

### November LOI Report Summaries

Agency	Clickable link	Summary
BOR	University Centers Financial Reports	Black Hills State University - Rapid City ended FY21 with a total Net Revenue after Overhead of \$382,965 while Community College for Sioux Falls ended FY21 with a total Net Revenue after Overhead of (\$710,118).
BOR	Administrative Operations within the Public Higher Education System	BOR has provided an administrative organizational chart, list of position titles, FY22 salaries and FTE, and the breakdown of the position by fund source between general funds, federal funds, and other funds for each institution.
BOR	USD Law School Budget Approved in the 2018 Session	Enrollment is up as the Class of 2024 has 13 more students than the previous year, for a total of 79. The bar passage rate for the Class of 2021 was 80%, and the placement rate has been on the rise for the last 3 years and is on track to continue to surpass the 90% rate for 2020.
DANR	Big Sioux Watershed and River	No projects have been approved, so no HB1256 funds have been spent. Request for funding for Regional Conservation Partnership Program (RCPP) through USDA NRCS was not approved.
DLR	Family-First Initiative Program	In FY21, DLR entered into agreements totaling \$170,000 with five providers to offer classes for the Family First Initiative. Another new agreement of \$30,000 was made to provide soft skills modules. DLR also extended four other agreements. 663 students were served by schools and technical colleges, and 786 attendees were served by providers. pg.
DOT	State Airplane	The 2021 South Dakota Legislature, through the revised FY2021 General Appropriations Act, approved \$5,000,000 in one-time General Funds for the operating expense of purchasing a state aircraft. Funds expended for consultant services: Thus far DOT has spent \$156,000 on the consultant services agreement with Verity Jet Group. Total contract amount is \$195,000.
DSS	Statewide Resource Information System (211)	In FY 2021, 76,688 people made contact to 211 for various needs, including housing, food, mental health, utility needs, and various other things. The DSS has spent \$819,162 during the year for these services.

TOUR	Report on visitor related tax collections	For FY21, Tourism has received \$4,035,105.30 from the 0.5% Gross Receipts.
TOUR	Additional Funding for the Arts	Of the appropriated amount, \$100,000 was used in combination with federal emergency funds for arts and cultural organizations, and 84 total grants have been awarded. The remaining \$150,000 is being used for direct relief for artists, and as of Oct. 29, 2021, \$500 relief fund grants were distributed to 138 working artists, creatives, and culture bearers across South Dakota, representing 63 distinct communities.
GOED	Expansion of Broadband	From the SB34 appropriation of \$75M, about \$27.5M has been awarded to projects. About \$30.8M in CARES funding was also awarded.
DSS DOH	DSS & DOH Opioid Funding	From FY20 through FY22, the state has received \$22 million in federal grants to respond to opioid abuse, most of which (76%) is for treatment and prevention. Health care staff continue to be trained in reducing patient opioid use, helping lead to a decrease in opioid prescriptions from last year. Over 1.5 million people have been reached with AvoidOpioidSD messages as part of the new media campaign. And more than 11,000 people have been impacted by prevention programming and opioid education training this past year.
PUC	One Call Notification Board Scholarship Program	In 2021, a \$5,000 scholarship was awarded to a student in Electrical Trades at Mitchell Technical Institute with industry partner Muth Electric.
DOH	Rural Family Medicine Residency Reporting	Both residents from the Pierre class of 2022 are committed to practice in rural SD (Armour and Pierre). Residents from the classes of 2023 and 2024 are also seriously considering working in SD. Donations worth \$2.5 million were made to the program in the last year, including community subspecialist physicians' time and financial support from Avera and Sanford.



## BOARD OF REGENTS

306 EAST CAPITOL AVENUE, SUITE 200  
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www.sdbor.edu

OFFICE OF THE EXECUTIVE DIRECTOR

October 18, 2021

Senator Jean Hunhoff  
Lead Co-Chair, Joint Committee on Appropriations

Representative Chris Karr  
Co-Chair, Joint Committee on Appropriations

### **Response to Letter of Intent Regarding Annual Financial Report on University Center Operations**

Dear Senator Hunhoff and Representative Karr:

Attached you will find the detailed annual financial reports for the University Centers, i.e. Black Hills State University – Rapid City and The Community College of Sioux Falls, as requested in the Letter of Intent dated August 20, 2019. These reports include revenues, expenditures, enrollment, credit hours, and overhead allocations for the past three fiscal years and projections for the current year and the next budget year.

As previously stated, the financial reports represent the accumulation of revenues and expenses for each of the universities offering courses at the Centers. Please let us know if you have any further questions.

Sincerely,

A handwritten signature in black ink that reads "Brian L. Maher".

Brian L. Maher  
Executive Director & CEO

Attachments:

- A – Operating Statement of Black Hills State University – Rapid City
- B – Operating Statement of The Community College of Sioux Falls

Cc: President Gestring  
President Dunn  
President Griffiths  
President Nichols

**Black Hills State University - Rapid City**  
**Operating Statement for Fiscal Year Ended June 30**

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>Projected FY22*</u>	<u>Projected FY23*</u>
<b>Total Credits Generated</b>	13,008	11,517	8,391	8,475	8,900
<b>Students Served</b>	1,270	1,134	879	895	940
<b>REVENUES</b>					
<b>Campus Tuition (net of HEFF)</b>					
BHSU	\$3,969,491	\$3,427,322	\$2,469,842	\$2,500,000	\$2,625,000
SDSU	\$229,957	\$232,382	\$194,249	\$235,000	\$235,000
USD	\$160,399	\$116,580	\$68,289	\$25,500	\$25,500
<b>Total Tuition Generated by the Campuses</b>	<b>\$4,359,847</b>	<b>\$3,776,284</b>	<b>\$2,732,380</b>	<b>\$2,760,500</b>	<b>\$2,885,500</b>
<b>Other Revenue</b>					
Rentals	\$14,371	\$17,366	\$1,748	\$5,000	\$10,000
Testing Services	\$24,154	\$23,469	\$5,896	\$5,174	\$10,174
Auxiliary Operations	\$67,450	\$56,110	\$59,574	\$61,350	\$63,250
<b>Total Other Revenue</b>	<b>\$105,975</b>	<b>\$96,945</b>	<b>\$67,218</b>	<b>\$71,524</b>	<b>\$83,424</b>
<b>Total Revenues</b>	<b>\$4,465,822</b>	<b>\$3,873,229</b>	<b>\$2,799,598</b>	<b>\$2,832,024</b>	<b>\$2,968,924</b>
<b>EXPENSES</b>					
<b>Campus Instructional Costs</b>					
BHSU	\$1,319,816	\$1,273,523	\$1,003,331	\$1,000,000	\$1,050,000
SDSU	\$253,812	\$253,989	\$243,580	\$241,625	\$241,625
USD	\$75,716	\$67,112	\$45,105	\$12,000	\$12,000
<b>Total Campus Instructional Costs</b>	<b>\$1,649,344</b>	<b>\$1,594,624</b>	<b>\$1,292,016</b>	<b>\$1,253,625</b>	<b>\$1,303,625</b>
<b>BHSU-RC Operating Costs</b>					
BHSU	\$1,434,260	\$1,354,289	\$800,115	\$825,000	\$825,000
SDSU	\$57,737	\$62,337	\$60,500	\$57,700	\$57,700
USD	\$0	\$0	\$0	\$0	\$0
<b>Total BHSU-RC Operating Costs</b>	<b>\$1,491,997</b>	<b>\$1,416,626</b>	<b>\$860,615</b>	<b>\$882,700</b>	<b>\$882,700</b>
<b>Overhead</b>					
BHSU	\$384,095	\$332,033	\$239,230	\$242,478	\$255,388
SDSU	\$21,906	\$22,219	\$18,332	\$22,177	\$22,177
USD	\$15,126	\$10,993	\$6,440	\$2,405	\$2,405
<b>Total Overhead</b>	<b>\$421,127</b>	<b>\$365,246</b>	<b>\$264,002</b>	<b>\$267,060</b>	<b>\$279,970</b>
<b>Total Expenses with Overhead</b>	<b>\$3,562,468</b>	<b>\$3,376,496</b>	<b>\$2,416,633</b>	<b>\$2,403,385</b>	<b>\$2,466,295</b>
<b>Net Revenue after Overhead</b>					
BHSU	\$934,951	\$561,184	\$494,229	\$503,872	\$577,862
SDSU	(\$101,155)	(\$102,925)	(\$128,008)	(\$86,328)	(\$86,328)
USD	\$69,557	\$38,474	\$16,744	\$11,095	\$11,095
<b>Total Net Revenue after Overhead</b>	<b>\$903,353</b>	<b>\$496,734</b>	<b>\$382,965</b>	<b>\$428,639</b>	<b>\$502,629</b>

**Community College for Sioux Falls**  
**Operating Statement for Fiscal Year Ended June 30**

	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>Projected FY22*</u>	<u>Projected FY23*</u>
<b>Total Credits Generated</b>	14,734	11,337	7,548	7,115	7,329
<b>Students served</b>	1,436	1,222	868	818	843
<b>REVENUES</b>					
<b>Campus Tuition (net of HEFF)</b>					
USD	\$2,249,572	\$2,381,696	\$1,853,737	\$1,884,124	\$1,940,648
SDSU	\$1,189,769	\$621,124	\$241,273	\$89,679	\$89,679
DSU	\$491,797	\$162,580	\$13,121	\$13,481	\$13,481
<b>Total Tuition Generated by the Campuses</b>	<b>\$3,931,138</b>	<b>\$3,165,400</b>	<b>\$2,108,131</b>	<b>\$1,987,284</b>	<b>\$2,043,807</b>
<b>Other Revenue</b>					
Rentals	\$215,876	\$211,425	\$215,673	\$221,172	\$223,384
Testing Services	\$55,956	\$43,903	\$14,826	\$29,651	\$30,541
Auxiliary Operations	\$167,062	\$263,215	\$136,295	\$17,511	\$17,861
<b>Total Other Revenue</b>	<b>\$438,894</b>	<b>\$518,543</b>	<b>\$366,794</b>	<b>\$268,335</b>	<b>\$271,786</b>
<b>Total Revenues</b>	<b>\$4,370,032</b>	<b>\$3,683,943</b>	<b>\$2,474,925</b>	<b>\$2,255,619</b>	<b>\$2,315,594</b>
<b>EXPENSES</b>					
<b>Campus Instructional Costs</b>					
USD	\$734,420	\$1,387,194	\$1,250,765	\$1,037,540	\$1,047,915
SDSU	\$538,997	\$349,847	\$221,547	\$62,223	\$62,845
DSU	\$273,021	\$107,378	\$8,544	\$8,792	\$8,880
<b>Total Campus Instructional Costs</b>	<b>\$1,546,439</b>	<b>\$1,844,419</b>	<b>\$1,480,857</b>	<b>\$1,108,555</b>	<b>\$1,119,640</b>
<b>CCSF Operating Costs</b>					
USD	\$955,351	\$1,138,730	\$1,081,105	\$1,300,910	\$1,313,357
SDSU	\$955,351	\$140,367	\$54,525	\$17,936	\$17,936
DSU	\$260,551	\$36,741	\$2,965	\$2,696	\$2,696
CCSF	\$413,760	\$518,543	\$366,794	\$268,335	\$271,786
<b>Total CCSF Operating Costs</b>	<b>\$2,585,012</b>	<b>\$1,834,381</b>	<b>\$1,505,389</b>	<b>\$1,589,877</b>	<b>\$1,605,776</b>
<b>Other Expenses</b>					
USD	\$0	\$0	\$0	\$0	\$0
SDSU	\$0	\$116,274	\$0	\$0	\$0
DSU	\$0	\$0	\$0	\$0	\$0
CCSF	\$0	\$0	\$0	\$0	\$0
<b>Total CCSF Operating Costs</b>	<b>\$0</b>	<b>\$116,274</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Overhead</b>					
USD	\$212,135	\$224,594	\$174,807	\$177,673	\$183,003
SDSU	\$112,195	\$58,572	\$22,752	\$8,457	\$8,457
DSU	\$46,376	\$15,331	\$1,237	\$1,271	\$1,271
<b>Total Overhead</b>	<b>\$370,706</b>	<b>\$298,497</b>	<b>\$198,797</b>	<b>\$187,401</b>	<b>\$192,731</b>
<b>Total Expenses with Overhead</b>	<b>\$4,502,157</b>	<b>\$4,093,571</b>	<b>\$3,185,043</b>	<b>\$2,885,833</b>	<b>\$2,918,147</b>
<b>Net Revenue after Overhead</b>					
USD	\$347,666	(\$368,821)	(\$652,941)	(\$631,999)	(\$603,628)
SDSU	(\$416,774)	(\$43,936)	(\$57,551)	\$1,064	\$441
DSU	(\$88,152)	\$3,130	\$374	\$721	\$633
CCSF	\$25,134	\$0	\$0	\$0	\$0
<b>Total Net Revenue after Overhead</b>	<b>(\$132,125)</b>	<b>(\$409,628)</b>	<b>(\$710,118)</b>	<b>(\$630,214)</b>	<b>(\$602,553)</b>



**BOARD OF REGENTS**  
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OFFICE OF THE EXECUTIVE DIRECTOR

October 26, 2021

Senator Jean Hunhoff  
Lead Co-Chair, Joint Committee on Appropriations

Representative Chris Karr  
Co-Chair, Joint Committee on Appropriations

**Response to Letter of Intent Regarding Administrative Operations within the Public Higher Education System**

Dear Senator Hunhoff and Representative Karr:

Attached you will find detailed information regarding administrative operations within the Public Higher Education System as requested in the Letter of Intent (LOI) dated April 23, 2021. The LOI requested items detailing the administrative operations of the South Dakota Board of Regents institutions, specifically:

- Explanation of administrative operations and services provided;
- Standardized breakout by category of administrative expenses by fund source (general, federal, and other funds). For other funds explain the source of the funds; and
- List of administrative positions by FTE (Dean, Vice President, Provost, etc...) by fund source.

Information attached includes an administrative organizational chart, list of position titles, FY22 salaries and FTE, and the breakdown of the position by fund source between general funds, federal funds, and other funds for each institution. Where applicable, other funds have been further broken down to detail the fund sources, e.g. tuition, student fees, room and board, and other which can include but are not limited to grant overhead, sales and service revenues, and state or private grants.

Sincerely,

A handwritten signature in black ink that reads "Brian L. Maher".

Brian L. Maher  
Executive Director & CEO

Attachments:

A – Organizational Structure by Institution

Cc: President Gestring  
President Dunn  
President Griffiths  
President Nichols  
President Rankin  
President Schnoor

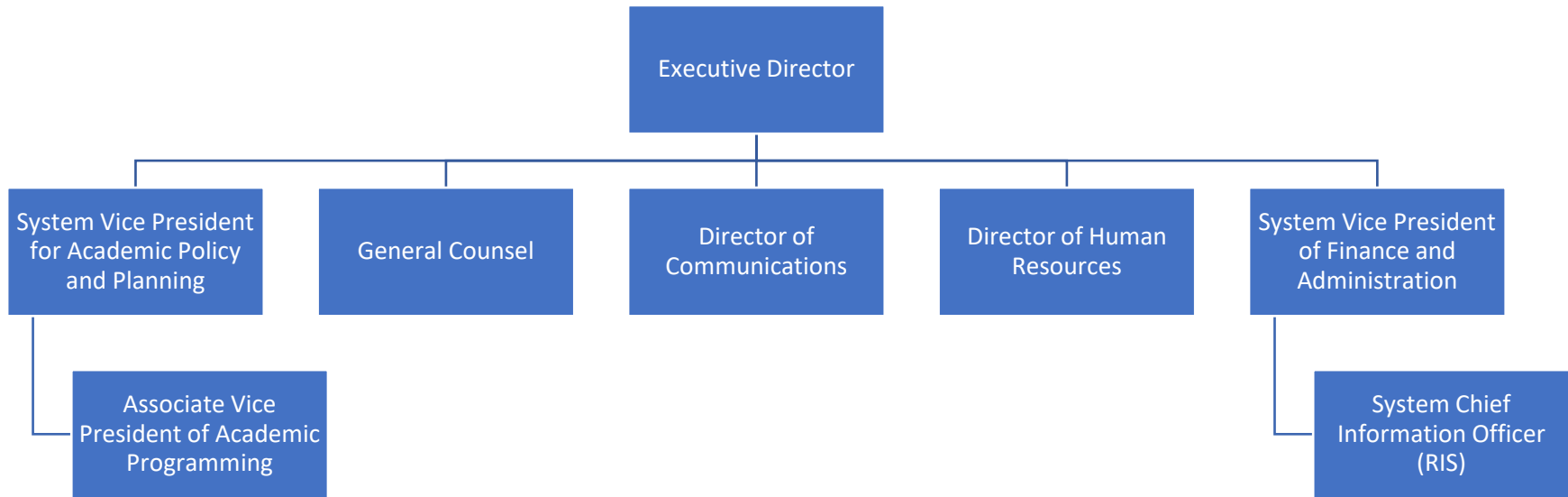
# **South Dakota Board of Regents**

## **Response to April 23, 2021, Letter of Intent Regarding Administrative Operations within the Public Higher Education System**

### **Attachment A – Organizational Structure by Institution**

## **Board of Regents Central Office**

### Board of Regents Central Office



<b>BOARD OF REGENTS CENTRAL OFFICE ADMINISTRATION</b>						
	<b>GENERAL</b>		<b>OTHER*</b>		<b>TOTAL</b>	
	<b>SALARIES</b>	<b>FTE</b>	<b>SALARIES</b>	<b>FTE</b>	<b>SALARIES</b>	<b>FTE</b>
Executive Director	\$329,280	1.00			\$329,280	1.00
System Vice President of Finance and Administration	\$200,655	1.00			\$200,655	1.00
System Vice President for Academic Policy and Planning	\$190,365	1.00			\$190,365	1.00
General Counsel	\$175,696	1.00			\$175,696	1.00
System Chief Information Officer (RIS)			\$146,614	1.00	\$146,614	1.00
Director of Human Resources	\$117,063	1.00			\$117,063	1.00
Director of Communications	\$112,098	1.00			\$112,098	1.00
Associate Vice President of Academic Programming	\$112,000	1.00			\$112,000	1.00
<b>TOTAL</b>	<b>\$1,237,157</b>	<b>7.00</b>	<b>\$146,614</b>	<b>1.00</b>	<b>\$1,383,771</b>	<b>8.00</b>
<b>*Other Funds include Regents Information Systems funds</b>						

**Board of Regents Central Office Administration Description of Duties:**

- **Executive Director**

Governance and policy oversight of South Dakota's six public universities and two special schools. Carries out the Board of Regents (BOR) power to regulate the Regental system including the policy, fiscal and academic quality standards. Under the BOR, consults and develops external stakeholder relationships including legislative, executive branch, and national committees and councils, state and federal, and other external groups. Under the direction of the Regents, oversees the Presidents and Superintendents in the operations and consensus building for policy matters. Leads the Council of Presidents and Superintendents (COPS) meetings. Works with other academic leaders and stakeholders in consensus building and implementation of policies. Leads and supervises the staff working for the Board of Regents Office (Regents Information Services, South Dakota Library Network, Executive Office, and Enrollment Services).

- **System Vice President of Finance and Administration**

Responsible for providing strategic vision and leadership, stewardship, and direction for key administrative and support areas within the Regental System. Directs, manages, and leads in the administrative, business planning, finance, accounting, budgeting, and capital development efforts of the System – including financial analysis and reporting, fiscal policy and budget development, facilities planning, tuition and fees oversight, accounting services, and accountability. Provides leadership, integrative management, and direction for the Regental System's shared information technology systems which includes system-wide strategic planning, coordination and integration of all system information technology matters, recommending system policies and administrative direction and serves as the Regental representative on issues related to administrative, student, and academic information technology systems. Provides guidance and counsel to the Executive Director's senior staff in the examination and definition of budgets, finance, and other administrative areas. Ensures system compliance with federal regulations, state laws, bond covenants, and BOR policies. Chairs, attends, staffs, and provides leadership to the Technology Affairs Council and Business Affairs Council. Testifies before legislative committees on Board-sponsored bills or other matters. Coordinates issuance of bonds with the Board, South Dakota Building Authority (where appropriate), underwriters, rating agencies, and bond counsel.

- **System Vice President for Academic Policy and Planning**

Serves as chief academic officer and policy advisor. Chairs, attends, staffs, and provides leadership to Academic Affairs Council. Provides effective leadership for academia in developing and managing policies while working with a multitude of constituencies both internal and external to the Regental system. Specific academic areas include, but are not limited to, strategic planning, undergraduate and graduate academic programs and procedures for the system, oversight of and compliance with system and state guidelines, and regional and national accreditation criteria. Work in the areas of policy development, articulation, distance education, curriculum review, academic calendars, admissions requirements, discipline reviews, sabbatical requests, promotion and tenure on the academic side, scholarships, accreditation, academic and accountability reporting, and any other academic issue. Serves as a liaison between external agencies, Board of Regents, and institutions. Testifies before legislative committees on Board-sponsored bills or other academic matters.

- **General Counsel**

Manages the legal affairs of the Board of Regents. Advises the Board of Regents, the Executive Director, and major administrative officers of the Regental institutions in legal and administrative affairs. Conducts,

coordinates and/or manages litigation pertaining to the Board of Regents. Provides guidance in administrative and business affairs with and without legal implications. Prepares legal research, gives legal advice, develops administrative regulations, provides legal and policy analysis of issues, and administers contracts. Represents the University and/or Special Schools or their officials in various proceedings. Works with the Executive Director and senior staff during the legislative session and attends and testifies at legislative hearings and assist in drafting bills.

- **System Chief Information Officer (RIS)**

Oversees and coordinates the activities of computing and the information processing functions of the Regental institutions. Identifies, acquires, operates, evaluates, and maintains all software and underlying systems architecture supporting the Board, Special Schools, and Universities shared applications as well as identifying and implementing new systems as needed in support of the university system's direction or goals and efficiencies. Supervises the programming, security, networking, and data integrity staff to develop and maintain strong, available, stable, and secure information systems for all entities requiring support from the BOR. Ensures the safety and integrity of the BOR's databases by overseeing necessary controls and security has been implemented to protect the database. Manages and directs all aspects of the day-to-day operations of the Regents Information Services (RIS) team in support of the various systems. Manages the RIS budget, revenue collections, and expenditures in support of the BOR's Information Technology area. Represents the BOR and the Office of the Executive Director in the establishment of the management information system requirements and software. Acts on the Regents' behalf in negotiation of contracts with software and hardware vendors for major procurements.

