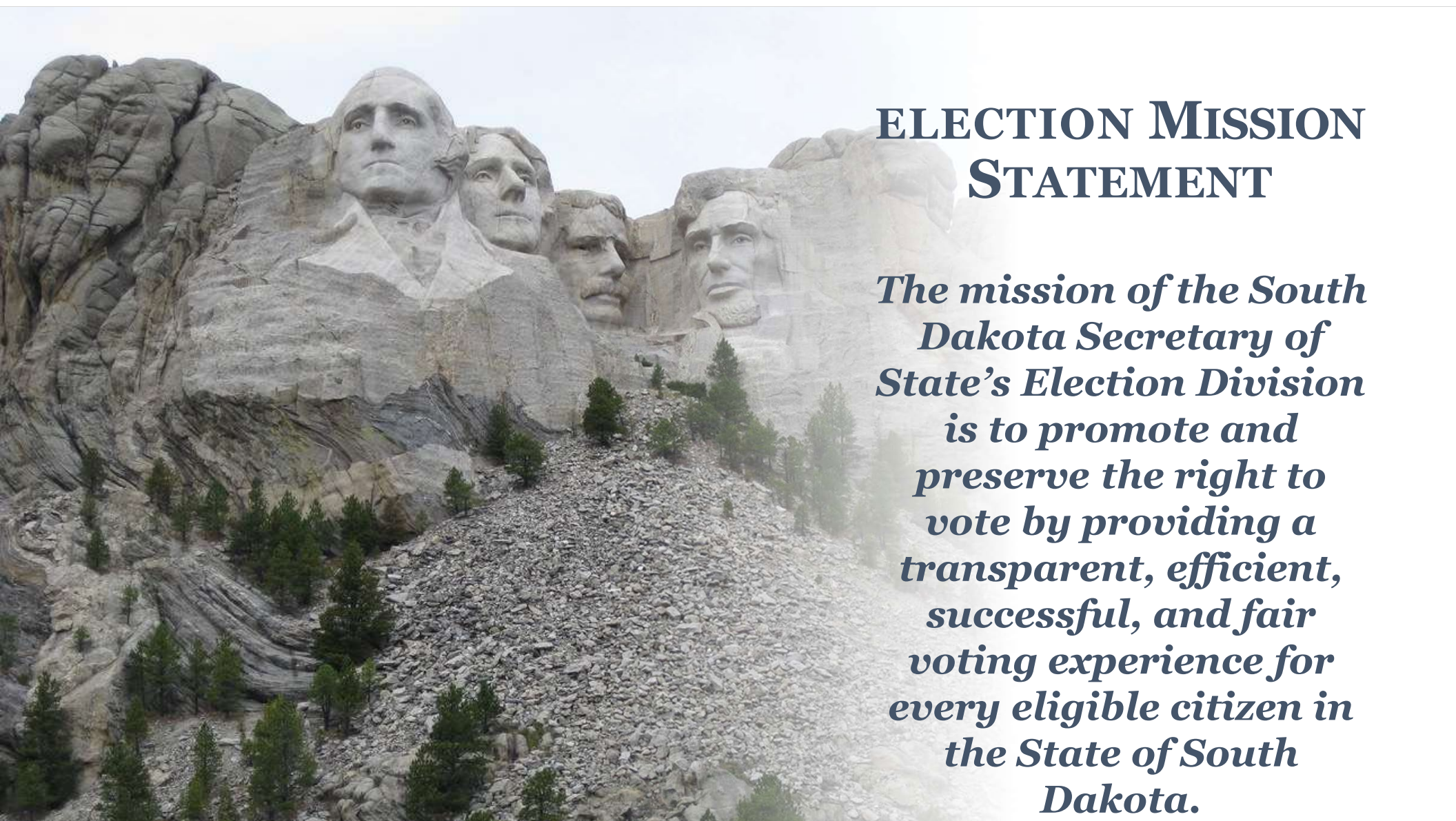
- Another example that demonstrates the need for an upgrade to the business platform has been the effort to develop Single Sign On, which would allow access to general and business services through the citizens' portal.
  - This change was recommended by BIT in 2022 based on the findings of its website security analysis.
  - Work on Single Sign On started in March 2024, and it is scheduled to go into production in February 2025.
  - It has taken almost a whole year to develop due to the complexity of coding for an outdated platform.
- The development of Single Sign On took 184 more maintenance hours than it would have taken with an upgraded business platform.
  - This change would have also been unnecessary with the new platform since it would offer its own secure login feature.

