

# MINUTES

## Rules Review Committee

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Representative Jean Hunhoff, Chair  
Senator Alan Solano, Vice Chair



**Three hundred seventieth meeting**  
**Monday**  
**March 26, 2018**

**Room 363**  
**State Capitol**  
**Pierre, South Dakota**

The three hundred seventieth meeting of the Rules Review Committee was called to order by Representative Jean Hunhoff, Chair, at 8:00 a.m., CT, on March 26, 2018, in Room 363 at the State Capitol, Pierre, South Dakota.

A quorum was determined with the following members present: Senators Craig Kennedy and Alan Solano, Vice Chair; and Representatives Steven Haugaard and Jean Hunhoff, Chair. Members excused: Senator Lance Russell and Representative Julie Bartling. Staff members present were Doug Decker, Code Counsel, and Kelly Thompson, Senior Legislative Secretary.

*All material distributed at the meeting is attached to the original minutes on file in the Legislative Research Council (LRC). For continuity, these minutes are not necessarily in chronological order.*

### **Interim Meeting Schedule**

Staff distributed a handout entitled "2018 Interim Rules Review Committee Proposed Meeting Dates". Following a brief discussion regarding the June 11, 2018 deadline as the last day to file rules for a July 1 effective date and the committee members' schedules, the interim schedule was set as follows: April 9, June 4, July 9, August 20, September 17, and November 13. Staff will tentatively schedule DDN sites for the meetings if requested by the members.

### **Assignment of Agency Rules**

A handout was provided indicating the current agency assignments for all committee members. All members present expressed satisfaction with the current assignments, which will remain unchanged for the 2018 Interim.

### **Service of Rules (Electronic vs. Hard Copy)**

The committee briefly discussed the service of documents as part of the rule-making process. Members currently receive documents both electronically and by hard copy, and requested that that practice continue. Staff will update Form 12 and Form 17 as necessary and post the information on the LRC's website.

### **Adjournment**

Representative Haugaard moved, seconded by Senator Solano, that the meeting be adjourned. Motion prevailed on a voice vote.

Chair Hunhoff adjourned the meeting at 8:13 a.m.