- **Director of Human Resources**

Serves as the chief human resources professional for the Board of Regents. Provides system leadership in strategic human resources management and administration. Translates broad general guidance and policy into programs and provides guidance on all human resource issues. Ensures system compliance with federal regulations, state laws, and BOR policies. Plans, implements, and reviews Human Resource short- and long-term goals for the System. Chairs, attends, staffs, and provides leadership to the Human Resource Leadership across the system. Provides policy recommendations and updates on pertinent HR issues to system councils and the Board. Provides leadership in all areas of human resources, including implementation and management of system HR technologies, compensation management, employee classification, talent management and recruitment, performance management and employee relations. Acts as the liaison with the Bureau of Human Resources to ensure the South Dakota Board of Regents is represented and partnering in initiatives. Works with the Executive Director on confidential personnel issues, compensation, and various human resources/organizational development projects.

- **Director of Communications**

Designs and implements the BOR public relations program. Plans and directs development and communication of information designed to keep public, policymakers, and the media informed of the BOR accomplishments, point of view, or programs. Prepares and distributes fact sheets, new releases, and photographs to media representatives. Serves as the BOR state and governmental relations contact to state and federal policy makers and other governmental agencies.

- **Associate Vice President of Academic Programming**

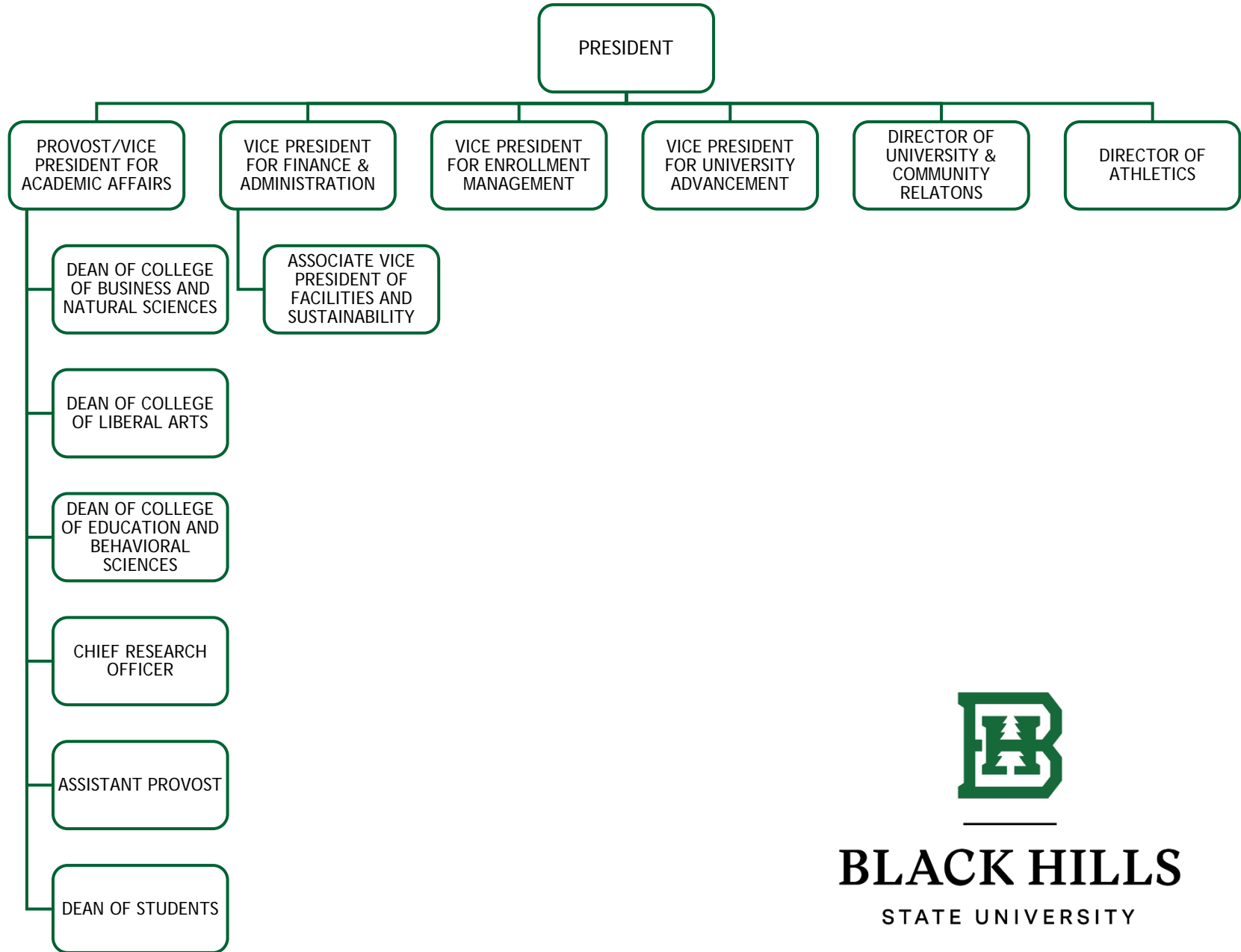
Supports the system's academic mission to enhance academic quality by assuming responsibilities for areas assigned and by managing these areas with support and direction of the system Vice President for Academic Policy and Planning (VPAPP). Specific areas may include, but are not limited to, development and review of undergraduate and graduate academic programs and procedures, link with South Dakota

workforce needs, distance education, academic partnerships, oversight of and compliance with system and state policies and guidelines, and regional and national accreditation criteria. Works in the areas of policy development, articulation, distance education, curriculum development and review, accreditation, academic and accountability reporting, and with any other academic issues assigned. Research policy and best practice directions and, as assigned, estimate resources required for new system initiatives and state initiatives. Supports the development of partnerships with public and private-sector community agencies including the universities, the legislature, the K12 community, and the Department of Education.

**Black Hills State University**

**Black Hills State University**  
Administrative Structure

ATTACHMENT A



**BLACK HILLS**  
STATE UNIVERSITY

BLACK HILLS STATE UNIVERSITY ADMINISTRATION											
	GENERAL		OTHER*		STUDENT FEES		TUITION		TOTAL		
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	
President	\$277,830	1.00							\$277,830	1.00	
Vice President for Finance & Administration	\$186,000	1.00							\$186,000	1.00	
Provost/Vice President for Academic Affairs	\$184,795	1.00							\$184,795	1.00	
Vice President for Enrollment Management	\$179,204	1.00							\$179,204	1.00	
Vice President for University Advancement							\$158,103	1.00	\$158,103	1.00	
Dean of College of Business & Natural Sciences	\$135,500	1.00							\$135,500	1.00	
Dean of College of Education & Behavioral Sciences (Interim)	\$135,000	1.00							\$135,000	1.00	
Dean of College of Liberal Arts	\$124,964	1.00							\$124,964	1.00	
Director of Athletics	\$99,000	0.90	\$11,000	0.10					\$110,000	1.00	
Director of University & Community Relations	\$100,000	1.00							\$100,000	1.00	
Associate Vice President of Facilities & Sustainability	\$98,000	1.00							\$98,000	1.00	
Assistant Provost	\$90,609	1.00							\$90,609	1.00	
Dean of Students					\$87,212	1.00			\$87,212	1.00	
Chief Research Officer	\$33,339	0.28	\$16,016	0.13					\$49,355	0.41	
<b>TOTAL</b>	<b>\$1,644,241</b>	<b>11.18</b>	<b>\$27,016</b>	<b>0.23</b>	<b>\$87,212</b>	<b>1.00</b>	<b>\$158,103</b>	<b>1.00</b>	<b>\$1,916,572</b>	<b>13.41</b>	
<b>*Other Funds include grants overhead funds and sales &amp; service funds</b>											

**Black Hills State University Administration Description of Duties:**

- **President**  
Directs all affairs and operations of the university. The president is responsible for advancing the mission of the university. This individual is responsible for all operations of the institution and is the liaison between the university and the Board of Regents, the community, and legislators. The president is also instrumental in fundraising efforts. Working closely with the Black Hills State University Foundation, significant dollars are raised each year for student scholarships and to support other university initiatives.
- **Vice President for Finance & Administration**  
The Vice President for Finance & Administration (VPFA) oversees the budget, business services/controller, dining services, facilities and sustainability, human resources, information technology, public safety and parking, and the university bookstore. The VPFA is responsible for developing and implementing policies and procedures, supervision of staff and identifying department priorities and strategic initiatives through collaboration with stakeholders.
- **Provost/Vice President for Academic Affairs**  
Supervises the BHSU Rapid City campus, Center for the Advancement of Math & Science Education, E.Y. Berry Library/Learning Center, graduate studies, international relations & global engagement, Sanford Science Education Center, institutional research, sponsored programs/compliance, honors program, the Dean of College of Business and Natural Sciences, Dean of College of Liberal Arts, Dean of College of Education and Behavioral Sciences, Chief Research Officer, Assistant Provost, and Dean of Students. The Provost and Vice President for Academic Affairs is the chief academic officer of the University and has responsibility for the University's academic mission. The Provost collaborates with the President in setting overall academic priorities for the University and allocates resources to carry these priorities forward. The Provost is charged with the development, implementation, and assessment of academic programs and policies for the institution.
- **Vice President for Enrollment Management**  
Oversees admissions, financial aid, records & registrar, TRiO/student support services, veteran's affairs, residence life, and the student success center which includes: first- & second-year academic advising, dual enrollment, tutoring, testing, and disability services, career services, orientation & onboarding.
- **Vice President for University Advancement**  
Responsible for all aspects of university advancement including the Alumni Association, corporate relations and fundraising through the BHSU Foundation and the Yellow Jacket Foundation.
- **Dean of College of Business & Natural Sciences**  
Oversees the School of Business, School of Natural Sciences, Center for the Conservation of Biological Resources, SD Center for Enterprise Opportunity, and ROTC. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.
- **Dean of College of Education & Behavioral Sciences (Interim)**  
Oversees the School of Behavioral Sciences and School of Education. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all

personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.

- **Dean of College of Liberal Arts**

Oversees the of School of Mathematics & Social Sciences, School of Arts & Humanities, math and writing centers, and the Center for American Indian Studies. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.

- **Director of Athletics**

Provides administrative direction and oversight for all intercollegiate athletics staff, programs, facilities, and activities. Responsible for ensuring compliance with all federal, divisional, and university athletics regulations and for administering departmental funds and accounts for 6 men's sports and 10 women's sports. Develops short-term goals and long-term strategic plan and vision for the department. Oversees departmental fund-raising, public relations/marketing, sports performance, and community outreach activities. Top athletics administrative position.

- **Director of University & Community Relations**

Oversees marketing and communications including creative services, media relations, printing services, and web development.

- **Associate Vice President of Facilities & Sustainability**

Oversees capital planning, risk management, buildings/grounds, sustainability, mail services, fleet, and maintenance/repair.

- **Assistant Provost**

Supervises university assessment, accreditation, instructional design, and the opportunity center.

- **Dean of Students**

Manages services provided by the student union, student health and counseling services, disability services, student conduct, residence life, dining services, student government association, student organizations, and summer camps and conferences. The Dean is responsible for developing and implementing policies and procedures, mentoring staff and students employed in the departments and for establishing departmental priorities and initiatives by collaborating with staff within the department.

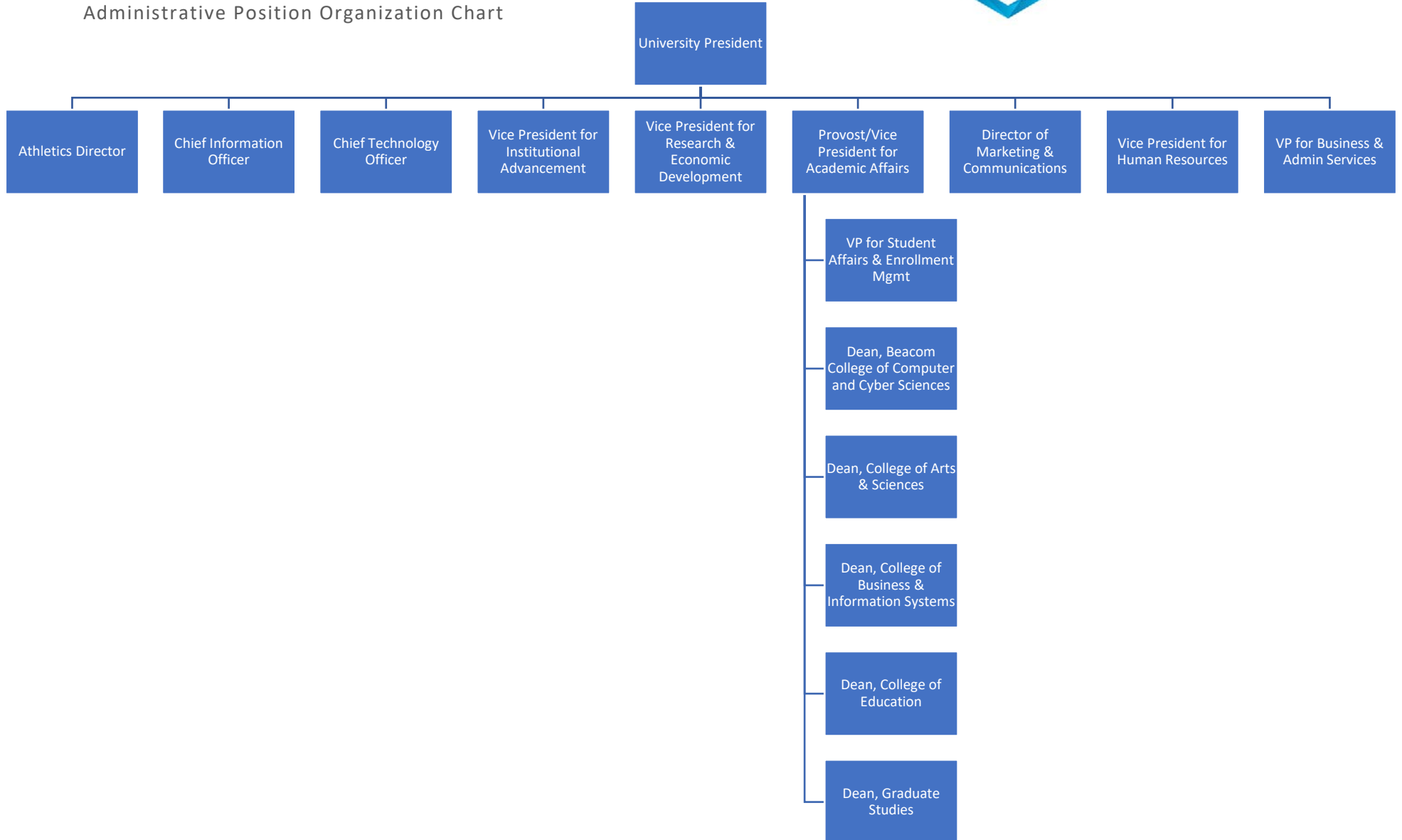
- **Chief Research Officer**

Oversees the office of research and all research activities associated with the university. Responsibilities include research policy, pre-award sponsored-research administration (grants and contracts), compliance with regulations pertaining to research, technology transfer, and commercialization of intellectual property (patents), and research communications.

**Dakota State University**

# Dakota State University

## Administrative Position Organization Chart



DAKOTA STATE UNIVERSITY ADMINISTRATION												
	GENERAL		FEDERAL		OTHER*		STUDENT FEES		TUITION		TOTAL	
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE
President	\$295,323	1.00									\$295,323	1.00
Dean, Beacom College of Computer and Cyber Sciences	\$219,375	1.00									\$219,375	1.00
Interim Provost/Vice President Academic Affairs	\$190,000	1.00									\$190,000	1.00
Vice President for Research & Economic Development	\$45,000	0.25	\$88,200	0.49	\$46,800	0.26					\$180,000	1.00
Vice President for Business & Administrative Services	\$166,139	1.00									\$166,139	1.00
Dean, College of Business and Information Systems	\$146,189	1.00									\$146,189	1.00
Vice President for Institutional Advancement	\$143,856	1.00									\$143,856	1.00
Vice President for Student Affairs/Enrollment Management	\$116,250	0.93			\$4,375	0.04	\$4,375	0.04			\$125,000	1.00
Dean, College of Arts & Sciences	\$124,754	1.00									\$124,754	1.00
Chief Technology Officer	\$24,921	0.20							\$99,682	0.80	\$124,603	1.00
Dean of Graduate Studies	\$9,592	0.06							\$28,776	0.19	\$38,368	0.25
Interim Dean, College of Education	\$19,184	0.13							\$57,552	0.38	\$76,736	0.50
Athletic Director	\$111,580	1.00									\$111,580	1.00
Chief Information Officer	\$104,245	1.00									\$104,245	1.00
Vice President for Human Resources	\$99,462	1.00									\$99,462	1.00
Director of Marketing & Communications									\$94,882	1.00	\$94,882	1.00
<b>TOTAL</b>	<b>\$1,815,869</b>	<b>11.57</b>	<b>\$88,200</b>	<b>0.49</b>	<b>\$51,175</b>	<b>0.30</b>	<b>\$4,375</b>	<b>0.04</b>	<b>\$280,892</b>	<b>2.36</b>	<b>\$2,240,511</b>	<b>14.75</b>
<b>*Other Funds include grants overhead funds, sales &amp; service funds, and state and private grants.</b>												

**Dakota State University Administration Description of Duties:**

- **President**

Directs all affairs and operations of the higher education institution. The president is responsible for advancing the mission of the university. This individual is the liaison between the university and the Board of Regents, the community, and legislators. The president is also instrumental in fundraising efforts. Working closely with the Dakota State University Foundation, significant dollars are raised each year for student scholarships and to support other university initiatives.
- **Dean, Beacom College of Computer and Cyber Sciences**

Serves as the principal administrator or head of the college. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.
- **Interim Provost/Vice President for Academic Affairs**

Directs the academic program of the institution. Overall responsibilities include academic planning, teaching, research, extensions, and coordination of interdepartmental affairs (e.g., Admissions, Registrar, and Library). The Provost and Vice President for Academic Affairs (VPAA) of Dakota State University is the chief academic officer of the University and has responsibility for the University's academic mission. The Provost collaborates with the President in setting overall academic priorities for the University and allocates resources to carry these priorities forward. The Provost oversees all academic Deans and is charged with the development, implementation, and assessment of academic programs and policies.
- **Vice President for Research and Economic Development**

Oversees the institution's scientific research. Responsibilities include research policy, pre-award sponsored-research administration (grants and contracts), compliance with regulations pertaining to research, technology transfer, and commercialization of intellectual property (patents), and research communications.
- **Vice President for Business and Administrative Services**

Responsible for the combined functions of administrative and financial affairs. Overall responsibilities include accounting, purchasing, physical plant and property management, food services, auxiliary enterprises, investments, post award grants management, and related business matters. The position is responsible for developing and implementing policies and procedures, supervision of staff and identifying department priorities and strategic initiatives through collaboration with staff.
- **Dean, College of Business and Information Systems**

Serves as the principal administrator or head of the college. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.

- **Vice President for Institutional Advancement**  
Responsible for institutional development programs. Overall responsibilities include institutional fundraising, public relations, and alumni relations.
- **Vice President for Student Affairs and Enrollment Management**  
Responsible for the direction of student services and student life programs. Overall responsibilities include student conduct, counseling and testing, career development and placement, student housing, student union, campus and student activity, student support program, residence life, and related functions.
- **Dean, College of Arts & Sciences**  
Serves as the principal administrator or head of the college. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.
- **Chief Technology Officer**  
Responsible for the research & development arm of Information Technology Services: manages all aspects of IT for Applied Research Lab activities, serves as liaison between ITS and Research & Economic Development, partners with Chief Information Officer to develop strategic technology infrastructure and designs innovative technology strategies for a constantly changing top-tier academic research environment.
- **Dean, Graduate Studies**  
Serves as the principal administrator or head of the college. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty.
- **Interim Dean, College of Education**  
Serves as the principal administrator or head of the college. Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages administrative staff and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.
- **Athletics Director**  
Provides administrative direction and oversight for all intercollegiate athletics staff, programs, facilities, and activities. Responsible for ensuring compliance with all federal, divisional, and university athletics regulations and for administering departmental funds and accounts. Develops short-term goals and long-

term strategic plan and vision for the department. Oversees departmental fund-raising, public relations, and community outreach activities. Top athletics administrative position.

- **Chief Information Officer**

Responsible for the institution's major information technology, communication, and computer systems. Assesses current processes, devises IT strategy, and recommends best practices for IT.