# BUSINESS PLATFORM UPGRADE

- The current business platform (described in the previous slide) is obsolete by three version releases and at risk of losing vendor support.
- Based on estimates from our current vendor, a new business platform will cost \$2,250,000. This new platform would:
  - Provide greater security and functionality;
  - Enable regular maintenance through web-based support;
  - Allow business staff to update forms and applications quickly without incurring vendor costs;
  - Make South Dakota more competitive with other states in terms of its ease of doing business.
- The costs associated with the new business platform will be covered by BIT's IT Modernization Fund along with revisions to existing statutes that will include a small increase in annual report fees and a change to how the fees collected by the Business Division are distributed and utilized.

# FEE REVISION PROPOSAL

- SDCL § 57A-9-527 is the appropriation statute that establishes the Financing Statement and Annual Report Filing Fee Fund and directs its funds to be used for the operating of the Uniform Commercial Code (UCC) and the business services filing system.
  - At its current level, the money going into the fund does not cover operating costs.
- The Bureau of Finance and Management (BFM) has identified funds that can be used to update the current business platform, though the upgrade will require higher annual fees.
- With HB 1024, the Secretary of State's Office is proposing that the upgrade be paid for by a slight increase in annual reporting fees, with the increase going into the filing fee fund.
  - Unused funds above \$50,000 (now \$25,000) will still revert to the General Fund each year.



## **ELECTION MISSION STATEMENT**

*The mission of the South  
Dakota Secretary of  
State's Election Division  
is to promote and  
preserve the right to  
vote by providing a  
transparent, efficient,  
successful, and fair  
voting experience for  
every eligible citizen in  
the State of South  
Dakota.*

# DIVISION OF ELECTIONS STAFF

**Rachel Soulek**  
Director

**Christine  
Lehrkamp**  
Deputy Director

Over 50 years of  
combined election  
experience!

**Bailey Tibbs**  
State Election  
Coordinator

**Heather Irwin**  
Election Systems  
Administrator

***Vacant***  
Election Assistant

***Requested FTE***  
Communications &  
Voter Education  
Director



# DIVISION OF ELECTIONS

- Constituent Services
  - Phone Calls
  - Emails
  - Letter Responses
  - Drop-In Visits
  - Public Records Requests
- Campaign Finance Reporting
- SDVotes Election System
  - Electronic Voter Registration & Absentee Ballot Application System
  - Voter Information Portal
- State Board of Elections
- Help America Vote Act (HAVA)
  - HAVA Grant Board
- Assist & Coordinate Election Process
  - County Auditors
  - Municipal Finance Officers
  - School Business Managers
  - Special Districts
  - Candidates at All Levels
  - Post-Election Audits
- Election Administration & Voting Survey (EAVS)
- Cybersecurity
- Financial Interest Statements
  - Candidates
  - Elected Officials
- Election Operations
- Trainings & Workshops
  - School/City/County
  - Dept. of Public Services
  - Dept. of Social Services
  - Dept. of Labor & Regulation
- Preparation of Election Publications & Information
  - Forms/Brochures/Manuals
  - Website
  - Media
- National Voter Registration Act (NVRA)
- Approval & Validation of Ballot Questions
- Ballot Tabulation Equipment Certifications
- Petitions
  - Party
  - Candidate



# GLADYS PYLE AWARD

- Secretary Johnson established the Gladys Pyle Award in 2023.
- This award is presented to South Dakota high schools that sign up and register at least 90% of their age-eligible students to vote, as well as colleges that make a special effort to promote civic engagement.
- The 2024 Gladys Pyle Award was received by Stanley County High School, T.F. Riggs High School, South Dakota State University, and Dakota Wesleyan University.



