



Joint Committee on Appropriations  
REPRESENTATIVE CHRIS KARR, CO-  
CHAIR  
SENATOR JOHN WIIK, CO-CHAIR

May 27, 2020

Scott Bollinger, Commissioner  
Bureau of Administration  
523 E. Capitol Avenue  
Pierre, SD 57501

**Letter of Intent Regarding Capital Complex Long-Range Building Plan**

Dear Commissioner Bollinger,

This Letter of Intent sets forth a particular view held by the Joint Committee on Appropriations (JCA) in approving your appropriation in the 2020 Legislative session. As such, this Letter of Intent seeks to supplement that legislation with specific policy guidance as approved on May 27, 2020.

While the guidance does not have the direct force of statutory law, it rests solidly on a long-standing tradition of Legislative-Executive relationships in South Dakota and it will be used by the Joint Committee as one basis for the fiscal oversight of your agency and its continued funding.

JCA requests a long-range plan of state-owned buildings to accommodate the changes and growth of state government be submitted to JCA by November 1, 2020.

The plan should include the following items:

- Five years of historical data on building expansion due to growth in Pierre/Ft. Pierre area workplace square footage;
- List of buildings in the Pierre/Ft. Pierre area with a breakout of state-owned buildings and leased buildings;
- Expected expansion and attainment of any new buildings for the next five fiscal years;
- Historical changes in the last five years and/or future changes in agency location due to consolidation of services effort across departments;
- An analysis providing the square foot per person for each building and the physical work conditions of each building
- Building Plan to accommodate the change and growth with expected costs

Thank you for your cooperation.

/s/ Representative Karr  
Representative Chris Karr  
Lead Co-Chair, Joint Committee on Appropriations

/s/ Senator Wiik  
Senator John Wiik  
Co-Chair, Joint Committee on Appropriations

cc: Marty Guindon, Auditor General  
Liza Clark, Commissioner, Bureau of Finance and Management