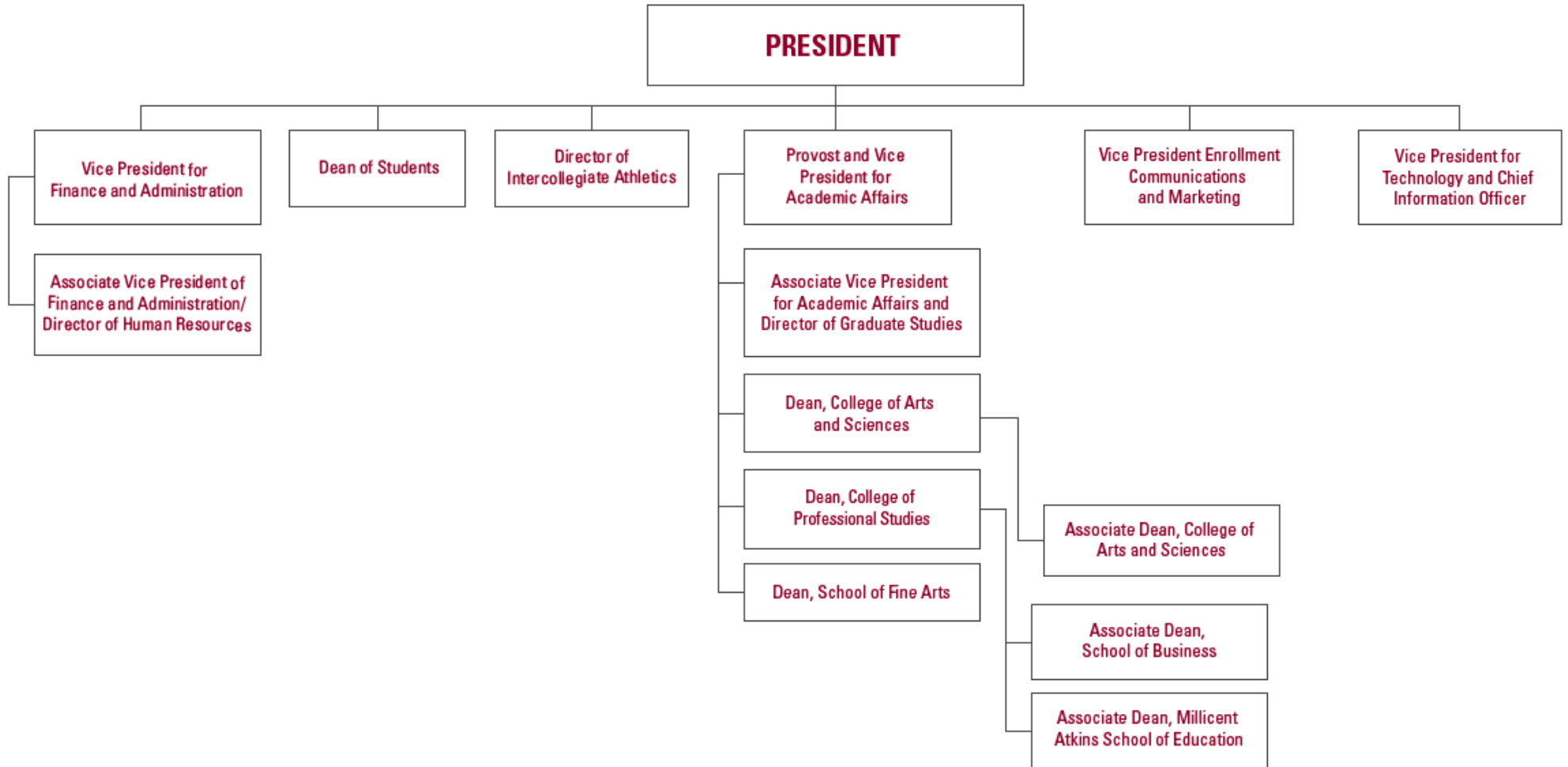
- **Vice President for Human Resources**

Responsible for administering institutional human resource policies and practices for staff and faculty. Overall areas of responsibility includes: time sheets and leave requests, job classifications, recruitment, benefits orientation, benefits enrollment, staff professional development and training, performance management, ADA accommodations, FMLA, and EEO, faculty, staff and student employee onboarding, maintaining position descriptions, issuance of employment contracts, employee relations, coordinating grievance processes, coordinating unemployment and worker compensation claims, facilitating hiring process, issuing contracts, institutional payroll processes.

- **Director of Marketing & Communications**

Responsible for communications and public relations programs. Overall responsibilities include public relations, news media relations, and information office services.

**NORTHERN STATE UNIVERSITY**



NORTHEN STATE UNIVERSITY ADMINISTRATION								
	GENERAL		OTHER		TUITION		TOTAL	
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE
President	\$274,000	1.00					\$274,000	1.00
President/CEO NSU Foundation			\$175,000	1.00			\$175,000	1.00
Provost and Vice President for Academic Affairs	\$174,830	1.00					\$174,830	1.00
Vice President for Finance and Administration	\$163,640	1.00					\$163,640	1.00
Dean, College of Professional Studies	\$124,208	0.95	\$6,537	0.05			\$130,745	1.00
Vice President for Technology and Chief Information Officer	\$130,069	1.00					\$130,069	1.00
Dean, College of Arts and Sciences	\$130,000	1.00					\$130,000	1.00
Director of Intercollegiate Athletics (Vacant)	\$128,600	1.00					\$128,600	1.00
Associate Vice President for Academic Affairs and Director of Graduate Studies	\$125,952	1.00					\$125,952	1.00
Dean, School of Fine Arts	\$124,287	1.00					\$124,287	1.00
Vice President Enrollment, Communications and Marketing	\$118,380	1.00					\$118,380	1.00
Dean of Students	\$107,682	1.00					\$107,682	1.00
VP-Foundation			\$105,506	1.00			\$105,506	1.00
Associate Vice President of Finance and Administration/ Director of Human Resources					\$95,977	1.00	\$95,977	1.00
Associate Dean, College of Arts and Sciences					\$8,000	0.25	\$8,000	0.25
Associate Dean, School of Business	\$8,000	0.25					\$8,000	0.25
Associate Dean, Millicent Atkins School of Education	\$8,000	0.25					\$8,000	0.25
<b>TOTAL</b>	<b>\$1,617,648</b>	<b>11.45</b>	<b>\$287,043</b>	<b>2.05</b>	<b>\$103,977</b>	<b>1.25</b>	<b>\$2,008,668</b>	<b>14.75</b>
<b>*Other Funds include foundation funds and private grants</b>								

**Northern State University Administration Description of Duties:**

- **President**

The president is responsible for advancing the mission of the university. This individual is responsible for all operations of the institution and is the liaison between the university and the Board of Regents, the community, and legislators. The president is also instrumental in fundraising efforts. Working closely with the Northern State University Foundation, significant dollars are raised each year for student scholarships and to support other university initiatives.

- **Provost and Vice President for Academic Affairs**

The Provost and Vice President for Academic Affairs is responsible for all matters pertaining to academics at the university and serves on the University Leadership Team; makes recommendations concerning the faculty (including hiring, retention, tenure, and promotion); oversees the curriculum, the library, online and continuing education, the office of institutional research and assessment, the registrar, the Student Success Center, the Office of International Programs, Grants and Sponsored Projects, the First-Year Seminar Program, the Center for Excellence in Teaching and Learning, the preparation of the undergraduate and graduate catalog; coordinates the Fall, Spring and Summer schedules; assigns academic office and classroom space; approves class schedules and examination schedules; analyzes data on faculty and class loads and academic matters; summer school; coordinates commencements; and generally supervises all academic matters.

- **Vice President for Finance and Administration**

The Vice President for Finance and Administration (VPFA) oversees facility services, human resources, payroll, finance, budgeting, purchasing, grants accounting, the campus bookstore, the print shop, and food service operations. The VPFA is responsible for developing and implementing policies and procedures, supervision of staff and identifying department priorities and strategic initiatives through collaboration with staff.

- **Dean, College of Professional Studies**

Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages associate deans, department chairs, administrative staff, professional advisors, and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.

- **Vice President for Technology and Chief Information Officer**

The Chief Information Technology Officer (CIO) oversees services provided in the following areas: compliance, asset management, IT purchasing, information and enterprise system, instructional technology, multimedia and audio/visual, networks, information security, technical support, and web and application development. The CIO develops and implement policies and procedures, supervises staff and students, and identifies departmental priorities and initiatives by collaborating with staff within the department and across campus.

- **Dean, College of Arts and Sciences**

Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum

development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages associate deans, department chairs, administrative staff, professional advisors, and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the College.

- **Director of Intercollegiate Athletics (Vacant)**

The Northern Director of Athletics oversees all aspects of the athletics program, ensures compliance with conference and NCAA policies and guidelines, understands and carries out the NCAA Division II student athlete philosophy and serves all athletes, supports the personal development and educational goals of student-athletes, oversees and manages administrative functions of supervision staff and coaches, develops and oversees budgets, manages communications internally, as well as with external constituent groups, meets with recruits, oversees the campus intramural program, oversees the student fitness center operation, and collaborates with the Northern State University Foundation in the area of donor relations and scholarship funding.

- **Associate Vice President for Academic Affairs and Director of Graduate Studies**

Assists the Provost in supervision of all aspects of the university's academic programs, oversees compliance for institutional accreditation processes and serves as the university Accreditation Liaison Officer with the Higher Learning Commission, assists the Provost in the supervision of University curriculum planning and processes and with the SDBOR Academic Affairs Council, and chairs the university Academic Affairs Committee, serves as the Director of Graduate Studies, works closely with the academic deans on graduate program development, chairs the Graduate Council, and supervises the Director of Online and Continuing Education, Director of the Library, Director (Principal) of the Center for Statewide E-Learning, Director of the Center for Excellence in Teaching and Learning, Director of the Honors Program, and Graduate Studies office staff.

- **Dean, School of Fine Arts**

Leads departmental strategic planning and leadership development. Oversees budget planning, implementation, and management; all personnel matters (faculty hiring, promotion, retention, tenure, sabbatical leaves, and annual performance evaluations) and investigation of all grievances; curriculum development; class schedules and teaching assignments; academic assessment efforts within the College; and student recruitment, retention, and placement efforts in the College. Manages department chairs, administrative staff, professional advisors, and faculty. Engages with the Foundation staff in promoting university, community, and alumni relations and leads development/fundraising efforts for the School.

- **Vice President of Enrollment, Communications and Marketing**

The Vice President of Enrollment, Communications and Marketing oversees services provided in: enrollment, including Customer Relationship Management (CRM) support; admissions; graduate, online, international, and continuing students (retention); financial aid including Title IV federal aid, institutional scholarships, outside resources, and emergency grant funds; campus-wide communications, marketing including photography, graphic design, website content, speech writing, blog content, event planning, licensing, social media, and video creation; emergency management; and stakeholder relations.

- **Dean of Students**

The Dean of Students oversees services provided by the Avera Student Center, Avera Student Health, campus safety, counseling center, Dean of Students office, disability services, homecoming programming, student affairs programming, new student programs (HOWL and Wolf Pack Welcome), student conduct, prevention services, residence life, dining services, student government association, student involvement

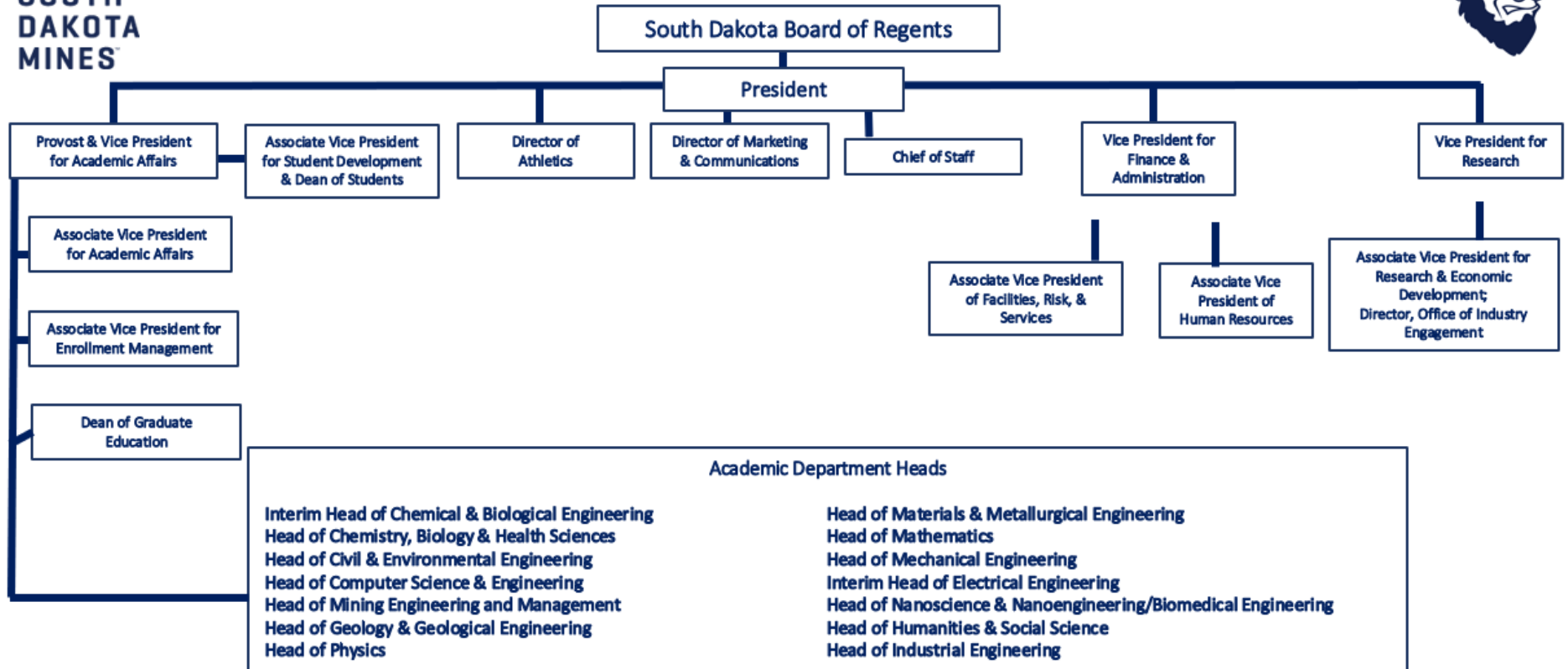
and leadership, student organizations, summer camps and conferences, and Title IX compliance. The Dean is responsible for developing and implementing policies and procedures, mentoring staff and students employed in the departments and for establishing departmental priorities and initiatives by collaborating with staff within the department.

- **Associate Vice President of Finance and Administration/Director of Human Resources**  
Assists the VPFA in all areas under the VPFA's purview, but particularly in human resources and payroll duties which include: time sheets and leave requests, job classifications, recruitment, benefits orientation, benefits enrollment, staff professional development and training, performance management, ADA accommodations, FMLA, and EEO, faculty, staff and student employee onboarding, maintaining position descriptions, issuance of employment contracts, employee relations, coordinating grievance processes, coordinating unemployment and worker compensation claims, facilitating hiring process, issuing contracts, institutional payroll processes.
- **Associate Dean, College of Arts and Sciences**  
The Associate Dean assists the Dean in administration of the College, coordinates curriculum development within the College, coordinates assessment efforts within the College, has primary responsibility for specialized program accreditation, e.g., CAEP, ACBSP, and assists the Dean in strategic planning and leadership development for the College.
- **Associate Dean, School of Business**  
The Associate Dean assists the Dean in administration of the School/College, coordinates curriculum development within the School/College, coordinates assessment efforts within the School/College, has primary responsibility for specialized program accreditation, e.g., CAEP, ACBSP, and assists the Dean in strategic planning and leadership development for the School/College.
- **Associate Dean, Millicent Atkins School of Education**  
The Associate Dean assists the Dean in administration of the School/College, coordinates curriculum development within the School/College, coordinates assessment efforts within the School/College, has primary responsibility for specialized program accreditation, e.g., CAEP, ACBSP, and assists the Dean in strategic planning and leadership development for the School/College.

**SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY**



# South Dakota School of Mines & Technology Executive Leadership Organizational Chart



SOUTH DAKOTA SCHOOL OF MINES & TECHNOLOGY ADMINISTRATION										
	GENERAL		FEDERAL		OTHER*		TUITION		TOTAL	
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE
President	\$368,563	1.00							\$368,563	1.00
Provost & Vice President for Academic Affairs	\$237,017	1.00							\$237,017	1.00
Vice President for Research	\$223,808	1.00							\$223,808	1.00
Vice President for Finance and Administration	\$89,916	0.47			\$9,505	0.05	\$89,916	0.47	\$189,336	1.00
Dean of Graduate Education	\$160,107	1.00							\$160,107	1.00
Associate Vice President for Research and Economic Development; Director, Office of Industry Engagement	\$131,599	0.88			\$17,606	0.12			\$149,205	1.00
Associate Vice President for Academic Affairs	\$140,000	1.00							\$140,000	1.00
Associate Vice President for Student Development & Dean of Students	\$125,000	1.00							\$125,000	1.00
Director of Athletics	\$111,473	1.00							\$111,473	1.00
Associate Vice President of Facilities, Risk, & Services	\$98,768	0.90					\$10,974	0.10	\$109,742	1.00
Associate Vice President for Enrollment Management	\$109,000	1.00							\$109,000	1.00
Associate Vice President of Human Resources	\$102,410	1.00							\$102,410	1.00
Department Head – Mechanical Engineering	\$95,502	0.50							\$95,502	0.50
Department Head—Industrial Engineering							\$93,412	0.50	\$93,412	0.50
Department Head—Geology & Geological Engineering and Director of the Museum of Geology	\$92,948	0.50							\$92,948	0.50
Department Head—Civil & Environmental Engineering							\$91,216	0.50	\$91,216	0.50
Department Head—Nanoscience & Nanoengineering/Biomedical Engineering	\$9,110	0.05	\$81,986	0.45					\$91,096	0.50
Department Head—Mining Engineering & Management							\$88,523	0.50	\$88,523	0.50

ATTACHMENT A

Department Head—Computer Science & Engineering							\$85,128	0.50	\$85,128	0.50
Director of Marketing & Communications	\$84,175	1.00							\$84,175	1.00
Chief of Staff	\$62,378	0.74			\$21,622	0.26			\$84,000	1.00
Department Head—Physics	\$81,377	0.50							\$81,377	0.50
Department Head—Humanities & Social Science							\$76,108	0.50	\$76,108	0.50
Interim Department Head—Electrical Engineering	\$75,284	0.50							\$75,284	0.50
Department Head—Mathematics							\$75,000	0.50	\$75,000	0.50
Department Head—Chemistry, Biology & Health Sciences							\$75,000	0.50	\$75,000	0.50
Department Head—Materials & Metallurgical Engineering	\$74,004	0.50							\$74,004	0.50
Interim Department Head—Chemical & Biological Engineering							\$70,439	0.50	\$70,439	0.50
<b>TOTAL</b>	<b>\$2,472,438</b>	<b>15.55</b>	<b>\$81,986</b>	<b>0.45</b>	<b>\$48,732</b>	<b>0.43</b>	<b>\$755,715</b>	<b>4.57</b>	<b>\$3,358,871</b>	<b>21.00</b>
<b>*Other Funds include sales &amp; service funds and grant overhead funds</b>										

**South Dakota School of Mines & Technology Administration Description of Duties:**

- **President**  
Directs all affairs and operations of South Dakota School of Mines and Technology. The president is responsible for advancing the mission of the university. This individual is responsible for all operations of the institution and is the liaison between the university and the Board of Regents, the community, and legislators. The president is also instrumental in fundraising efforts. Working closely with the South Dakota School of Mines & Technology Foundation, significant dollars are raised each year for student scholarships and to support other university initiatives.
- **Provost & Vice President for Academic Affairs**  
Directs the academic program of the institution. Overall responsibilities include academic planning, teaching, research, extensions, and coordination of interdepartmental affairs (e.g., Admissions, Registrar, and Library). The Provost and Vice President for Academic Affairs (VPAA) of South Dakota School of Mines & Technology is the chief academic officer of the University and has responsibility for the University's academic mission. The Provost collaborates with the President in setting overall academic priorities for the University and allocates resources to carry these priorities forward. The Provost oversees all academic department heads and is charged with the development, implementation, and assessment of academic programs and policies.
- **Vice President for Research**  
Oversees the institution's scientific research. Responsibilities include research policy; sponsored-research administration (grants and contracts); compliance with regulations pertaining to research, technology transfer, and commercialization of intellectual property (patents); and research communications.
- **Vice President for Finance & Administration**  
Responsible for the combined functions of administrative and financial affairs. Overall responsibilities include accounting, purchasing, physical plant and property management, human resources, food services, auxiliary enterprises, investments, and related business matters. The VPFA is responsible for developing and implementing policies and procedures, supervision of staff and identifying department priorities and strategic initiatives through collaboration with staff.
- **Dean of Graduate Education**  
Manages the administrative tasks associated with graduate programs, works with faculty and college deans in the development of policies and procedures for graduate education, and serves as an advocate for, and representative of, graduate education at the university.
- **Associate Vice President for Research & Economic Development; Director, Office of Industry Engagement**  
Responsible for areas related to the institution's scientific research activities under the direction of the Chief Research Officer. Responsible for overseeing a property-based venture which commonly has master-planned property and buildings designed primarily for private or public research and development facilities, high technology, and science-based companies and support services. Has a role in promoting the institution's research and development through industry partnerships, aiding the transfer of technology and business skills between institution and industry teams, and in promoting technology-led economic development for the community or region.
- **Associate Vice President for Academic Affairs**  
Responsible for areas within Academic Affairs under the direction of the Chief Academic Affairs Officer. Makes provost-level decisions in the absence of the provost.

- **Associate Vice President for Student Development & Dean of Students**  
Responsible for the direction of student services and student life programs. Overall responsibilities include student conduct, counseling and testing, career development and placement, student housing, student union, campus and student activity, minority student support program, residence life, and related functions.
- **Director of Athletics**  
Provides administrative direction and oversight for all intercollegiate, intramural, and recreational athletics staff, programs, facilities, and activities. Responsible for ensuring compliance with all federal, divisional, and university athletics regulations and for administering departmental funds and accounts. Develops short-term goals and long-term strategic plan and vision for the department. Oversees departmental fund-raising, public relations, and community outreach activities. Top athletics administrative position.
- **Associate Vice President for Facilities, Risk, & Services**  
Responsible for the construction, rehabilitation, and maintenance of physical plant facilities. Overall responsibilities include new construction and remodeling, grounds and building maintenance, power plant operation, and parking.
- **Associate Vice President for Enrollment Management**  
Responsible for development of marketing plans for recruitment and retention of students. Also coordinates institutional efforts in admissions, financial aid, records, and registration and advising.
- **Associate Vice President of Human Resources**  
Overall areas of responsibility include: time sheets and leave requests, job classifications, recruitment, benefits orientation, benefits enrollment, staff professional development and training, performance management, ADA accommodations, FMLA, and EEO, faculty, staff and student employee onboarding, maintaining position descriptions, issuance of employment contracts, employee relations, coordinating grievance processes, coordinating unemployment and worker compensation claims, facilitating hiring process and issuing employment contracts.
- **Department Head – Mechanical Engineering**  
The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.
- **Department Head—Industrial Engineering**  
The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.
- **Department Head—Geology & Geological Engineering and Director of the Museum of Geology**  
The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and

function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit. Oversees the operations of the Museum of Geology.