# NATIONAL VOTER REGISTRATION DAY

SEPTEMBER 19, 2024



DAKOTA WESLEYAN  
UNIVERSITY



STANLEY COUNTY HIGH  
SCHOOL



T.F. RIGGS HIGH SCHOOL



SOUTH DAKOTA STATE  
UNIVERSITY

# 2024 “I VOTED” STICKER CONTEST

- Secretary Johnson organized the 2024 “I Voted” Sticker Contest in order to foster a culture of civic participation among South Dakota’s youth.
- Students had the opportunity to submit sticker designs, with submissions being divided into four categories based on grade level.
- The winning designs (shown on the next slide) were submitted by Kynlee S. (K-2), Evelyn R. (3-5), Makenna C. (6-8), and Art W. (9-12). These designs were used on stickers in the winners’ precincts.





# "I VOTED" STICKER CONTEST WINNERS



## 2024 "I Voted" Sticker Contest

Secretary of State  
Monae L. Johnson  
congratulates Kynlee  
S. on winning the  
contest for  
Grades K-2.



South Dakota  
Secretary of State



## 2024 "I Voted" Sticker Contest

Secretary of State  
Monae L. Johnson  
congratulates Evelyn  
R. on winning the  
contest for  
Grades 3-5.



South Dakota  
Secretary of State



## 2024 "I Voted" Sticker Contest

Secretary of State  
Monae L. Johnson  
congratulates  
Makenna C. on  
winning the contest  
for Grades 6-8.



South Dakota  
Secretary of State



## 2024 "I Voted" Sticker Contest

Secretary of State  
Monae L. Johnson  
congratulates Art W.  
on winning the  
contest for  
Grades 9-12.



South Dakota  
Secretary of State

# VOTER REGISTRATION TOTALS

Party	Total Active Voters	Total Inactive Voters
Democrat	145,960	16,481
Independent	90,826	13,663
Libertarian	2,994	336
No Labels Party	93	0
No Party Affiliation	68,650	7,702
Other	992	197
Republican	319,657	23,907
Totals	629,172	62,286
23,966 voters were removed from the voter rolls in 2023. 10,370 voters were removed from the voter rolls in 2024.		

# SDVOTES VOTER REGISTRATION SYSTEM

- The current TotalVote system was built in 2012 and has become dated after over a decade of reliable service.
- The Secretary of State's Office started the process of upgrading the TotalVote system last year.
  - The go-live for the upgraded system, known as SDVotes, is planned to occur by the end of September.
  - The upgrade will allow the Secretary of State and county auditors to send pre-set notices, generate more detailed reports, verify voter signatures faster and more accurately, etc.
- The SDVotes system has been a major investment, and it will significantly improve the election process in South Dakota over the coming years.

# POST-ELECTION AUDITS

- Post-election audits were introduced to South Dakota with the passage of SB 160 in 2023, and the Secretary of State was given a \$35,000 special appropriation to fund them in 2024.
- County auditors must perform a post-election audit within 15 days of the election results being certified by the State Board of Canvassers.
  - A county that performs a recount is not required to perform an audit.
- During a post-election audit, an auditing board performs at a minimum a hand count of the ballots in five percent of a county's precincts to verify the results of two contests, one of which must be a statewide contest.
  - Precincts and contests are randomly selected.
- The results of all post-election audits are certified and uploaded to the Secretary of State's website.
  - An important point is that the post-election audit is meant to check the accuracy of the tabulator and not voter intent.



# POST-ELECTION AUDIT RESULTS

- South Dakota's first post-election audit took place after the Primary Election on June 4, 2024.
  - Audits were conducted between June 12 and June 26.
  - 56 counties performed a post-election audit, while 10 counties had at least one recount and were not required to perform an audit.
  - This post-election audit cost \$23,537.06.
- South Dakota's second post-election audit took place after the General Election on November 5, 2024.
  - Audits were conducted between Nov. 13 and Nov. 27.
  - All 66 counties performed a post-election audit.
  - This post-election audit cost \$35,469.01.
- The results of South Dakota's first two post-election audits show that the state's election results are accurate and can be trusted.
  - Few discrepancies (mostly human error) were found.

# CYBERSECURITY ANALYST

## General Responsibilities

- Review vendor contracts and projects for cybersecurity concerns.
- Evaluate cyber threat intelligence and recommend any corrective actions.
- Advocate for SOS cybersecurity needs and goals.
- Coordinate special cybersecurity projects.

## County Cybersecurity

- Connecting counties to applicable federal and state cyber resources.
- Coordinating with county officials and their contracted support to convert websites to .gov domains.
- Advocating for county cybersecurity needs during state- and federal-level discussions.

## Elections

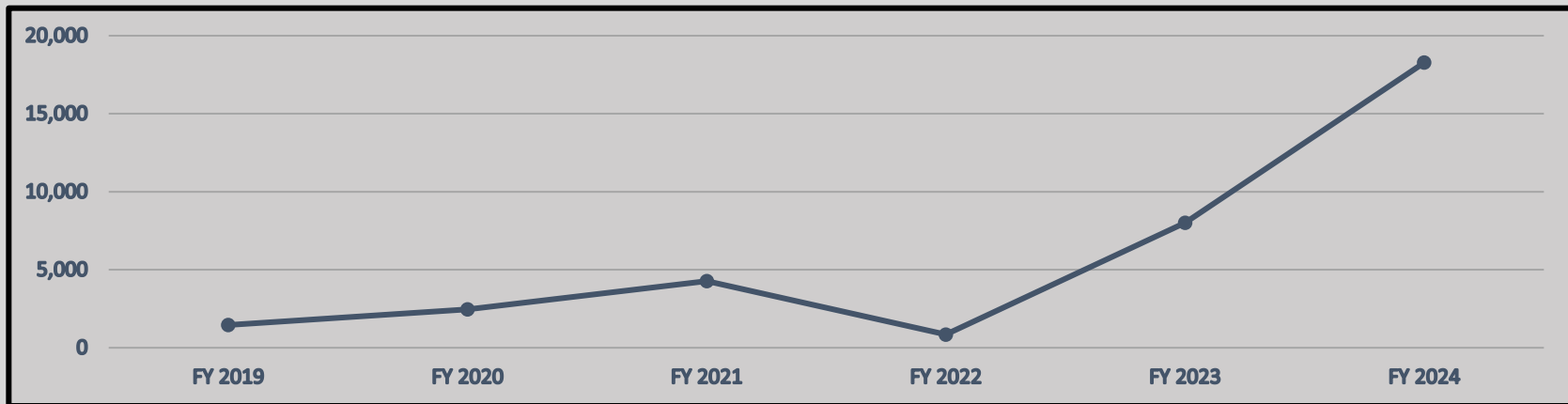
- Analysis of election-related cyber and physical threat intelligence.
- Coordination and information sharing with other agencies and utility providers to boost incident response capabilities.
- Guidance to election officials on cyber and physical safety concerns.
- Facilitating of election-related tabletops.

## Digital Information

- Review data handling processes.
- Improve usability and accessibility of public content.
- Update website information to improve public communication.

# GROWING ELECTIONS WORKLOAD

Communication/Request	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<i>Emails</i>	1,451	2,464	4,274	--	6,880	16,010
<i>DL Lookup Requests</i>	--	--	--	850	931	1,901
<i>Public Information Requests</i>	--	--	--	--	190	361
	1,451	2,464	4,274	850	8,001	18,272
*Note: The public information requests listed do not include public record requests, inquiries through the public request portal, or assistance provided to county auditors for public information requests.						



# ADDITIONAL FTE REQUESTED: ELECTIONS

- Demands on elections staff have surged dramatically:
  - Emails – 1,451 in 2019 vs. 16,010 in 2024;
  - Phone Calls – 16,097 in 2024.
  - Public Information Requests – 190 in 2023 vs. 361 in 2024.
- Elections staff have struggled to balance the task of managing the election process with the need to respond to these growing public inquiries, legal challenges, etc. in a timely manner.
- As a result, the Secretary of State's Office needs an additional FTE for the Elections Division.
  - The duties of this FTE would be to respond to emails, phone calls, etc. and develop resources for voter education/outreach.
  - \$91,051 will also be used to keep a \$1,000,000 grant from the EAC.
  - The additional FTE is included in the Governor's recommended budget.