- **Department Head—Civil & Environmental Engineering**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Department Head—Nanoscience & Nanoengineering/Biomedical Engineering**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Department Head—Mining Engineering & Management**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Department Head—Computer Science & Engineering**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Director of Marketing & Communications**

Provides marketing leadership to the university community. Advises and assists the President, Vice Presidents, and the heads of academic and administrative units in establishing goals, developing suitable strategies and tactics, implementing programs, and evaluating results. Designs, coordinates, and evaluates the effectiveness of university-wide marketing programs and projects.

- **Chief of Staff**

Advises the President on policy, procedural, and operational issues of the system/university and assists the President with leading the operationalization of strategic initiatives. Represents the President to senior vice presidents, campus officials, and critical external constituents. Serves as a visible top-level leadership role for the institution on behalf of the President.

- **Department Head—Physics**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the

Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Department Head—Humanities & Social Science**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Interim Department Head—Electrical Engineering**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Department Head—Mathematics**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Department Head—Chemistry, Biology & Health Sciences**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Department Head—Materials & Metallurgical Engineering**

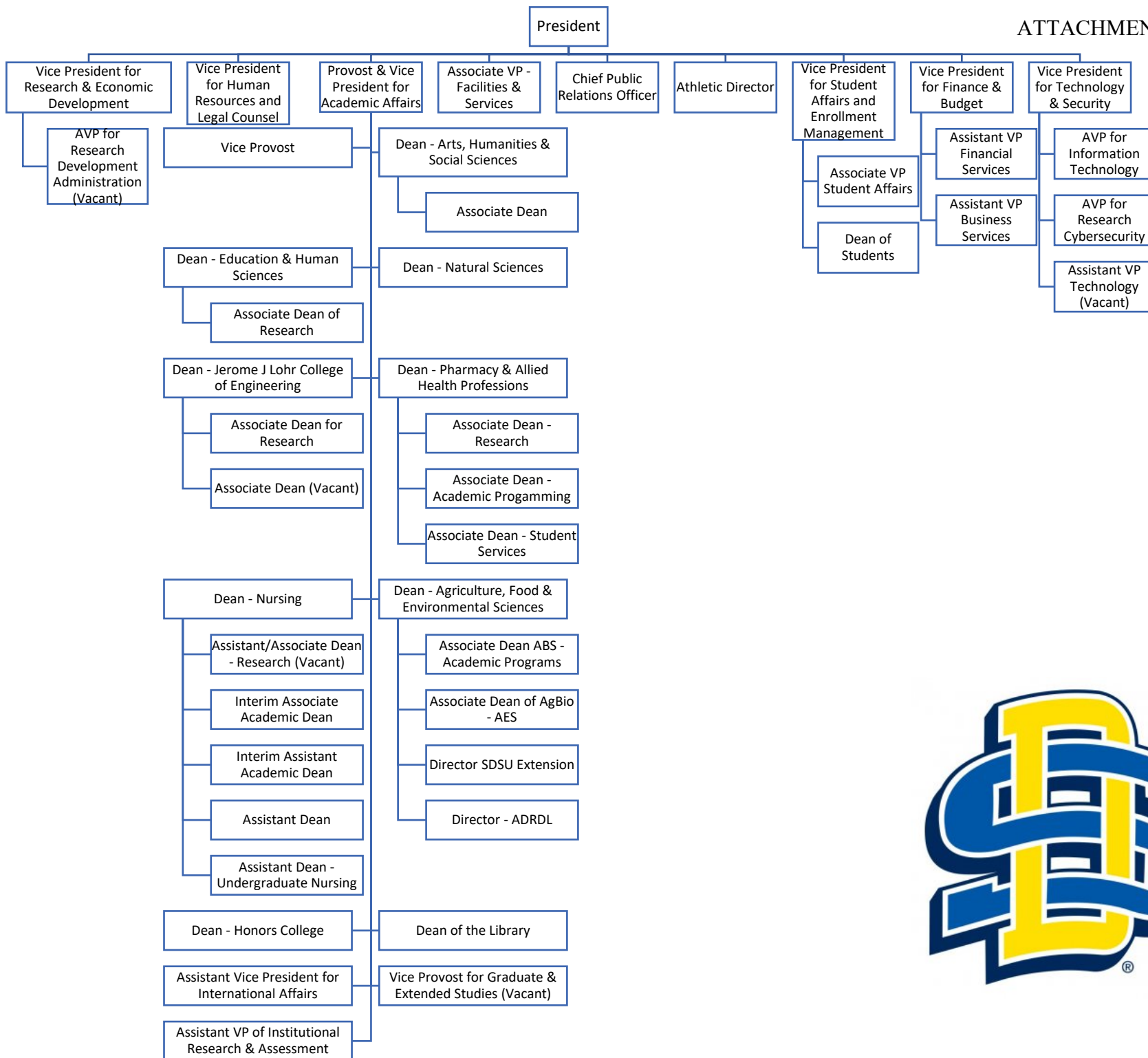
The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning activities along with the expressed authority to manage the personnel and all other resources within the unit.

- **Interim Department Head—Chemical & Biological Engineering**

The Department Head is the primary representative of the department and the main conduit between the upper administration and the department faculty. The Department Head directly reports to the Provost and Vice President for Academic Affairs and is responsible for virtually every component and function that is allocated to the department. The Department Head is responsible for leading and planning

activities along with the expressed authority to manage the personnel and all other resources within the unit.

**SOUTH DAKOTA STATE UNIVERSITY**



## SOUTH DAKOTA STATE UNIVERSITY ADMINISTRATION

	GENERAL		FEDERAL		OTHER		ROOM & BOARD		STUDENT FEES		TUITION		TOTAL			
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE		
President											\$402,285	1.00	\$402,285	1.00		
Athletic Director					\$283,669	1.00							\$283,669	1.00		
Provost & Vice President for Academic Affairs											\$270,443	1.00	\$270,443	1.00		
Dean – Agriculture, Food & Environmental Sciences	\$164,768	0.67			\$9,483	0.04					\$70,793	0.29	\$245,044	1.00		
Vice President for Research & Economic Development	\$139,709	0.59			\$97,891	0.41							\$237,600	1.00		
Dean - Jerome J Lohr College of Engineering											\$234,837	1.00	\$234,837	1.00		
Dean - Natural Sciences	\$130,310	0.58									\$93,436	0.42	\$223,746	1.00		
Dean - Arts, Humanities & Social Sciences											\$219,495	1.00	\$219,495	1.00		
Dean - Nursing	\$58,105	0.27									\$158,222	0.73	\$216,327	1.00		
Dean - Education & Human Sciences											\$215,000	1.00	\$215,000	1.00		
Dean – Pharmacy & Allied Health Professions									\$110,481	0.53	\$99,519	0.47	\$210,000	1.00		
Vice President for Student Affairs and Enrollment Management					\$16,640	0.08	\$15,600	0.08					\$175,760	0.85	\$208,000	1.00
Vice President for Human Resources and Legal Counsel											\$198,312	1.00	\$198,312	1.00		
Vice Provost											\$195,589	1.00	\$195,589	1.00		

ATTACHMENT A

Dean of the Library								\$186,420	1.00	\$186,420	1.00		
Vice President for Finance & Budget								\$184,500	1.00	\$184,500	1.00		
Associate Dean ABS - Academic Programs								\$184,330	1.00	\$184,330	1.00		
Vice President for Technology & Security								\$182,534	1.00	\$182,534	1.00		
Associate Dean for Research	\$174,570	0.98	\$4,476	0.03						\$179,046	1.00		
AVP for Research Development Administration (Vacant)					\$169,588	1.00				\$169,588	1.00		
Dean - Honors College								\$165,061	1.00	\$165,061	1.00		
Interim Associate Academic Dean	\$99,959	0.62	\$48,611	0.30				\$13,465	0.08	\$162,035	1.00		
Associate Dean - Student Services							\$38,868	0.25	\$119,132	0.75	\$158,000	1.00	
Associate Dean (Vacant)							\$125,881	0.80	\$31,944	0.20	\$157,825	1.00	
Associate Dean-Research					\$7,550	0.05		\$12,199	0.08	\$136,250	0.87	\$156,000	1.00
Associate Dean of Research	\$45,929	0.31	\$29,404	0.20				\$71,687	0.49	\$147,020	1.00		
Associate VP - Facilities & Services								\$145,000	1.00	\$145,000	1.00		
Associate Dean	\$9,029	0.06						\$133,839	0.94	\$142,868	1.00		
Assistant Vice President for International Affairs	\$17,900	0.13						\$116,179	0.87	\$134,079	1.00		
Associate Dean-Academic Programming							\$132,690	1.00		\$132,690	1.00		

ATTACHMENT A

Assistant/Associate Dean – Research (Vacant)								\$43,210	0.33	\$87,058	0.67	\$130,268	1.00	
Associate VP Student Affairs				\$49,192	0.38	\$37,180	0.29			\$43,628	0.34	\$130,000	1.00	
Chief Public Relations Officer	\$28,943	0.22								\$100,152	0.78	\$129,095	1.00	
Assistant VP Business Services Vice Provost for Graduate & Extended Studies (Vacant)	\$75,217	0.59		\$51,283	0.41							\$126,500	1.00	
AVP for Information Technology										\$124,881	1.00	\$124,881	1.00	
AVP for Research Cyberinfrastructure										\$121,818	1.00	\$121,818	1.00	
Director - ADRDL	\$117,104	0.70	\$2,390	0.01								\$119,494	0.71	
Assistant VP Technology (Vacant)										\$117,841	1.00	\$117,841	1.00	
Assistant VP Financial Services										\$113,500	1.00	\$113,500	1.00	
Assistant VP of Institutional Research & Assessment	\$81,257	0.72	\$11,301	0.10	\$20,456	0.18						\$113,014	1.00	
Assistant Dean			\$16,842	0.15				\$26,757	0.24	\$68,682	0.61	\$112,281	1.00	
Assistant Dean-Undergraduate Nursing			\$2,149	0.02				\$12,724	0.12	\$92,592	0.86	\$107,465	1.00	
Interim Assistant Academic Dean	\$84,455	0.79	\$21,300	0.20				\$746	0.01			\$106,500	1.00	
Dean of Students							\$12,224	0.13		\$81,804	0.87	\$94,028	1.00	
<b>TOTAL</b>	<b>\$1,227,254</b>	<b>7.24</b>	<b>\$136,473</b>	<b>1.01</b>	<b>\$705,752</b>	<b>3.54</b>	<b>\$65,004</b>	<b>0.49</b>	<b>\$503,555</b>	<b>3.34</b>	<b>\$5,077,807</b>	<b>29.08</b>	<b>\$7,715,846</b>	<b>44.71</b>
<b>*Grants overhead funds, sales &amp; service funds, and state and private grants.</b>														

SOUTH DAKOTA STATE UNIVERSITY AGRICULTURAL EXPERIMENT STATION ADMINISTRATION								
	GENERAL		FEDERAL		TUITION		TOTAL	
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE
Associate Dean of AgBio-AES	\$135,876	0.73	\$45,248	0.24	\$5,007	0.03	\$186,131	1.00
	<b>\$135,876</b>	<b>0.73</b>	<b>\$45,248</b>	<b>0.24</b>	<b>\$5,007</b>	<b>0.03</b>	<b>\$186,131</b>	<b>1.00</b>

SOUTH DAKOTA STATE UNIVERSITY COOPERATIVE EXTENSION SERVICE				
	FEDERAL		TOTAL	
	SALARIES	FTE	SALARIES	FTE
Director SDSU Extension	\$154,626	1.00	\$154,626	1.00
	<b>\$154,626</b>	<b>1.00</b>	<b>\$154,626</b>	<b>1.00</b>

**South Dakota State University Administration Description of Duties:**

- **President**

The President of South Dakota State University provides leadership and oversight to all functions of the university including the university proper, Agricultural Experiment Station and SDSU Extension. He leads the efforts of employees and students in the three-part mission of 1) teaching and education, 2) research and creative activity, and 3) outreach. Additional responsibilities focus on development and fundraising efforts to further the mission of South Dakota State University. The president is responsible for advancing the mission of the university. This individual is responsible for all operations of the institution and is the liaison between the university and the Board of Regents, the community, and legislators. The president is also instrumental in fundraising efforts. Working closely with the South Dakota State University Foundation, significant dollars are raised each year for student scholarships and to support other university initiatives.

- **Athletic Director**

The Athletic Director leads a comprehensive program of NCAA Division I men's and women's intercollegiate athletics; demonstrates a commitment to a program of academic and competitive success built upon a foundation of integrity that reflects core institutional values; provides a vision and leadership in helping the department continue to achieve success on the field and in the classroom. The Director is responsible for overall management of programs and oversees budgets, personnel, planning, fundraising, marketing, media negotiations, sports facilities and all other duties as assigned by the President and ensures strict compliance with regulations governing intercollegiate athletics and all applicable University and State rules and laws. The Director of Athletics reports to the President of the University and serves in the President's Executive Team as well as a member of various conference and NCAA committees.

- **Provost & Vice President for Academic Affairs**

The Provost and Vice President for Academic Affairs (VPAA) of South Dakota State University is the chief academic officer of the University and has responsibility for the University's academic mission. The Provost collaborates with the President in setting overall academic priorities for the University and allocates resources to carry these priorities forward. The Provost oversees all academic Deans and is charged with the development, implementation, and assessment of academic programs and policies.

- **Dean - Agriculture, Food & Environmental Sciences**

The Dean serves as the chief academic officer for the College and guides the College's effort in academic and curriculum development, faculty and staff development, external fundraising, and the building of partnerships with the agriculture community and alumni. This includes direct oversight of college leadership, facilitating faculty review and recommendations of programmatic and curricular revisions, leading preparation and submission of self-studies, and liaising with national accreditation agencies. The Dean must also balance budgetary needs with available resources, establish guidelines and policy for expenditures of college funds, and stimulate faculty efforts to solicit intra-and extramural support for teaching, research, scholarship, and services. This dean further provides direct oversight for the Agricultural Experiment Station and SDSU Extension.

- **Vice President for Research & Economic Development**

The Vice President for Research & Economic Development reports to the President and provides leadership and oversight to the research and economic development functions of the university. This position oversees technology transfer and commercialization.

- **Dean - Jerome J Lohr College of Engineering**

The Dean serves as the chief academic officer for the College and guides the College's effort in academic and curriculum development, faculty and staff development, external fundraising, and the building of partnerships with the engineering community and alumni. This includes direct oversight of college leadership, facilitating faculty review and recommendations of programmatic and curricular revisions, leading preparation and submission of self-studies, and liaising with national accreditation agencies. The Dean must also balance budgetary needs with available resources; establish guidelines and policy for expenditures of college funds; and stimulate faculty efforts to solicit intra-and extramural support for teaching, research, scholarship, and services.

- **Dean - Natural Sciences**

The Dean of the College of Natural Sciences serves as the chief academic officer for the college and guides the colleges effort in developing excellence in academic, curriculum and research programs, faculty and staff, external fundraising, and the building of partnerships with the science communities and alumni. This includes direct oversight of college leadership, facilitating faculty review and recommendations of programmatic and curricular revisions, leading preparation and submission of self-studies, and liaising with national agencies. The Dean must also balance budgetary needs with available resources; establish guidelines and policy for expenditures of college funds; and stimulate faculty efforts to solicit intra-and extramural support for teaching, research, scholarship, and services.

- **Dean - Arts, Humanities & Social Sciences**

The Dean serves as the chief academic officer for the College and guides the College's effort in academic and curriculum development, faculty and staff development, external fundraising, and the building of partnerships with the university community and alumni. This includes direct oversight of college leadership, facilitating faculty review and recommendations of programmatic and curricular revisions, leading preparation and submission of self-studies, and liaising with national accreditation agencies. The Dean must also balance budgetary needs with available resources; establish guidelines and policy for expenditures of college funds; and stimulate faculty efforts to solicit intra-and extramural support for teaching, research, scholarship, and services.

- **Dean – Nursing**

The Dean serves as the chief academic officer for the College and guides the College's effort in academic and curriculum development, faculty and staff development, external fundraising, and the building of partnerships with the health community and alumni. This includes direct oversight of college leadership, facilitating faculty review and recommendations of programmatic and curricular revisions, leading preparation, and submission of self-studies, and liaising with national accreditation agencies. The Dean must also balance budgetary needs with available resources, establish guidelines and policy for expenditures of college funds, and stimulate faculty efforts to solicit intra-and extramural support for teaching, research, scholarship, and services.

- **Dean - Pharmacy & Allied Health Professions**

The Dean of the College of Pharmacy & Allied Health Professions provides academic and administrative leadership to ensure the missions and goals of the College and University are realized and that national accreditation is maintained for the entry-level Doctor of Pharmacy degree program, the programs in Medical Lab Science, and the Master of Public Health program. This includes direct oversight of college leadership, facilitating faculty review and recommendations of programmatic and curricular revisions, leading preparation and submission of self-studies, and liaising with national accreditation agencies. The Dean must also balance budgetary needs with available resources, establish guidelines and policy for

expenditures of college funds, and stimulate faculty efforts to solicit intra-and extramural support for teaching, research, scholarship, and services.

- **Dean - Education & Human Sciences**

The Dean serves as the chief academic officer for the College and guides the College's effort in academic and curriculum development, faculty and staff development, external fundraising and the building of partnerships with the university community and alumni. This includes direct oversight of college leadership, facilitating faculty review and recommendations of programmatic and curricular revisions, leading preparation and submission of self-studies, and liaising with national agencies. The Dean must also balance budgetary needs with available resources; establish guidelines and policy for expenditures of college funds; and stimulate faculty efforts to solicit intra-and extramural support for teaching, research, scholarship, and services.

- **Vice President for Student Affairs and Enrollment Management**

The Vice President of Student Affairs (VPSA) provides people-centered leadership and strategic direction to the Division of Student Affairs with integrity and serves as a key strategic advisor to the President, working collaboratively with the senior leadership team and other leaders to assure a successful and stable future for the University. As the chief student affairs officer, the Vice President for Student Affairs champions student success through effective recruitment, retention, persistence, and graduation of students at SDSU with a focus on development of a strong affinity for the University that will carry throughout a lifetime. Through intentional work which enriches the student experience, the VPSA is responsible for empowering creativity through innovative programs, intentional experiences, and exceptional services and facilities to enrich student development and learning. The VPSA is responsible for leading the University's enrollment management efforts through collaborative relationships with Colleges, departments, and units across the University, integrating research, best practices, and innovative services to reach the University's strategic enrollment targets. The VPSA is responsible for the oversight of the following: Admissions, Financial Aid and Scholarships, University Student Union, including Student Activities and Engagement, Career Development, Greek Life, and Event Services, Multicultural Affairs to include Disability Services, Student Conduct and Conflict Prevention, Student Ombuds, Behavior Intervention Team, American Indian Student Center, Housing and Residential Life, Dining Services, Student Health and Counseling Services, Wellness Center Fitness and Recreation, and Veterans Affairs. In addition, the VPSA provides oversight to the Wokini Initiative in collaboration with the Provost and Vice President for Academic Affairs. The VPSA also leads the University's Enrollment Management Council, serves as advisor to Students' Association, and is a member of various University leadership teams and community committees.

- **Vice President for Human Resources & Legal Counsel**

Reporting to the University President and serving on the President's cabinet, the VP and General Counsel is the chief legal officer for SDSU; provides comprehensive legal advice and counsel; and coordinates all legal services for SDSU, its President, administration, faculty, and staff, and to the Board of Regents when appropriate, within the scope of SDSU responsibilities and represents or coordinates the legal representation of SDSU before hearing bodies, administrative and judicial bodies of the United States and the State of SD. The VP and General Counsel reviews and recommends institutional policies and procedures, reviews or prepares contracts and other legal documents, and provides legal opinions to SDSU committees and councils. The VP and General Counsel advises on the University's commitment to remain compliant with all applicable legal and regulatory obligations. All areas of law are regularly addressed. The VP and General Counsel is the major administrator with responsibility for oversight of the

Office of General Counsel as well as the Office of Human Resources and the Emergency Management office along with any correlated Public Health Specialist for SDSU.

- **Vice Provost**

The Vice Provost for Undergraduate Education reports to the Provost and VPAA and coordinates various undergraduate programs and academic support services to enhance and support the academic mission of South Dakota State University. The Vice Provost for Undergraduate Education serves as the senior position in the Provost and Vice President for Academic Affairs' leadership team. This position serves to advise the Provost & VPAA and assist with key initiatives related to academic quality, compliance, curriculum and assessment of undergraduate student learning outcomes and overall academic performance.

- **Dean of the Library**

Directs all areas of the library including administration, acquisitions, cataloging, circulation, reference, periodicals, government documents, and special collections to ensure adequate resources for staff and students.

- **Vice President for Finance & Budget**

The Vice President for Finance and Budget provides strategic and operational direction with accountability and integrity for the University's financial and budget operations. Reporting to, and taking direction from, the President, the Vice President for Finance and Budget serves as the financial and budgetary advisor to the President and works collaboratively with the senior leadership team and other leaders to assure a successful and financially stable future for the University. The VPFA is responsible for developing and implementing policies and procedures, supervision of staff and identifying department priorities and strategic initiatives through collaboration with staff.

- **Associate Dean ABS - Academic Programs**

Assists the Dean in administration and management of academic affairs, program/academic assessment, and accreditation related issues impacting the College of Agriculture, Food & Environmental Sciences. Develops and implements an effective comprehensive assessment plan; communicates with various constituencies, including faculty, staff, and agricultural community to assure current and effective coursework and teaching methods; and participates and leads research and scholarly efforts in programmatic/academic assessment.

- **Vice President for Technology & Security**

The Vice President for Technology and Security (VPTS) is responsible for the technology and physical/digital security needs to attain a high achieving land grant University. Technology areas overseen involve cyber-infrastructure, information technology, and the digital security aspects of our systems and data. The technology offices include Classroom Technology Services, Information Technology Security, SOC (Security Operations Center), Networking and Cyber-infrastructure, Research Services, IT Support, and Programming Services. Security management includes coordination, law enforcement, regulatory compliance, and overall campus safety. The security management offices include Environmental Health and Safety, and the University Police Department. Research Stations and Extension Centers, throughout the state, falls within the Division's domain of both IT and Safety and Security.

- **Associate Dean for Research – Engineering**

The Associate Dean for Research for the JJ Lohr College of Engineering (JL COE) leads the ongoing development and growth of the research enterprise in the COE; creates a defined plan and sustained trajectory of engagement with external corporations and governmental agencies to advance the research agenda of the JL COE and SDSU; conducts regular meetings with the Dean of Engineering and VP for

Research to coordinate activities related to the strategic plan for research and the Symbiotic Research plan with the Research Park at SDSU; coordinates development of a semi-annual reporting system to document progress in pursuing strategic development of research; regularly coordinates with the Foundation Development Officers and Dean representing the JLL COE for development of a coordinated strategy of blended private, governmental and corporate funding; and coordinates with Dean of JLL COE, all department Heads in JLL COE, and the Provost. The Associate Dean provides ongoing administration and dissemination of external grant funding activities and supports faculty pre-award and supplemental post-award as needed to support the timely completion and reporting of research progress to interested agencies.

- **AVP for Research Development Administration (Vacant)**

The AVP for Research Development Administration reports to the Vice President for Research & Economic Development. This position leads planning and implementation of research development and research administration services for the university, including reviewing, developing, implementing, and making recommendations to leaders at all levels on policies and practices that are connected to research, scholarship, and creative activity generally, and research and development specifically. Leadership and management will apply to the current environment but will also be part of leading through university's transformations over time.

- **Dean - Honors College**

Responsible for providing leadership and managing all student and academic affairs relating to the SDSU Van D. and Barbara B. Fishback Honors College. The purpose of the position is to ensure that motivated and talented SDSU students enjoy an opportunity for an enhanced educational experience through participation in the many facets of the SDSU Honors College.

- **Interim Associate Academic Dean – Nursing**

The Associate Academic Dean for the College of Nursing is responsible for development and implementation of academic curriculum, student learning outcomes assessment, and program accreditation compliance. This position provides leadership of admissions operations to fill Nursing classes with qualified students and develops and implements plans for recruitment and retention of students and job placement of program graduates.

- **Associate Dean for Student Services – Pharmacy**

Assists the Dean in administration and management of student services aspects of the College. This position oversees population of Pharm. D., MLS, and other classes with qualified students as well as providing effective administration, in conjunction with the Dean, for all areas of the College to facilitate teaching, service, and research missions for College personnel. Develops and implements plans around recruitment, retention, and admission of students for programs throughout the College; ensures effective teaching and learning activities within assigned academic courses; and develops a research and scholarship program focusing on student services activities within the College, and work done through academic role.

- **Associate Dean – Engineering (Vacant)**

The Associate Dean coordinates all recruitment and retention activities (TGIFs, New Student Orientation, Engr. Expo, Junior and Senior Days); manages engineering transfer credit and articulation work; monitors engineering placement and testing data and changes in accreditation requirements; evaluates applicants and assesses who is best suited to receive scholarships. Also, approves budget and work plans of staff, remains informed of activities, and directs actions to meet program goals, and advocates for program both with funding agencies and customers.

- **Associate Dean – Research – Pharmacy & Allied Health Professions**

The Associate Dean for Research of the College of Pharmacy & Allied Health Professions leads the ongoing development and growth of the research enterprise of the college. This includes planning, organizing, and evaluating research and scholarly activity outcomes for the college. The position facilitates the establishment of goals, allocates responsibility to faculty and research staff, guides faculty in research program development and implementation, and monitors and develops research productivity among faculty and students.
- **Associate Dean of Research - Education & Human Sciences**

The Associate Dean for Research of the College of Education & Human Sciences leads the ongoing development and growth of the research enterprise of the college. This includes planning, organizing, and evaluating research and scholarly activity outcomes for the college. The position facilitates the establishment of goals, allocates responsibility to faculty and research staff, guides faculty in research program development and implementation, and monitors and develops research productivity among faculty and students.
- **Associate VP - Facilities & Services**

The Associate VP of Facilities is the chief administrator of the Division of Facilities and Services, which includes Facilities Maintenance, Business Operations, Landscape and Grounds Services, Custodial Services, Campus Planning, Engineering, Energy Systems and Customer Service and is responsible for management of the University's buildings, facilities, and grounds.
- **Associate Dean - Arts, Humanities & Social Sciences**

The Associate Dean of Arts, Humanities & Social Sciences oversees curriculum development and processing for undergraduate and graduate programs; academic programs; research initiatives and grant applications by faculty; student success initiatives such as advising, retention, recruiting, and coordination of the college's work at New Student Orientation; and awarding of college scholarships.
- **Assistant Vice President for International Affairs**

The Assistant Vice President provides leadership in developing a University-wide strategic plan for international affairs, to assist deans and faculty in creating strategies that best serve the diverse needs of each College. The Assistant Vice President is responsible for general oversight of international affairs, and for the offices of study abroad, international student and scholar services, and international admissions. In addition, this position collaborates with the University's Foundation in raising funds for international endeavors.
- **Associate Dean for Academic Programs – Pharmacy**

Assists the Dean in administration and management of academic affairs, program/academic assessment, and accreditation related issues impacting the College of Pharmacy and Allied Health Professions. Develops and implements an effective comprehensive assessment plan; communicates with various constituencies, including faculty, staff, regional pharmacists, and the pharmacy community to assure current and effective coursework and teaching methods; ensures effective teaching and learning activities within the College of Pharmacy and Allied Health Professions courses; and participates and leads research and scholarly efforts in programmatic/academic assessment.
- **Assistant/Associate Dean – Research – Nursing (Vacant)**

The Associate Dean for Research is a vital administrator who leads the Office of Nursing Research and facilitates programs of research and scholarly productivity among College of Nursing faculty and students. The position facilitates the establishment of goals, allocates responsibility to faculty and research staff,

guides faculty in research program development and implementation, and monitors and develops research productivity among faculty and students.

- **Associate VP Student Affairs**

The Associate Vice President for Student Affairs is a strategic, people-centered leader who approaches their work with a focus on student development. The position provides leadership in the areas of Housing and Residential Life, Dining Services, Student Fitness and Recreation, Student Health and Counseling, and Veteran's Affairs. The individual serves on a variety of campus committees, leading the University Food Service Advisory Committee, active participation in the Behavior Intervention Team and Emergency Management Team, while serving on additional university- and division-wide committees to support the mission and goals of the University.

- **Chief Public Relations Officer**

The Chief Public Relations Officer develops, implements, and manages a highly collaborative integrated marketing plan designed to elevate the University's visibility and distinguish it from local, regional, and national competitors. This position provides leadership, direction, and support for the following areas: marketing/branding, publications, media relations, news writing, outreach communications, photography, printing and distribution; monitors and analyzes the evolving changes in the area of strategic communications, integrated marketing, branding, University image, and other communication efforts/activities; develops and implements a comprehensive plan for strategic communications in coordination with the university's strategic plan; and collaboratively works with University leadership and staff to ensure that all communications reflect a cohesive and consistent message.

- **Assistant VP Business Services**

The Assistant Vice President provides innovative leadership and financial oversight for a diverse group of revenue-generating business enterprises that directly support student life, the South Dakota State University community, and the academic mission of the University. Program growth and development, while optimizing revenue and operating margin contributions, are priorities for this position.

- **Vice Provost for Graduate & Extended Studies (Vacant)**

The Vice Provost for Graduate Education and Extended Studies reports to the Provost and Vice President for Academic Affairs and is expected to work closely with faculty and leadership across the University, as well as with regional, national, and global external partners to strengthen graduate and extended education across the academic disciplines. This position provides energetic and visionary leadership, as well as advocacy for the mission of graduate and extended education throughout South Dakota State University. The Vice Provost for Graduate and Extended Studies works jointly with the Deans to advance educational quality and scholarly excellence and directs Graduate School and Extended Studies functions and staff to ensure efficient and responsive services.

- **AVP for Information Technology**

The Assistant Vice President for Information Technology Services (AVP-IT) reports to the Vice President for Technology and Security (VPTS), is a member of the VPTS leadership team and serves a key role in university leadership, working closely with senior administration, academic leaders, and the campus community. The AVP-IT oversees three critical areas on campus: Network and Infrastructure Services, IT Service Delivery, and Enterprise Applications; manages short and long-range direction of technology functions, oversees all technical aspects and technological resources; and leads teams responsible for: voice and data Networks; servers and data storage systems; Microsoft management applications; database administration; data center facilities and operations, support desk and classroom technologies;

enterprise systems (Banner, etc.); web, portal, and mobile applications; and forms and software Development.

- **AVP for Research Cyberinfrastructure**

The Assistant Vice President for Research Cyberinfrastructure (AVP-RC) reports to the Vice President for Technology and Security (VPTS), is a member of the VPTS leadership team and serves a key role in university leadership, working closely with senior administration, academic and research leaders, and the campus community. The AVP-RC provides strategic direction and leadership for SDSU research computing endeavors and is responsible for the strategic direction and operations of the SDSU High-Performance Computing Center (HPCC). This individual establishes a vision for research cyberinfrastructure and defines and delivers services relevant to the needs of the SDSU research and academic communities.

- **Director – ADRDL**

Establishes goals and objectives for the department and build strong working relationships in the department and across campus and the state; fosters and builds strong working relationships with other disciplines and stakeholders; facilitates research and intellectual property development opportunities, maintains AAVLD laboratory accreditation for the ADRDL; establishes goals and objectives for the ADRDL; builds strong working relationships across the state, region, and nation; partners with and advocates for the food animal industry; represents the ADRDL in all official communications; recruits, evaluates and retains faculty, Extension Field Specialists, staff, and students; provides oversight of the Professional (DVM) Program in Veterinary Medicine (PPVM) in collaboration with the Director of the PPVM and the University of Minnesota College of Veterinary Medicine; oversees management of departmental facilities, develops and manages budgets; and coordinates department fundraising and revenue streams.

- **Assistant VP Technology (Vacant)**

The Assistant Vice President for Technology develops, implements, and supports University-wide technology & security infrastructure that ensures smooth operation and the confidentiality, integrity, and availability of technology at South Dakota State University; continually researches the latest information security technologies; conveys to upper administration the critical nature of information security, as well as the potential hazards of insecure systems; creates information security handling and response policies and procedures; and develops an information security incident response team to contain, eradicate, and recover from incidents.

- **Assistant VP Financial Services**

This position is responsible for providing leadership and direction for accounting and financial matters of the University, to include Accounting, Accounts Payable, Payroll and Student Billing & Collection functions; ensures compliance with standards and best practices issued by the Governmental Accounting Standards Board (GASB), the National Association of College and University Business Officers (NACUBO), the Internal Revenue Service (IRS), state agencies and the Board of Regents; develops and updates policies and procedures as appropriate; ensures accuracy of financial data for various reporting requirements including, but not limited to, the state ACFR, UBIT tax filing, IPEDS data, the NCAA audit, and Auxiliary system bond covenants; identifies and monitors key financial performance indicators, such as cash balances, Student AR, Auxiliary operations and cost centers; and provides overall supervision, coaching and training to the Financial Services staff, including evaluation of performance in relation to strategic goals and promote accountability and proper stewardship of University funds.

- **Assistant VP of Institutional Research & Assessment**

The Assistant VP of Institutional Research & Assessment is responsible for leading, maintaining, and improving institutional research and assessment programs that focus on student learning outcomes and

institutional improvement; collaborates with others in the design, analysis and reporting of data and research; provides data for federal reporting and compliance; provides data to support institutional and program accreditation and institutional program reviews; provides training to campus units on institutional research methods and assessment; and assists institutional leaders, faculty, and staff in using data to support decision making aligned with the University's mission, priorities, and associated initiatives.

- **Assistant Dean – Nursing**

The Assistant Dean for the Rapid City site is responsible for program delivery, leadership and growth in faculty development, teaching excellence, community engagement, and integration of patient-care technologies. This administrative position provides leadership in curriculum development and evaluation, accreditation, interprofessional education, and personnel management as well as overall operations management.

- **Assistant Dean - Undergraduate Nursing**

The Assistant Dean for the Brookings site is responsible for program delivery, leadership and growth in faculty development, teaching excellence, community engagement, and integration of patient-care technologies. This administrative position provides leadership in curriculum development and evaluation, accreditation, interprofessional education, and personnel management as well as overall operations management.

- **Interim Assistant Academic Dean – Nursing**

The Assistant Dean for the Sioux Falls site is responsible for program delivery, leadership and growth in faculty development, teaching excellence, community engagement, and integration of patient-care technologies. This administrative position provides leadership in curriculum development and evaluation, accreditation, interprofessional education, and personnel management as well as overall operations management.

- **Dean of Students**

The Dean of Students is a strategic, people-centered leader who approaches their work with a focus on student development. The individual provides leadership in student success efforts in the Division, both academic and co-curricular, to ensure development of the whole student. To this end, oversight is provided in the areas of student conduct and community standards, federal compliance and reporting, Project Search, and student affairs assessment. This position serves as the Universities' chief judicial officer responsible for the effective administration of the student conduct process. As student ombudsperson, the Dean is a resource to students in conflict resolution, assisting students with processes and procedures to be more successful at SDSU. In addition, the Dean serves as the administrative liaison for the Student Success Committee, a shared governance committee, leads the Behavior Intervention Team (BIT), and is a member of the Strategic Enrollment Management Council, while serving on additional university- and division-wide committees to support the mission and goals of the University.

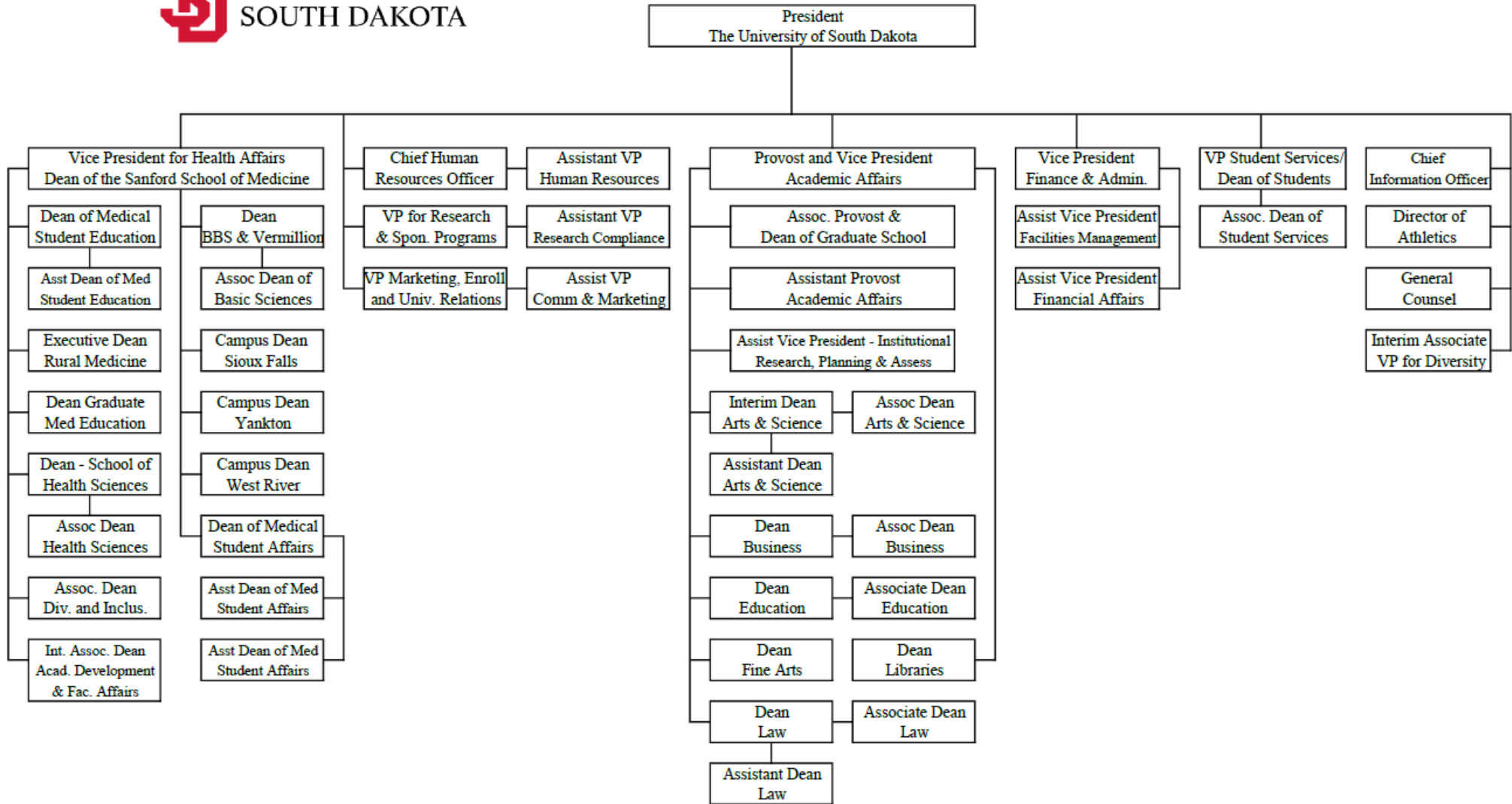
- **Associate Dean of AgBio – AES**

Provides leadership to and oversight of research and sponsored programs in the College of Agriculture, Food, and Environmental Sciences and the SD Agricultural Experiment Station. Engagement of CAFES and SDAES researchers in answering the research questions of the citizens of South Dakota and beyond.

- **Director SDSU Extension**

Provides leadership to SDSU Extension with focus on strategic programming, timely response, and public accountability.

**UNIVERSITY OF SOUTH DAKOTA**



	UNIVERSITY OF SOUTH DAKOTA ADMINISTRATION											
	GENERAL		OTHER*		ROOM & BOARD		STUDENT FEES		TUITION		TOTAL	
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE
President	\$270,657	0.67							\$131,628	0.33	\$402,285	1.00
Provost and Vice President Academic Affairs	\$245,003	0.95						\$14,122	0.05	\$259,125	1.00	
Dean, Beacom School of Business	\$200,266	0.80						\$49,660	0.20	\$249,926	1.00	
Interim Dean, College of Arts & Science			\$212,853	1.00						\$212,853	1.00	
Vice President of Finance & Administration	\$205,500	1.00								\$205,500	1.00	
Vice President Marketing, Enroll, & Univ. Relations	\$190,564	1.00								\$190,564	1.00	
Vice President for Research & Sponsored Programs	\$181,250	0.75								\$181,250	0.75	
Director of Athletics	\$175,456	1.00								\$175,456	1.00	
Vice President of Student Services/Dean of Students	\$78,422	0.47	\$12,214	0.07	\$30,660	0.18		\$46,704	0.28	\$168,000	1.00	
Dean, School of Education			\$8,248	0.05				\$156,712	0.95	\$164,960	1.00	
Associate Provost & Dean of Graduate School	\$92,899	0.59						\$64,637	0.41	\$157,536	1.00	
General Counsel	\$146,223	0.93	\$10,584	0.07						\$156,807	1.00	
Associate Dean, Beacom School of Business	\$100,147	0.66					\$2,798	0.02	\$49,951	0.33	\$152,896	1.00
Dean, College of Fine Arts	\$35,821	0.24						\$113,559	0.76	\$149,380	1.00	
Assistant Vice President - Institutional Research, Planning & Assessment	\$144,377	1.00								\$144,377	1.00	
Assistant Vice President Facilities Management	\$17,066	0.12					\$127,192	0.88		\$144,258	1.00	
Chief Information Officer								\$135,504	1.00	\$135,504	1.00	
Chief Human Resources Officer			\$135,000	1.00						\$135,000	1.00	
Assistant Vice President - Financial Affairs	\$132,654	1.00								\$132,654	1.00	
Dean of Libraries	\$112,870	0.85						\$19,747	0.15	\$132,616	1.00	
Assistant Vice President - Research Compliance	\$112,536	0.88						\$15,360	0.12	\$127,897	1.00	

ATTACHMENT A

Assistant Provost, Academic Affairs	\$116,652	1.00								\$116,652	1.00	
Assistant Vice President, Human Resources	\$115,062	1.00								\$115,062	1.00	
Assistant Vice President, Communications & Marketing								\$113,700	1.00	\$113,700	1.00	
Interim Associate Vice President for Diversity								\$92,610	1.00	\$92,610	1.00	
Associate Dean of Student Services			\$10,955	0.13	\$76,339	0.87				\$87,295	1.00	
Associate Dean, College of Arts & Sciences								\$72,000	0.50	\$72,000	0.50	
Associate Dean, School of Education								\$53,721	0.50	\$53,721	0.50	
Vice President for Health Affairs and Dean of the Sanford School of Medicine	\$50,000	0.08								\$50,000	0.08	
Assistant Dean, College of Arts & Sciences								\$49,475	1.00	\$49,475	1.00	
<b>TOTAL</b>	<b>\$2,723,425</b>	<b>14.98</b>	<b>\$389,855</b>	<b>2.32</b>	<b>\$106,999</b>	<b>1.06</b>	<b>\$129,990</b>	<b>0.90</b>	<b>\$1,179,090</b>	<b>8.57</b>	<b>\$4,529,358</b>	<b>27.83</b>
<b>*Other Funds include grants overhead funds, sales &amp; service funds, and state and private grants.</b>												

UNIVERSITY OF SOUTH DAKOTA SANFORD SCHOOL OF MEDICINE										
	GENERAL		FEDERAL		OTHER*		TUITION		TOTAL	
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE
Vice President for Health Affairs and Dean of the Sandford School of Medicine	\$567,000	0.92							\$567,000	0.92
Dean of Medical Student Education	\$251,664	0.70							\$251,664	0.70
Dean - School of Health Sciences	\$213,379	0.92	\$6,390	0.03	\$11,762	0.05			\$231,531	1.00
Assistant Dean of Medical Student Education	\$207,635	0.70							\$207,635	0.70
Dean of Medical Student Affairs	\$183,870	0.88							\$183,870	0.88
Dean of Graduate Medical Education					\$180,682	1.00			\$180,682	1.00
Associate (Campus) Dean, Sioux Falls	\$179,367	0.75							\$179,367	0.75
Associate Dean, School of Health Sciences	\$152,869	1.00							\$152,869	1.00
Dean, BBS (Basic Biomedical Science) & Vermillion	\$146,059	0.50							\$146,059	0.50
Interim Associate Dean, Academic Development & Faculty Affairs					\$122,995	1.00			\$122,995	1.00
Assistant Dean of Medical Student Affairs	\$119,754	0.50							\$119,754	0.50
Associate (Campus) Dean, West River	\$118,747	0.50							\$118,747	0.50
Associate (Campus) Dean, Yankton	\$117,385	0.50							\$117,385	0.50
Assistant Dean of Med Student Affairs	\$99,233	0.50							\$99,233	0.50
Associate Dean, Diversity & Inclusion							\$79,788	0.50	\$79,788	0.50
Associate Dean of Basic Sciences	\$66,269	0.50							\$66,269	0.50
Executive Dean of Rural Medicine	\$60,634	0.10							\$60,634	0.10
<b>TOTAL</b>	<b>\$2,483,866</b>	<b>8.97</b>	<b>\$6,390</b>	<b>0.03</b>	<b>\$315,439</b>	<b>2.05</b>	<b>\$79,788</b>	<b>0.50</b>	<b>\$2,885,483</b>	<b>11.55</b>
<b>*Other Funds include state and private grants, foundation, and reimbursements.</b>										

UNIVERSITY OF SOUTH DAKOTA KNUDSON SCHOOL OF LAW						
	GENERAL		TUITION		TOTAL	
	SALARIES	FTE	SALARIES	FTE	SALARIES	FTE
Dean of the Knudson School of Law			\$282,750	1.00	\$282,750	1.00
Assistant Dean, Knudson School of Law/ Law Library Director	\$94,534	0.76	\$30,428	0.24	\$124,963	1.00
Associate Dean, Knudson School of Law	\$89,500	0.63			\$89,500	0.63
<b>TOTAL</b>	<b>\$184,034</b>	<b>1.39</b>	<b>\$313,178</b>	<b>1.24</b>	<b>\$497,213</b>	<b>2.63</b>

**University of South Dakota Administration Description of Duties:**

- **President**

Represents the institution, related to all university business including interactions with current students, the Board of Regents, Community, Legislature, Alumni, Current and Perspective donors. The president is responsible for advancing the mission of the university. This individual is responsible for all operations of the institution and is the liaison between the university and the Board of Regents, the community, and legislators. The president is also instrumental in fundraising efforts. Working closely with the University of South Dakota Foundation, significant dollars are raised each year for student scholarships and to support other university initiatives.