# HAVA GRANT BALANCES

<b>Title I Grant Balance</b> \$0.00	<b>Title II State Held Balance</b> \$3,789,945.93
<b>Total Election Fund Balance</b> \$11,776,674.81	
<b>Title II County Held Balance</b> \$1,682,983.57	<b>Election Security Grant Balance</b> \$6,303,745.31

# HELP AMERICA VOTE ACT (HAVA) OF 2002

## Title I

- Title I funds are exclusively for the Secretary of State's Office to use for improving the administration of elections for federal office.

## Title II

- Title II are funds that are for counties to use for improving the administration of elections for federal office.
- State Held Funds
- County Held Funds

## 2018-2020 ELECTION SECURITY GRANTS

- HAVA Election Security grants were first appropriated in 2018. South Dakota was awarded \$3,000,000 to be used for improving the administration of elections for federal office, including enhancing security technology. A state match of \$150,000 had to be met before any of the funds could be spent. The Secretary of State's Office used the match funds toward statewide election equipment purchases for the counties including tabulators and Express Votes ballot marking devices.
- In 2020, an additional \$3,000,000 was awarded to South Dakota. However, the state match was \$600,000 before any federal funds could be spent. A state match of \$300,000 was met in fiscal year 2022 to upgrade county equipment used in federal elections. Some of the equipment purchased were barcode scanners, electronic letter openers, desktop scanners, and laptops.
  - The remaining \$300,000 was appropriated during the 2023 Legislative Session under SB161. These funds are being used toward the upgrade for the SDVotes system.



## 2022-2024 ELECTION SECURITY GRANTS

- The Election Assistance Commission (EAC) awarded South Dakota three \$1,000,000 Election Security Grant amounts in the state 2022-2024 fiscal years. These awards each came with 20% state match requirements.
- The Secretary of State's Office is focused on maximizing in-kind matching from funds already appropriated and from our request for a new Elections FTE.
- The election security grant is being used to fund the voter registration system's yearly maintenance cost as well as portions of the salaries for elections staff.

# 2023 HAVA GRANT BOARD MEETING

- The HAVA Grant Board was established in 2014.
- The HAVA Grant procedures are listed in the 2014 State Plan that was submitted to the Election Assistance Commission.
- Examples of activities eligible for local government grant funding are listed below:
  - Developing and requiring education and training programs and related services for state, county, and local election officials;
  - Replacing or upgrading voting equipment;
  - Purchasing additional voting equipment;
  - Approving an appropriate level of financial support of local activities related to HAVA requirements; and
  - Developing additional in-person absentee voting locations.
- Before a county may apply for a HAVA grant, all funds in their State-Held account and County-Held Match Money account must be spent.

# 2023 HAVA GRANT APPROVALS FOR 2024

County	Amount Approved		County	Amount Approved
Brule County	9,000.00		Jackson County	9,000.00
Buffalo County	9,000.00		Jones County	9,000.00
Charles Mix County	5,675.55		McCook County	9,000.00
Corson County	9,000.00		Meade County	9,000.00
Davison County	9,000.00		Oglala Lakota County	9,000.00
Day County	9,000.00		Potter County	9,000.00
Dewey County	9,000.00		Sanborn County	9,000.00
Edmunds County	9,000.00		Sully County	9,000.00
Fall River County	9,000.00		Union County	9,000.00
Grant County	9,000.00		Ziebach County	9,000.00
Hughes County	9,000.00		Total	185,675.55

# 2023 IN-PERSON SATELLITE SITES FOR 2024

County	Amount Approved
Buffalo County	9,000.00
Dewey County	10,454.00
Jackson County	24,094.32
Oglala Lakota County	24,500.00
Total	68,048.32

- The following criteria must be met before a county may be allowed to use HAVA funds to set-up an additional in-person satellite absentee voting location in a particular jurisdiction. The voters living in the jurisdiction are:
  - Have 50% more individuals below the poverty line than the rest of the county; and
  - Live, on average, 50% farther from the existing county seat or other satellite location than the rest of the county.



**OFFICE OF THE  
SECRETARY OF  
STATE**

*Monae L. Johnson*

**THANK YOU!**