- **Provost and Vice President of Academic Affairs**

The Provost provides strategic and administrative oversight to the Registrar's Office, Academic & Career Planning, Center for Academic & Global Engagement, Graduate School, Honors, Center for Teaching & Learning, and Institutional Planning & Assessment; oversees the university curriculum, seeking regental approval for university course and program requests, and oversees special university-wide academic programs in a manner that ensures high performance by students and accreditation by national bodies; plans future initiatives and reforms by analyzing data, researching recent articles and reports, monitoring Board of Regents actions, and consulting with deans so that positive changes are initiated and accepted; promotes accurate disciplinary classification of instructors and courses in a manner that enhances the university's relative position for funding and salary allocations; develops and monitors the academic affairs budget, controlling expenditures, reviewing quarterly budget reports, assisting in budget projections and allocating resources in a manner that ensures effective delivery of instruction within fiscal guidelines; maintains contact with the campus' academic operations, visiting classes and faculty members in a manner that increases rapport and recognizability among university students and faculty and builds positive working relationships; promotes research and other scholarly development in order to advance the development of new knowledge; and develops and supervises employees in a manner that ensure that division goals, and university personnel and EEO/AA requirements are met.

- **Dean, Beacom School of Business**

Develops, implements, and monitors School curriculum and programs. Prepares appropriate progress reports and documentation to ensure successful accreditation reviews. Participates in planning and program development. Constantly review and monitor programs. Provides fiscal guidance to the School. Develops and implements annual budget, controls expenditures, and allocates resources. Works with alumni, foundations, and other organizations to procure external funding. Develops and implements short- and long-term goals and policies for the School. Conducts planning sessions with faculty and staff. Interact with VPAA and other Deans. Attends accreditation meetings. Teaches assigned courses within the School, develops course materials, instructs, evaluates student performance, and assigns grades. Provides academic information to students. Upholds student rights and responsibilities in the School. Develops and supervises employees. Hires/terminates employees. Conducts performance evaluations.

- **Interim Dean, College of Arts & Sciences**

Develops, implements, and monitors College curriculum and programs. Prepares appropriate progress reports and documentation to ensure successful accreditation reviews. Participates in planning and program development. Constantly reviews and monitors programs. Provides fiscal guidance to the College. Develops and implements annual budget, controls expenditures, and allocates resources. Works with alumni, foundations, and other organizations to procure external funding. Develops the College's annual budget and defines the priorities for allocation of resources. Develops and implements short- and

long-term goals and policies for the College. Conducts planning sessions with faculty and staff. Interacts with VPAA and other Deans. Attends accreditation meetings. Teaches assigned courses within the College, develops course materials, instructs, evaluates student performance, and assigns grades. Provides academic information to students. Upholds student rights and responsibilities in the College. Hires/terminates, develops, supervises, and conducts performance evaluations for employees.

- **Vice President of Finance and Administration**

Provides strategic and administrative oversight of the office of Accounting, Budget & Finance, Business Office, Grants Accounting, Auxiliary Services, Copy Center, Purchasing, Postal Services, Facilities Management which includes Planning & Construction, Custodial Services, Grounds, and Operations & Maintenance. Prepares information regarding all financial and administrative matters and represents the university at committee meetings and meetings of the Board of Regents, state legislature, hearing boards, etc. to ensure that accurate information is conveyed and the university's needs and perspectives are considered. Responds to requests for information to aid regental and legislative decision-making. Reviews financial and administrative data. Sets policy in assigned areas. Administers the division in a manner that ensures efficient and effective provision of service within fiscal guidelines. Prepares and monitors budgets, responds to issues forwarded from the departments, encourages innovation, and coordinates strategic planning. Reviews and approves information and requests submitted. Develops and supervises employees in a manner that ensure that division goals, and university personnel and EEO/AA requirements are met. Conducts performance reviews, mentors staff by providing corrective and motivational feedback. Provides leadership to staff. Develops and implements short and long-range fiscal planning to manage limited financial resources. Conducts financial analyses of institutional obligations and resources by fund source, identifies potential source of additional revenue, and prioritizes needs.

- **Vice President of Enrollment, Marketing & University Relations**

Provides strategic direction and administrative oversight of Marketing, Communications and University Relations, Creative Services, Charlie's, Enrollment, Admissions, Financial Aid, and International Office. Ensures division staff are managed in accordance with Federal, State, BOR and University policies and procedures. Plans and manages budget to ensure strategic goals are effectively funded. Provides leadership and resources to promote USD's image and mission through publications, news releases, social media, websites, portal, advertising, and logo licensing and internal communications. Supports USD mission by ensuring strategic goals are set, and met, for areas of responsibility.

- **Vice President for Research & Sponsored Programs**

Provides strategic and administrative oversight related to Research Compliance, Technology Transfers, Human Subjects, and Undergraduate Research. Develops university goals, objectives, and policy related to research and designs programs that will enhance the level of external sponsorship of research projects at USD. Initiates and maintains contact with funding agencies and policy makers, researches and reads printed materials, and meets with faculty and staff to identify funding opportunities and maintain awareness of grant programs. Monitors regional and national trends in research and fund sources. Works with the Executive Committee, Academic Affairs, and the School of Medicine to promote research and strengthen its role within programming and curriculum in ways that garner recognition for USD as a leading research institution and leads to the acceptance of research as a priority in attitude and actions. Develops and supervises employees in a manner that ensures office goals, and university personnel and EEO/AA requirements, are met.

- **Director of Athletics**

Develops and supervises employees in a manner that ensures that athletic department goals, and university personnel and EEO regulations are met. Meets with coaches, observes coaches and teams, and

supervises coaching activities to ensure appropriate leadership of all intercollegiate athletic teams and to ensure success of teams. Studies guidelines and regulations and maintains contact and communication with athletic division offices and officials to ensure compliance with all rules, policies, and regulations of those governing bodies. Develops and monitors budgets, controlling expenditures, allocating resources, and preparing budget reports, in a manner that ensures department goals are met within fiscal guidelines. Oversees scheduling of events in the Athletic facilities to ensure efficient use of space and to avoid scheduling conflicts. Serves as a representative of the university and athletic department to external constituents on a manner that fosters a positive public image and increased funding and support. Abides by and complies with the constitution, bylaws, and interpretations of the National Collegiate Athletic Association (“NCAA”), the constitution, bylaws, and interpretations of any conference with which the University is affiliated (“Conference”), all academic standards, requirements and policies of the University, and all guidelines and policies of the University’s Athletic Department, all as may be adopted and amended from time to time. If the staff member becomes aware, or has reasonable cause to believe, that a coaching staff or any other Athletics Department employee or volunteer has compromised or violated any such constitutions, bylaws, interpretations, academic standards, guidelines or policies, the staff member will report the information immediately to the Athletics Compliance Department. Supports the student-athletes, including without limitation ensuring compliance by the student-athletes with all NCAA, Conference, University and Athletics Department constitutions, bylaws, interpretations, academic standards, guidelines, or policies.

- **Vice President of Student Services/Dean of Students**

Provides strategic and administrative oversight of the Counseling Center, Disability Services, Student Life, Native American Student Services, E-Sports, Student Rights & Responsibilities, Trio-Upward Bound, Veteran’s Center, Center for Diversity and Community, Residence Life, Wellness Center, and the Muenster University Center. Develops and supervises employees in a manner that ensures that division goals, and university personnel and EEO/AA requirements are met. Represents the division/institution to internal and external constituencies to provide information, coordinate efforts, resolve problems, cultivate support, and ensure that student life/USD perspectives are considered in decision making. Provides guidance to student leadership and appellate groups, developing and disseminating clear guidelines so they achieve their goals in compliance with university and Board of Regents policies and regulations. Oversees student judicial programs, to ensure that student grievances and disciplinary actions are handled fairly and in compliance with legal and professional standards. Serves on the University Threat Assessment Committee. Develops and monitors the division budget, controlling expenditures, reviewing quarterly budget reports, assisting in budget projections, and allocating resources in a manner that ensures student services are provided within fiscal guidelines. Maintains appropriate fiscal and professional standards in all Student Life divisions, implementing such measures as advisory boards, assessment programs, and regular audits, to ensure that each department operates within established guidelines and that student complaints are minimized. Facilitates coordination among units, approves policy, directs strategic planning, and performs other administrative tasks to ensure the appropriate direction and efficient functioning of the division.

- **Dean, School of Education**

Develops, implements, and monitors School curriculum and programs. Prepares appropriate progress reports and documentation to ensure successful accreditation reviews. Participates in planning and program development. Constantly reviews and monitors programs. Provides fiscal guidance to the School. Develops and implements annual budget, controls expenditures, and allocates resources. Works with alumni, foundations, and other organizations to procure external funding. Develops and implements

short- and long-term goals and policies for the School. Conducts planning sessions with faculty and staff. Interact with VPAA and other Deans. Attends accreditation meetings. Provides academic information to students. Upholds student rights and responsibilities in the School. Develops and supervises employees. Hires/terminates employees. Conducts performance evaluations.

- **Associate Provost & Dean of Graduate School**

Administers the university's curriculum approval process to further the institution's academic mission and regental requirements including work with Curriculum & Instruction Committees, Graduate Council as needed. Works with College/School/Departments to develop and revise program proposals as needed. Serve as liaison to Board of Regents on curriculum and course proposals. Oversees updating and revision of the undergraduate catalog and work with the Graduate School staff on the graduate catalog. Works with other campus academic affairs personnel on collaborative programs or other interactions. Serves as resource, primary point of contact on curricular questions. Oversee articulation agreements. Coordinates/Follows-up on Board and Academic Affairs Council curricular items. Completes and coordinate curricular reports to the Board. Manages student academic processes including consider/approve substitutions for general education and institutional graduation requirements, consider/approve requests for late withdrawals/registration cancellations, resolve student issues referred to the Provost Office, and oversee the academic appeal process. Coordinates, follows-up and provides necessary support to Provosts' office on a variety of tasks, such as writing projects, accreditation reports, occasional research to support Academic Affairs, etc.

- **General Counsel**

Provides general legal counsel to University of South Dakota, including legal research, policy advising and review of legal actions. Administrative oversight of University Police Department.

- **Associate Dean, Beacom School of Business**

Teaches assigned courses in School of Business in a manner that enables students to achieve their highest academic development; contributes to the ongoing pursuit of knowledge through scholarship and publication/dissemination. Develops and supervises employees in a manner that ensure School of Business goals, and university personnel and EEO/AA requirements, are met. Develops and implements School of Business outreach programs, identifying program needs and serving as liaison, to increase the number and quality of the programs and thereby expand the Schools' contribution to the economic development of the state. Coordinates curriculum development, encouraging innovations and relevance, in a manner that fosters quality instructional programs, accreditation status, and employability of graduates. Fosters the research activities of faculty in a way that increases external funding and publications. Assists in developing budgets, monitors budget status, and makes resource allocation decisions in a manner that ensures quality academic and outreach programs are delivered within fiscal guidelines. Oversees School of Business fundraising, developing and monitoring fundraising campaigns in a way that ensures a high rate of return.

- **Dean, College of Fine Arts**

Teaches assigned courses in the College of Fine Arts in a manner that enables students to achieve their highest possible academic development. Contributes to the ongoing pursuit of knowledge through artistic works, scholarship, and publication/dissemination. Oversees the provision of arts-related services to the university and state, developing annual university arts programs and Arts Outreach programs to enhance cultural opportunities, provide arts education and support artistic contributions throughout the state. As gallery director, directs the display of artistic works on campus. Develops and supervises employees in a manner, which ensures College goals, and university personnel and EEO/AA requirements, are met. Provides fiscal guidelines to the College. Develops and implements the annual budget, controlling

expenditures and allocating resources to ensure their most efficient utilization. Works with alumni, foundations, and various organizations to procure external funding in compliance with university policies and standards. Develops and implements short and long-range goals and policy guidelines in consultation with chairs, directors, faculty, and the central administration; performs annual review to ensure each department's progress in achieving those goals. Develops, implements, and monitors college curriculum and programs, continually evaluating their effectiveness. Prepares appropriate progress reports and documentation to ensure successful accreditation reviews. Makes final decisions for the College on questions regarding course waivers and transfer credits in a manner that is fair, consistent, and in accord with current College curricular guidelines.

- **Assistant Vice President - Institutional Research, Planning & Assessment**

Develops, supervises, and manages an institutional research program; develops databases to collect research information, analyzes information; and develops and supervises the preparation of comprehensive reports and studies for the Board of Regents, the university and external agencies in a manner that enhances institutional strategic planning, policy formulation, marketing, and accreditation and provides managers with relevant information for decision-making. Retrieves, organizes, and analyzes institutional data and prepares related reports and documents, both internal and external (such as IPEDS, Oklahoma Salary Survey, Fact Book, etc.), in a manner that provides accurate, concise, and accessible information. Develops and supervises staff in a manner that ensures departmental goals, and university personnel and EEO/AA requirements are met.

- **Assistant Vice President Facilities Management**

Directs, supervises, and mentors employees to develop and maintain a high-performance culture that values accountability, leadership, sound planning, and excellent execution. Sets and evaluates goals for staff performance and ensures that university personnel and EEO/AA requirements are met. Develops, justifies, and administers the annual operational and capital budgets; controlling expenditures and reallocating resources to maximize use of resources to meet the current and future needs of USD physical facilities. Develops and administers information systems to advance the effectiveness of facilities management operations. Establishes policies, work priorities and schedules, and administers utilization of resources to ensure continuous, physically safe, and reliable operations of all campus facilities. Interacts with entities external to USD Facilities departments to ensure strategic goals and projects are completed on time and budget. Develops and implements short- and long-range planning of facility related programs to ensure that projects are prioritized consistent with current and future institutional needs and resources.

- **Chief Information Officer**

Strategically plans and support Information Technology by setting policy regarding service and availability to ensure campus-computing needs are met. Supervises IT leadership. Sets departmental policies. Plans and manages IT budget. Provides strategic planning for current and future IT support for the campus to ensure mission continues to be supported. Consults with faculty, staff, and students to determine their technology needs to aid in the development and implementation of the strategic plan for the development. Assesses needs and makes decisions on purchasing and budgeting process. Directs the daily operations of the department of Information Technology Services to ensure academic and administrative units function effectively. Develops and supervises employees in a manner that departmental goals, and university personnel and EEO/AA requirements, are met. Represent ITS on University and statewide committees. Provides administrative oversight for all ITS related functions, which include the University of South Dakota, Knudson School of Law, Sanford School of Medicine, and the Community College of Sioux Falls.

- **Chief Human Resources Officer**

Strategically oversees the payroll functions including time sheets and leave requests, job classifications, recruitment, benefits orientation, benefits enrollment, participation in technology access, staff professional development and competencies, immigration, performance management, ADA accommodations, FMLA, and EEO/Title IX. Provides leadership for human resource program that stays current with latest practices. Develops and implements short and long-range plans for the department, drafts and approves policies and procedures; represents the office and institution on internal and external committees and at hearings. Develops and supervises staff in a manner that ensures department goals, and university personnel and EEO/AA requirements, are met. Develops and monitors the department budget, controlling expenditures and allocating resources in a manner that ensures that services are provided within fiscal guidelines. Directs, coordinates, and implements human resources services in a manner that provides outstanding customer service and ensures compliance with all relevant legal mandates. Oversees functions of recruitment, employment, classification, compensation, benefits, employee relations, professional development, employee records, affirmative action, and payroll.

- **Assistant Vice President Financial Affairs**

Oversees the budget process, reviewing, editing, and approving all budget requests, fee requests, operating budgets to ensure accuracy, compliance with governing mandates, and responsiveness to institutional priorities and needs. Responds to requests for information to aid regental and legislative decision-making. Develops and supervises employees in a manner that ensure that division goals, and university personnel and EEO/AA requirements are met. Conducts performance reviews, mentors staff by providing corrective and motivational feedback. Provides leadership to staff. Develops and implements short and long-range fiscal planning to manage limited financial resources. Conducts financial analyses of institutional obligations and resources by fund source, identifies potential source of additional revenue, and prioritizes needs. Develops policy and determines approval concerning fiscal and auxiliary services.

- **Dean of Libraries**

Leads and advocates for the University Libraries that include the I.D. Weeks Library (Vermillion), the Wegner Health Sciences Library (Sioux Falls), and an archival storage facility (Vermillion), and provides library services at the USD Community College of Sioux Falls and for the SD Biomedical Research Infrastructure Network campuses. Leads faculty/professional librarians and civil service staff. Manages an annual operating budget of approximately \$5.0 million. Collaborates with executive leadership and the USD Foundation to develop support for the University Libraries. Serves as a member of the Provost Council and Deans Council, represents USD on the South Dakota Board of Regent's System Librarians Council, and ex officio member of the Board of Directors for the Wegner Health Sciences Library.

- **Assistant Vice President Research Compliance**

Provides leadership and monitors operations of the various compliance areas (animal welfare, human subjects, EH&S, export controls, conflict of interest, misconduct). Responds to concerns. Provides reports and other written or oral submissions required by federal regulatory agencies, state agencies, BOR, or university departments. Develops and implements new policies and procedures to be responsive to external and internal requirements and regulations.

- **Assistant Provost Academic Affairs**

Coordinates the development and execution of university-level, college-level, department-level, and program-level assessment plans, as well as college-level, department-level, and program-level strategic planning documents, and support the deployment and management of technology solutions related to these efforts; conduct related trainings for campus faculty and staff. Provides support to university-level,

college-level, department-level, and program-level accreditation activities. Coordinates the execution of the university's program review processes and the university's general education assessment processes.

- **Assistant Vice President Human Resources**

Assists payroll lead and employees with day-to-day human resource and payroll issues in a manner that fosters a positive work environment and ensures compliance with university, state, and federal rules and regulations. Manages the employment process for career service and non-faculty exempt employees and temporary hires in a manner that ensures compliance with university, state, and federal rules and regulations, and that provides direction and guidance to supervisors in their hiring of the best candidate and meeting affirmative action goals. Assists in the resolution of employer-employee problems and advises supervisors and employees regarding their rights and responsibilities in a manner that upholds management's need to set and enforce standards and policies while valuing the employee as a resource of the university. Performs job evaluation and compensation tasks to ensure that job duties are correctly matched to job specifications and that employees are paid commensurate with the work performed. Develops and monitors the department budget, controlling expenditures and allocating resources in a manner that ensures that services are provided within fiscal guidelines.

- **Assistant Vice President Communications & Marketing**

Provides daily contact with constituencies, development of a comprehensive communication strategy, including editorial calendars and a variety of other proactive, communication vehicles, designed to increase awareness and visibility of the University. Conducts marketing efforts; establishes and maintains contacts with key personnel; develops and implements photo sessions, program events, collateral materials, on and off campus retail and bookstore operations, and monitors return on investments related to efforts. Manages media placements as well as relationship with outside ad agency. Manages the departmental and institutional communications to ensure timeliness, appropriateness and adherence to policy and providing guidance in the development of materials within budgetary limitations. Administers the department budget, coordinates, and maximizes resources to meet objectives. Assembles and trains staff to produce high-quality, effective promotional pieces for units of the university.

- **Interim Associate Vice President for Diversity**

Principal advisor for the University of South Dakota regarding diversity and coordinator of policies and programs. Advises senior administration on the development and implementation of strategic goals related to diversity. Provides campus leadership for the advancement of diversity as a core institutional value and provide strategic advice to senior administration on policies and programs to achieve an inclusive and welcoming environment. Directs the collection of and possesses the ability to analyze data to measure the level and effectiveness of diversity-related programs; produces an annual report on diversity efforts, campus climate, and progress toward strategic diversity-related goals; and completes other reports related to diversity as needed. Advises senior administration on the development and implementation of the University's strategic goals, including alignment of the University's goals with the accreditation requirements of the Higher Learning Commission and compliance with applicable federal and state legislation and regulations. Develops, recommends, and actively participates in the implementation of diversity policies and programs to promote recruitment and retention of diverse students, faculty, and staff. Develops and oversees diversity programming, seeking extramural funding when appropriate. Provides expertise on issues of access, equity, diversity, and inclusion, including curricular and instructional practices. Acts as a liaison between campus groups and administration, including student groups, faculty, or staff advisory committees. Represents USD in diversity-related positions or entities mandated by fed. or state law and in appropriate state, regional, and national organizations.

- **Associate Dean of Student Services**

Develops and supervises employees in a manner that ensures department goals and university personnel, and EEO/AA requirements are met. Oversees the conduct-hearing officer, manages crises involving individual students and student groups, and is responsible for outreach to the University community. Provides leadership, continuous improvement initiatives and evaluation of the University's Housing, Coyote Card Office and Student Rights and Responsibilities. Is a member of the Student Behavioral Assessment Team and assist with the coordination of crisis management response for the Office of the Dean of Students which includes being on call for Housing. Serves on the University Threat Assessment Team. Supervises the planning/coordination of staffing residence halls. Administers a substantial auxiliary budget and participate in the development and implementation of a long-range plan for renovation and new construction of residential facilities. Acts as the Information Technology coordinator for the division.
- **Associate Dean, College of Arts & Sciences**

Develops and supervises employees in a manner which ensure college goals, and university personnel and EEO/AA requirements, are met. Teaches assigned courses in College of Arts & Sciences in a manner that enables students to achieve their highest academic achievement; contributes to the ongoing pursuit of knowledge through scholarship and publication/dissemination. Oversees academic advising to ensure advisors are knowledgeable of current academic requirements. Informs students and parents about degree requirements and course transfers. Conducts workshops and develops print materials to disseminate requirements broadly. As the ex-officio member of College Curriculum & Instruction (C&I) committee, responsible for facilitating much of the committee's work. Consults with the Dean on pending C&I requests when appropriate and reports regularly on approved requests. Serves as liaison with Academic Affairs and University C&I on curriculum matters. Coordinates the development and revision of degree programs within the college. Serves as liaison with Academic Affairs and the Graduate School on the undergraduate and graduate catalogs, curricular updates, and revisions to policy. Assists with the resolution of student academic complaints and formal appeals to ensure accurate and fair academic decisions. Serves as Director of the Bachelor of General Studies Program, reviewing curricular requirements and student completion plans to ensure the quality and retention rate of students admitted to the program are high. Formulates articulation agreements with area colleges and universities, updating agreements as catalog and course changes occur, to predetermine what courses are comparable and what credits are transferable.
- **Associate Dean, School of Education**

Develops, implements, and monitors assessment tools for School curriculum and programs. Oversees the School of Education Graduate programs. Develops and supervises employees. Conducts performance evaluations. Prepares appropriate progress reports and documentation to ensure successful accreditation reviews. Participates in planning and program development. Participates in program review and monitor programs. Attends accreditation meetings.
- **Assistant Dean, College of Arts & Sciences**

Provides regulatory, operational, analytical, developmental, and strategic support for the College of Arts & Sciences. Advises the Dean on administrative and personnel matters, drafts College policies and reports, and represents the Dean when authority is expressly delegated. Teaches assigned courses in the College of Arts & Sciences. Contributes to the ongoing pursuit of knowledge through scholarship and publication/dissemination. Monitors workload allocations, scholarships, and budgets of designated departments and programs. Controls expenditures and reallocates resources to ensure delivery of instructional services within fiscal guidelines. Monitors the grant activities of all College departments,

distributes grant information, and assists with grant proposals. Oversees and approves development and delivery of Arts & Sciences courses delivered online and at the Community College of Sioux Falls.

- **Vice President for Health Affairs and Dean of the Sanford School of Medicine**

Oversees the academic functions of the School of Medicine and Health Science departments in a manner that ensures high performance by students and accreditation by national bodies. Oversees curricular changes, implements sound educational policies, evaluates programs, and encourages innovation. Motivates and rewards a high level of faculty performance in teaching, research, and scholarship. Builds quality academic and professional development programs. Effectively manages School of Medicine and Health Sciences employees in a manner that ensures that the goals of Health Affairs, and university personnel and EEO/AA requirements are met. Secures and allocates support for quality teaching and research endeavors and professional activities. Generates alumni and business support and other external sources of funding. Promotes externally funded research within the School of Medicine and Health Sciences to advance the development of new knowledge. Engages in professional activities which support the budget and/or enhance the reputation of the school. Ensures a high-quality faculty and student body. Promotes joint decision-making and governance such that accountability is enforced at all levels of medical school and health science administration. Promotes faculty morale and cohesiveness. Develops policy for the School of Medicine, collaboratively setting goals, objectives, and outcome measures for the purpose of focusing efforts, enforcing standards, and ensuring compliance with all applicable rules and regulations. Prepares and monitors budgets, controlling expenditures, reviewing budget reports, assisting with budget projections, and allocating resources in a manner that provides for both the financing of new programs and the effective delivery of instruction within fiscal guidelines. Represents the school of Medicine and health science programs before a variety of public, governmental, and collaborative constituencies to cultivate positive public image, helpful relationships, and active personal and financial support.

- **Dean of Medical Student Education**

Assesses and evaluates educational objectives within the School of Medicine to ensure the program meets and maintains accreditation standards. Provides corrective actions to faculty and staff and ensure measures are implemented. Develops assessment techniques to document medical student's skills. Researches, procures, and provides access to technology which can be used by faculty and staff to provide and present curriculum in a professional manner. Serves as the School of Medicine's focal point for persuading faculty and staff to modernize and use new teaching methods and techniques. Assesses and evaluates curriculum at all campuses to ensure comparable educational experiences, faculty are effective instructors, and the School of Medicine's educational goals are being met. Gathers, analyzes, and distributes data to faculty, departments, and senior administration. Develops and supervises staff in a manner that ensures that Medical School goals, and university personnel and EEO/AA requirements, are met. Attends national and regional meetings and seminars to gain knowledge and identify trends which can be incorporated into the School of Medicine's educational programs. Attends meetings within the School of Medicine to advise and inform senior leadership on changes in accreditation and teaching methods.

- **Dean – School of Health Sciences**

Develops and supervises employees in a manner which ensures division goals, and university personnel and EEO/AA requirements, are met. Conducts honest evaluations within State and University guidelines. Ensures employees have professional development opportunities. Provides mentoring of employees where necessary. Strategically staffs areas within budget constraints. Provides fiscal guidance to Health Sciences. Develops and monitors the annual budget, controlling expenditures, and allocating resources,

to ensure efficient utilization and delivery of instruction within fiscal guidelines. Works with Director of Finance to strategically plan for efficient utilization of funds. Secures external grant funding by researching grant opportunities, writing, and submitting proposals in a timely manner, and motivating other Health Sciences faculty to do the same, ensuring that a high number of proposals from Health Sciences are submitted and funded. Sets example of grant writing by actively engaging in grant submission. Represents Health Sciences at university administrative meetings, such as those of the Administrative council and the Dean's council, to ensure the needs, perspectives, and resources of Health Science units are considered in university policy and decision-making. Contributes to the on-going pursuit of knowledge through scholarship and publication/dissemination. Fosters a climate of active inquiry in areas of study and inter-disciplinary research and contracts. Mentors staff in writing and submission of grants. Responds to questions from students and members of the public on such matters as Health Sciences programs and curriculum requirements to foster recruitment, resolve problems, and promote the public image of Health Science Programs. Represents the Health Sciences and the university to external constituents, attending fundraising, alumni, and other public events, to promote a positive public image and to foster support. Works collaboratively the Department Chairs and Foundation Development Officer.

- **Assistant Dean of Medical Student Education**

Develops, implements, and oversees the longitudinal integrated clerkships (LIC) in the MD curriculum, assuring objectives are met. Coordinates curriculum content by maintaining the LIC student and faculty handbook, organizing student orientation, meeting with clerkship directors regularly to create and annually revises core discipline/department didactics and organizes the didactic Friday Academy, and leads faculty development related to LIC. Documents medical student performance using standardized student and faculty evaluation methods. Provides periodic reports to the dean of medical student education and/or the Medical Education Committee. Serves on appropriate academic committees. Collaborates with the director of the Parry Center on planning and design of new instructional strategies using simulation. Conducts periodic program evaluation, develops research questions and study methodology, publishes education research, and presents at regional and national medical education meetings. Serves on the appropriate education committees, e.g., Parry Center Advisory Board, OSCE committee. Participates in budgetary planning for simulation education. Develops and implements new curriculum in emerging areas (e.g., Quality and Safety, medical student research) required to maintain accreditation and meet the education objectives of the institution. Collaborates with directors of preclinical courses and clinical programs to coordinate scheduling of student activities. Attends meetings on behalf of Med Ed as requested by the dean of medical student education. Actively participates in Med Ed committee Assist with LCME reporting.

- **Dean of Medical Student Affairs**

Supervises the Assistant Deans for Medical Student Affairs and the Medical Student Affairs staff in a manner that develops the success of the medical students. Provides oversight for financial aid and scholarship programs for the medical students in a manner that minimizes student debt and facilitates student debt management. Serves as the liaison with external agencies as they relate to Medical Student Affairs including such entities as the GSA of the AAMC, completing LCME surveys, NRMP relationships, and NBME relationships. Provides final editing and completion of the MSPE along with guidance for students navigating the policies of the NRMP and ERAS. Oversees and directs student issues relating to possible leaves of absence, suspension, or dismissal, and serves in an advisory capacity to the Student Progress and Conduct Committee. Oversees preparation of documents and programs to assure that all areas relating to Medical Student Affairs comply with LCME standards. Directs and assures success of the

medical school admissions programs which include the regular MD program, the Indians into Medicine (INMED) program and the Physician Scientist (MD/PhD) program, to assure a high quality of students are admitted.

- **Dean of Graduate Medical Education**

Guides and directs Residency Corporation. Serves as President & CEO of the SSOM Residency Corporation, directs the financial and recruitment efforts of the sponsored residencies with the support of affiliated hospitals to ensure the success of the residency programs and to strategically promote the development of new residency and fellowships programs which will benefit the School and State of South Dakota. Implements administrative and educational changes as required by the ACGME or GME committee and advises programs in implementation. Serves as GME and SSOM representative on University, State, and/or National Committees. Actively participates on ACGME committees, site visits, SSOM committees (Admin Staff, Admin Counsel, Dean's). Administratively oversees GME office, all sponsors and affiliated and Residency Programs. Serves as University's Designated Officer for ACGME. Oversees programming in a manner that ensures the Institution and the residency programs maintain ACGME accreditation and that residents are prepared to serve their communities through competent medical practice, further residency and/or fellowship training. Advises program directors in handling resident relations issues of academics and professionalism in accordance with policies and procedures to ensure decisions are made in a fair and consistent manner. Encourages continuation of learning for residents and faculty. Fosters an academic environment which encourages residents to become teachers in an academic medical setting. Promotes interdisciplinary learning activities which prepare physicians for efficient and effective practice settings. Provides development opportunities for resident faculty and program directors.

- **Associate (Campus) Dean, Sioux Falls**

Oversees a Faculty Affairs program for clinical faculty, including recruitment, orientation, advocacy, and career support. Serves as Campus Dean in a manner that facilitates operations on the Sioux Falls campus, including monitoring students' educational progress, resolving faculty, student, and staff problems, coordinating interdepartmental activities, and overseeing Sioux Falls School of Medicine facilities. Represents the School of Medicine when negotiating programs and affiliation agreements with hospital and clinic entities to support the educational programs. Coordinates with the Office of Medical Education to propose and design Faculty Development programs, including serving on the Faculty Development Committee. Manages the appointment and promotion processes for clinical faculty serving as a resource for the School of Medicine Promotion and Tenure Committee. Teaches clinical medicine in a manner that enables students to achieve their highest academic development and provide high quality patient care. Serves as a member of the dean's administrative council and administrative staff in a manner that helps to promote the smooth functioning of the School of Medicine.

- **Associate Dean, School of Health Sciences**

Works cooperatively with School of Health Sciences Dean to meet the School's mission, and to develop strategies and approaches for continued success. Develops and participates in the interdisciplinary Health Sciences Major. Plans and implements curriculum. Arranges for teaching faculty to participate. Advises students. Assesses student outcomes and program feedback. Assists with resolution of student academic grievances to ensure accurate and fair academic decisions. Develops, counsels, and supervises employees in a manner which ensures college goals and monitors policies so that university personnel and EEO/AA requirements are met.

- **Dean, BBS (Basic Biomedical Science) & Vermillion**

Teaches assigned courses in the School of Medicine in a manner which enables students to achieve their highest academic development. Contributes to the on-going pursuit of knowledge through scholarship

and publication/dissemination. Serves as Executive Dean for Health Affairs. Oversees the physical facilities of the School of Medicine's Vermillion campus. Serves as liaison for the School of Health Sciences resulting in interdisciplinary teaching and learning opportunities, adequate teaching and research space. Serves as backup to the Dean by representing Health Affairs at institutional, BOR, State, and partnering entities meetings. Oversees the daily operations of the Division of Basic Biomedical Sciences, to include faculty/staff evaluations, budget decisions, teaching assignments, and space allocations, which result in the successful instruction of medical students. Develops and supervises employees in a manner that ensures department goals, and university personnel and EEO/AA requirements, are met.

- **Interim Associate Dean, Academic Development and Faculty Affairs**

Oversees the development and delivery of CME and faculty development programs to effective adult learning, ensure positive feedback and outcomes from participants, and compliance with national accreditation standards. Represents the School of Medicine to internal & external constituents through speaking engagements and active participation on a variety of professional boards in a manner that fosters positive public image and support. Develops and supervises employees in a manner that ensures that department goals, and university and EEO/AA requirements, are met. Oversees the CME budget and develops funding sources for the office in a manner that elicits adequate funds in compliance with Foundation for CME standards.

- **Assistant Dean of Medical Student Affairs**

Directs and assures success of the medical school recruitment program to assure a cohort of qualified applicants for the MD, the INMED, and the MD/PhD programs that will best meet the mission of the school. Coordinates and participates in the admissions and recruitment ceremonies and activities including orientation for MS-I students, Pre-Med Day at the U, and Second Look Day. Coordinates monitoring of student achievement in the classroom during Pillar 1, as well as non-coursework activities related to their medical education experiences to assure that records are complete and accurate, and that students continue to progress satisfactorily to complete all Pillar 1 requirements. Participates in writing the Medical Student Performance Evaluation (MSPE) letters with inclusion of all information from pre-medical experiences through Pillar 1 experiences. Supervises admissions staff and assists with administrative oversight for all support staff within medical student affairs and assists with other duties that may relate to Pillar 1 or Student Affairs activities on the Vermillion campus. Directs and assures successful progress of students towards graduation with an emphasis on students during Pillar 2 and Pillar 3 that are located on all three major clinical campuses as well as the Frontier and Rural Medicine (FARM) sites. This includes advising students on appropriate electives related to specialty choice, timing of taking electives, supervising wellness programs in Pillars 2 and 3. Coordinates school efforts to prepare students for Residency applications including assisting students with preparation of applications, and assist Student Affairs with the Medical Student Performance Evaluation (MSPE) with an emphasis on Pillar 2 performance. Coordinates and participates in Match ceremonies, Graduation Convocation, and Awards Ceremonies for students and assists with other duties as they relate to student affairs and students during Pillar 2 and Pillar 3.

- **Associate (Campus) Dean, West River**

Oversees the education of medical students on the West River campus to ensure that students graduate and are adequately prepared for the practice of medicine. Develops curriculum, oversees rotations and schedules, counsels and assists students, and reports on student progress. Recruits and assists clinical faculty, providing support and feedback in a way that ensures qualified instructors are available and competently provide instruction. Develops and supervises staff in a manner that ensures that medical

school goals, and university personnel and EEO/AA requirements, are met. Represents the university to internal and external constituents in a manner that enhances public image and support and expedites problem resolution. Fosters good public relations with local physicians and hospital officials in a manner that guarantees hospitals' willingness to sponsor campus resident program. Negotiates new affiliation agreements for West River residency programs, thus increasing the University's positive working relationships with area hospitals. Serves as liaison to other School of Medicine campuses and faculty, conferring and collaborating with department heads and other campus deans to ensure a unified effort in achieving the School's goals. Performs general management functions including dissemination of information and preparation and review of reports for the purpose of administering the West River campus. Monitors contracts, budgets and grant project funds, controls expenditures and allocates resources in a manner that ensures achievement of campus goals within fiscal guidelines.

- **Associate (Campus) Dean, Yankton**

Performs general management functions including dissemination of information and preparation and review of reports for the purpose of administering the Yankton campus. Monitors budgets, controls expenditures and allocates resources in a manner that ensures the achievement of campus goals within fiscal guidelines. Oversees the education of medical students on the Yankton campus, developing curriculum, overseeing rotations, scheduling and directing student meetings, counseling, and assisting students and reporting on student progress, to ensure that students graduate and are adequately prepared for the practice of medicine. Develops and supervises employees in a manner that ensures that medical school goals, and university personnel and EEO/AA requirements, are met. Represents the university to internal and external constituents in a manner that enhances public image and support and expedites problem resolution. Serves as Yankton campus liaison to local groups and agencies, including the Sacred Heart Hospital and Yankton Medical Clinic, ensuring the resolution of conflicts and the smooth functioning of cooperative ventures. Participates in and sponsors community activities to enhance public relations. Serves as liaison to other School of Medicine campuses and faculty, conferring and collaborating with department heads and other campus deans to ensure a unified effort in achieving the School's goals. Recruits and assists clinical faculty, providing support and feedback in a way that ensures that qualified instructors are available when needed and competently provide instruction.

- **Assistant Dean of Medical Student Affairs**

Directs and assures success of the medical school recruitment program to assure a cohort of qualified applicants for the MD, the INMED, and the MD/PhD programs that will best meet the mission of the school. Coordinates and participates in the admissions and recruitment ceremonies and activities including orientation for MS-I students, Pre-Med Day at the U, and Second Look Day. Coordinates monitoring of student achievement in the classroom during Pillar 1, as well as non-coursework activities related to their medical education experiences to assure that records are complete and accurate, and that students continue to progress satisfactorily to complete all Pillar 1 requirements. Participates in writing the Medical Student Performance Evaluation (MSPE) letters with inclusion of all information from pre-medical experiences through Pillar 1 experiences. Supervises admissions staff and assists with administrative oversight for all support staff within medical student affairs and assists with other duties that may relate to Pillar 1 or Student Affairs activities on the Vermillion campus. Directs and assures successful progress of students towards graduation with an emphasis on students during Pillar 2 and Pillar 3 that are located on all three major clinical campuses as well as the Frontier and Rural Medicine (FARM) sites. This includes advising students on appropriate electives related to specialty choice, timing of taking electives, supervising wellness programs in Pillars 2 and 3. Coordinates school efforts to prepare students for Residency applications including assisting students with preparation of applications, and assist Student

Affairs with the Medical Student Performance Evaluation (MSPE) with an emphasis on Pillar 2 performance. Coordinates and participates in Match ceremonies, Graduation Convocation, and Awards Ceremonies for students and assists with other duties as they relate to student affairs and students during Pillar 2 and Pillar 3.

- **Associate Dean, Diversity & Inclusion**

Responsible for ensuring that SSOM is compliant with diversity standards set by the LCME. Principal advisor for the Sanford School of Medicine regarding diversity by providing coordination and direction of programs related to diversity and inclusion. Monitors and evaluates programmatic and operational effectiveness, and effects changes required for improvement. Develops and oversees programs, services, and initiatives designed to enhance the recruitment and successful retention of students, faculty, and staff from diverse and under-represented population groups. Mentors and supervises employees, as assigned, associated with diversity activities.

- **Associate Dean of Basic Sciences**

Directs and conducts scientific or educational research which results in publication of articles and studies in peer-reviewed journals, increased grant funding for research projects, and placement of graduate students. Assists the Dean of Basic Biomedical Sciences in managing the daily operations of the Division of Basic Biomedical Sciences which includes faculty/staff evaluations, budget decisions, teaching assignments, and space allocations, which result in the successful instruction of medical students. Develops and supervises employees in a manner that ensures department goals, and university personnel and EEO/AA requirements, are met. Teaches assigned courses in the School of Medicine in a manner which enables students to achieve their highest academic development; contributes to the on-going pursuit of knowledge through scholarship and publication/dissemination. Serves on and chair USD and School of Medicine standing and ad hoc committees which result in forums for decision making, consensus building, or information dissemination.

- **Executive Dean of Rural Medicine**

Administrative and academic oversight of the Frontier and Rural Medicine (FARM) program, which includes 9 rural locations across the state of South Dakota.

- **Dean of the Knudson School of Law**

Develops, implements, and monitors School curriculum and programs. Prepares appropriate progress reports and documentation to ensure successful accreditation reviews. Participates in planning and program development. Constantly reviews and monitors programs. Provides fiscal guidance to the School. Develop and implement annual budget, controls expenditures and allocates resources. Works with alumni, foundations, and other organizations to procure external funding. Develops and implements short- and long-term goals and policies for the School. Conducts planning sessions with faculty and staff. Interacts with VPAA and other Deans. Attends accreditation meetings. Teaches assigned courses within the School. Develops course materials. Instructs. Evaluates student performance. Assigns grades. Provides academic information to students. Upholds student rights and responsibilities in the School. Develops and supervises employees. Hires/terminates employees. Conducts performance evaluations.

- **Assistant Dean, Knudson School of Law/Law Library Director**

Manages day-to-day operations of the Law Library that satisfies the ABA accreditation standard that requires the Law Library to “support through expertise, resources, and services” the law school’s program of legal and “accomplish its mission, and support scholarship and research.” Serves as the liaison with University Information Technology for the procurement and maintenance of Information Technology for the School of Law. Conducts strategic planning and collection development that satisfies the ABA accreditation standard. Provides teaching, scholarship, and service. Successful teaching of

assigned courses and as appropriate submission of recommended new course curricula; publication of appropriate scholarship; service, especially through State Bar of South Dakota and law librarians' professional associations.

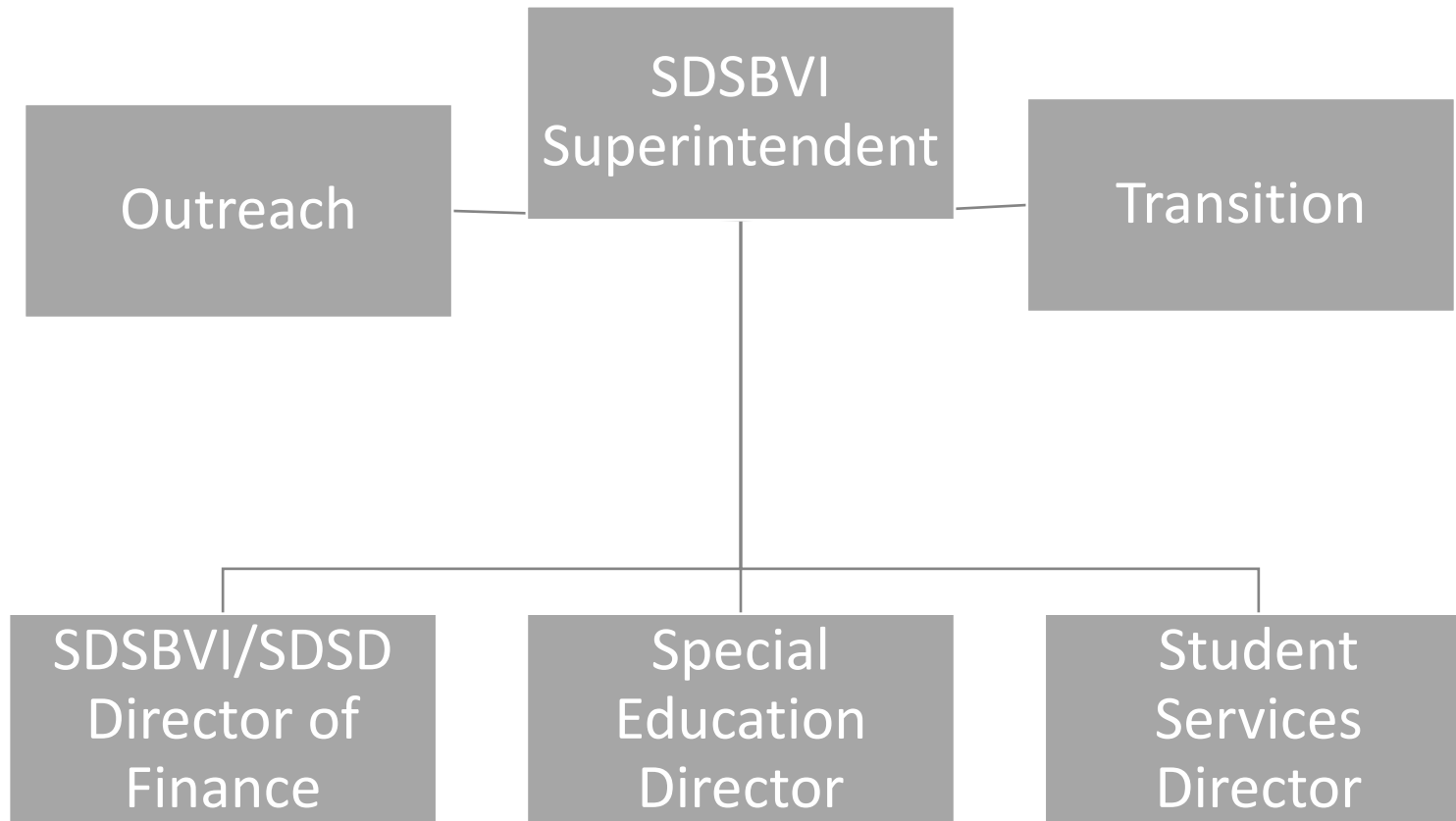
- **Associate Dean, Knudson School of Law**

Coordinates and implements the Law School's academic program. Oversees the development and delivery of program of study and develops assessment tools for curriculum. Coordinates and supervises accreditation, repository, course and class scheduling, management of syllabus requirements, and case/textbook ordering. Coordinates and oversees the program of instruction by adjunct faculty. Provides general assistance to the Dean as required and acts as the Dean in his/her absence, in a manner that ensures effective and efficient Law School administration. Participates as a member of the Law School Finance Team in a manner as to ensure the most effective use of tuition and state funds under the RCM financial model. Performs other duties as assigned, including planning and coordination of academic and other special program events, as necessary for law school operation. Serves as the primary person responsible for Law School orientation for entering students.

**South Dakota School for the Blind & Visually Impaired**



SD School for the Blind  
and Visually Impaired



SD SCHOOL FOR THE BLIND AND VISUALLY IMPAIRED ADMINISTRATION				
	GENERAL		TOTAL	
	SALARIES	FTE	SALARIES	FTE
Superintendent	\$118,335	1.00	\$118,335	1.00
Director of Finance	\$97,076	1.00	\$97,076	1.00
Student Services Director	\$69,667	0.79	\$69,667	0.79
Special Education Director	\$67,135	1.00	\$67,135	1.00
<b>TOTAL</b>	<b>\$352,213</b>	<b>3.79</b>	<b>\$352,213</b>	<b>3.79</b>

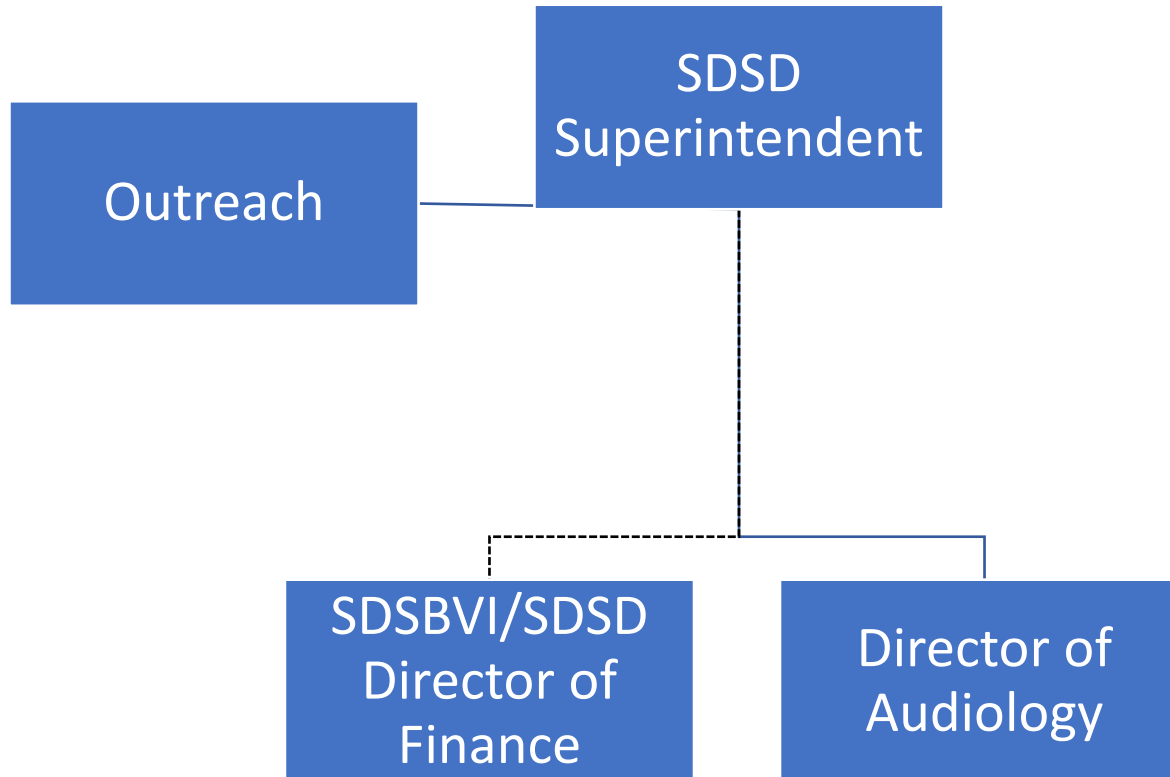
### South Dakota School for the Blind and Visually Impaired Administration Description of Duties:

- Superintendent**  
 Manages the overall institution including oversight of outreach, transition, special education director, student services director, and the joint director of finance between SDSBVI and SDSD.
- Director of Finance (shared position between SDSD and SDSBVI) - the full FTE and salary for this position is shown in the SDSBVI information**  
 Manages the facility and technology contracts and operations and supervises business office activities including human resources, budgeting, accounts payables and receivables, purchasing, contracts, and financial statements
- Special Education Director**  
 Supervises the instructional assistants and duties and the instruction secretary and duties, manages the IEP processes on campus, supports the educational programming, and oversees the evaluation process for on and off-campus students.
- Student Services Director**  
 Supervises the director of residential services and operations, the nurse, and operations, and oversees and conducts the smarter balance testing of students, as well as counseling students.

**South Dakota School for the Deaf**



# South Dakota School for the Deaf



SOUTH DAKOTA SCHOOL FOR THE DEAF ADMINISTRATION				
	GENERAL		TOTAL	
	SALARIES	FTE	SALARIES	FTE
Superintendent	\$118,335	1.00	\$118,335	1.00
Director of Audiology	\$97,326	1.00	\$97,326	1.00
<b>TOTAL</b>	<b>\$215,661</b>	<b>2.00</b>	<b>\$215,661</b>	<b>2.00</b>

### South Dakota School for the Deaf Administration Description of Duties:

- Superintendent**  
 Manages the overall institution including oversight of outreach, the director of audiology, and the joint director of finance between SDSBVI and SDSA.
- Director of Audiology**  
 Supervises the audiology staff and operations and conducts and oversees evaluations
- Director of Finance (shared position between SDSA and SDSBVI) – the full FTE and salary for this position is shown in the SDSBVI information**  
 Manages the facility and technology contracts and operations and supervises business office activities including human resources, budgeting, accounts payables and receivables, purchasing, contracts, and financial statements



## BOARD OF REGENTS

306 EAST CAPITOL AVENUE, SUITE 200  
PIERRE, SOUTH DAKOTA 57501-2545  
(605) 773-3455/FAX (605) 773-5320  
www.sdbor.edu

OFFICE OF THE EXECUTIVE DIRECTOR

October 25, 2021

Senator Jean Hunhoff  
Lead Co-Chair, Joint Committee on Appropriations

Representative Chris Karr,  
Co-Chair, Joint Committee on Appropriations

### **Response to the Letter of Intent Regarding USD Law School Budget Approved in the 2018 Session**

Dear Senator Hunhoff and Representative Karr:

Attached you will find detailed information regarding the USD Law School Budget Approved in the 2018 Session as requested in the Letter of Intent (LOI) dated July 25, 2018. The LOI requests a report addressing items identified by the Knutson School of Law as two-year and four-year goals.

The information attached includes a letter from Neil Fulton, Dean of the Knutson School of Law.

Sincerely,

A handwritten signature in black ink that reads "Brian L. Maher".

Brian L. Maher  
Executive Director & CEO

Attachments:

A – Law School Annual Update October 25, 2021

Cc: President Gestring  
Dean Fulton



UNIVERSITY OF  
**SOUTH DAKOTA**  
KNUDSON SCHOOL OF LAW

October 25, 2021

Senator Jean Hunhoff  
2511 Mulligan Drive  
Yankton, SD 57078

Representative Chris G. Karr  
7421 W. Luke Drive  
Sioux Falls, SD 57106

Dear Senator Hunhoff and Representative Karr:

This letter is the annual update on USD Knudson School of Law operations called for in the July 25, 2018 letter from the Joint Committee on Appropriations.

### **CLASS OF 2024 COMPOSITION**

The entering Class of 2024 has 79 students—13 more students than last year. This continues an upward trend in enrollment. We currently have 228 total students, up 21% over the last five years.

These are the LSAT and undergraduate grade point average by percentile for the Class of 2024:

25<sup>th</sup>: 148/3.06

50<sup>th</sup>: 150/3.44

75<sup>th</sup>: 154/3.77

Our median LSAT continues to improve, up two points from last year. We also continued to raise our floor, seeing the 25<sup>th</sup> percentile LSAT score up two full points from last year as well.

### **BAR PASSAGE**

The South Dakota bar exam pass rate for the Class of 2021 was 80%. For applicants from other law schools, the rate was 75%. Please recall that the out-of-state number may not only be recent graduates, it is all applicants taking the

South Dakota bar exam for the first time, some may be experienced lawyers seeking admission in South Dakota.

## INTERNSHIPS

Most internship placements occur during the summer. In Summer 2021, the Law School had these internship placements:

### Summer 2021 Internship Placement

<u>Class of</u> <u>2022</u>	<u>Total students placed:</u>	72/85 (85%)
	Sioux Falls	23
	Rapid City	11
	Pierre	6
	Vermillion	3
	Yankton	3
	Elk Point	2
	Aberdeen	1
	Madison	1
	Mitchell	1
	Huron	1
	Lake Andes	1
	Beresford	1
	Belle Fourche	1
	Sioux City, IA	3
	Other out of state	14

<u>Class of</u> <u>2023</u>	<u>Total students placed:</u>	44/62 (71%)
	Sioux Falls	13
	Rapid City	6
	Yankton	3
	Huron	3
	Pierre	2
	Mitchell	2
	Elk Point	1
	Belle Fourche	1
	Eureka	1
	Sisseton	1
	Winner	1
	Sioux City, IA	3
	Other out of state	7

These numbers are based on student self-reporting, so there were likely additional internship placements for some student who did not report their placement to career services.

In addition to summer placements, the Law School offers several for credit “internships” of various kinds. A summary of those placements in the 2020-2021 academic year is here:

Externships	8
Judicial Externships	5
Legislative Externships	5
Criminal Defense Practicum	7
Criminal Prosecution Practicum	1
Health Law Practicum	2
Innocence Project	13
Low Income Tax Clinic	16
Tribal Wills Clinic	21

We are continuing to expand our internship and experiential learning offerings. For example, we have students this academic year working on name, image, and likeness compliance issues with the USD Athletic Department. We have other students assisting a tribal government with revisions to their constitution. Many placements are in Sioux Falls, but we are establishing connections for students to engage in hands on learning across South Dakota.

### **IMPACT OF ADDITIONAL FUNDING AND POSITIONS**

We continue to see direct benefits of the additional funding and positions for Admissions and Career Services. Our enrollment has steadily increased in both student numbers and credentials. The targeted recruiting and personal attention from the two Admissions positions is key to attracting students. We are now able to build personal connections with students as they begin to consider law school, match their preferences with our offerings, and aggressively compete with other schools on scholarships and curriculum.

The expanded resources in Career Services have resulted in steadily increasing placement rates in the last three years. Our placement in J.D. Required or J.D. Advantage jobs has increased in each year. Our placement rate in 2018 was 79%, in 2019 it was 86%, and in 2020 it was 90%. Placement for the

Class of 2021 is at 84% already; some students wait until after the bar exam to begin their job search, so the 2021 number will continue to climb and is higher than recent years at the same point in time.

CONCLUSION

These investments in the School of Law continue to bear fruit. Everyone at the School of Law thanks the Joint Committee on Appropriations for its ongoing interest and support. I am happy to answer any follow up questions.

Sincerely,

A handwritten signature in blue ink that reads "Neil Fulton". The signature is written in a cursive style with a large initial "N" and "F".

Neil Fulton

Dean

USD Knudson School of Law



**DEPARTMENT of AGRICULTURE  
and NATURAL RESOURCES**

JOE FOSS BUILDING  
523 E CAPITOL AVE  
PIERRE SD 57501-3182  
danr.sd.gov

**To:** Senator Jean Hunhoff, Lead Co-Chair  
Representative Chris Karr, Co-Chair

**CC:** Russell Olson, Auditor General  
Liza Clark, Commissioner

**From:** Hunter Roberts, Secretary

**Date:** November 1, 2021

**Subject:** Progress Report on HB 1256 – An Act to make an appropriation for the cleanup of the Big Sioux Watershed and River and to declare an emergency

The Joint Committee on Appropriations' April 23, 2021 letter of intent directed the Department of Agriculture and Natural Resources (DANR) to develop a management plan for the Big Sioux Watershed and River and to submit a progress report to the Committee by November 1 each year until the funds have been expended. Below is DANR's 2021 progress report for HB 1256.

**Item 1: Progress and Updates on the Management Plan:**

During the summer of 2021, DANR and project partners developed a Riparian Buffer Initiative (RBI) management plan and submitted that plan for public comment as per Section 2 of HB 1256. A website was created for the plan on the department website at <https://danr.sd.gov/Conservation/WatershedProtection/RiparianBuffer.aspx>. Comments on the plan were accepted through October 29, 2021 with one comment was received from the Nature Conservancy supporting the plan. In addition, DANR staff worked with partners to develop RBI outreach information and will roll out this information to landowners in the Big Sioux Watershed this month.

Attached are copies of the press release and comments received and below is a list of project partners and information on RBI work group meetings and communications.

**Project Partners**

DANR, GFP, Pheasants Forever, James River Water Development District, East Dakota Water Development District, Farm Bureau, Ducks Unlimited, SD Corn, SD Association of Conservation Districts, NRCS, Vermillion Basin Water Development

District, West Dakota Water Development District, Friends of the Big Sioux, Izaak Walton League, the First Planning District, and Representative Richard Vasgaard.

### Work Group Meetings and Communications

- January 7 – Microsoft Teams meeting to kick off the initiative and discuss program concepts and priority areas.
- March 22 – Microsoft Teams meeting to discuss initial program framework and priority areas.
- May 27 – Group email to discuss and secure informed consent of added segments in the Central and Lower Big Sioux River prior to RCPP-AFA application upload.
- September 10 – Group email to review RBI plan, RBI website, draft RBI contract with landowners, and RBI briefing paper prior to posting the plan for public comment.

### **Item 2: Enumeration of approved projects and respective amount of funding each project received from this legislation as well as other fund sources:**

As of November 1, no projects have been approved so no funding from HB 1256 or other sources have been spent. DANR did pursue other funding to enhance the RBI program but was notified on September 24, 2021, that the request for funding for Regional Conservation Partnership Program (RCPP) through United States Department of Agriculture, Natural Resources Conservation Service was not approved. As a result, the East Dakota Water Development District Board, who had committed financial support to the project, voted to rescind their pledge but indicated they would reconsider if additional funding becomes available.

### **Item 3: The impact each project had on reducing pollution:**

Since no buffers have yet been enrolled in RBI, there have been no pollution reductions documented due to implementation.

### **Item 4: Documentation of the sampling and metrics used in the pollution assessment:**

Since no buffers have been enrolled in RBI yet, we do not have any specific documents or metrics to report. However, DANR continues to collect water quality samples throughout the Big Sioux Watershed to establish pre-RBI enrollment conditions.



**DEPARTMENT of AGRICULTURE  
and NATURAL RESOURCES**

JOE FOSS BUILDING  
523 E CAPITOL AVE  
PIERRE SD 57501-3182  
danr.sd.gov

**For Immediate Release:** Thursday, September 30, 2021

**Media Contact:** Brian Walsh, [Brian.Walsh@state.sd.us](mailto:Brian.Walsh@state.sd.us)

**DANR Seeking Public Comments on the Riparian Buffer Initiative**

PIERRE, S.D. – The South Dakota Department of Agriculture and Natural Resources (DANR) is seeking public comments on its Riparian Buffer Initiative.

The goal of DANR's Riparian Buffer Initiative is to improve water quality through increased use of riparian buffers in the Big Sioux watershed and impaired waterbodies across South Dakota. Riparian buffers, vegetated areas adjacent to streams and lakes, are an effective conservation practice filtering out pollutants and capturing nutrients before they enter waterbodies.

Information on DANR's Riparian Buffer Initiative is available at <https://danr.sd.gov/Conservation/WatershedProtection/RiparianBuffer.aspx>. Comments may be submitted via email to [DANRmail@state.sd.us](mailto:DANRmail@state.sd.us) and must be received by Friday, October 29, 2021.

Producers who enroll in the initiative will receive direct payments to install and maintain buffers on eligible lands. Buffers must be a minimum of 50 feet and not exceed 120 feet wide, may not be harvested or mowed between May 1 and August 1, may not be grazed between May 1 and September 30, and must always maintain a minimum of four inches of cover.

DANR will announce RBI enrollment information later this year.

For more information about DANR's Riparian Buffer Initiative please contact Tanner Clausen at 605-362-3559.



October 25, 2021

Hunter Roberts  
South Dakota Department of Agriculture & Natural Resources  
523 E Capitol Ave.  
Pierre, SD 57501-3182

Re: Riparian Buffer Initiative

Dear Mr. Roberts

The Nature Conservancy commends the Department of Agriculture and Natural Resources for the continued effort to assist landowners implementing and managing riparian buffers for water quality. The Riparian Buffer Initiative is an effective means to reducing nutrients, bacteria and sediment to rivers and streams while also improving aquatic habitat.

The Big Sioux River and its tributaries are a vital asset to the communities they flow through. Increased water flow is eroding banks, delivering more sediment, nutrients and bacteria. These watershed changes and intense rain events also threaten increased flooding to private lands and public infrastructure.

We strongly support efforts by DANR to expand the buffer program to other targeted segments of South Dakota rivers in need of conservation action. The program requirements are reasonable and should deliver water quality results. We are particularly pleased to see a 10-year enrollment period to sustain water quality gains over this longer period of time. Establishing and maintaining buffers is an effective means of reducing sediment, nutrients and bacteria from overland flow while improving stability of banks. We recommend the use of native vegetation to support pollinator and wildlife habitat as a co-benefit.

We wish you success in securing additional federal funds for this program and continued expansion.

Sincerely,

Richard L. Biske  
Resilient Waters Director  
The Nature Conservancy, SD-ND-MN

The Nature Conservancy  
1101 West River Parkway, Suite 200  
Minneapolis, MN 55415

October 29, 2021

Senator Jean Hunhoff, Lead Co-Chair, Joint Committee on Appropriations  
Representative Chris Karr, Co-Chair, Joint Committee on Appropriations

RE: Letter of Intent Regarding Appropriations for Family-First Initiative Program

Dear Senator Hunhoff and Representative Karr,

In response to the Letter of Intent from the Joint Appropriations Committee for the Family First Initiative, I have enclosed the data and outcomes for July 1, 2020, through June 30, 2021. Family First Initiative classes provide practical knowledge to individuals of all economic and educational backgrounds, focused on reaching those who have a barrier to employment or receive public assistance. The goal is to engage individuals in services to assist them in obtaining meaningful and sustainable employment, leading to family and workplace success.

In Fiscal Year 2021, the Department of Labor and Regulation (DLR) entered into agreements with five providers to offer classes for the Family First Initiative. These include: The Right Turn, Inc., Lutheran Social Services, Cornerstones Career Learning Center, Out Source Projects, Inc., and Love, Inc. These agreements total \$170,000. DLR also extended four agreements with Out Source Projects, Inc., The Right Turn, Inc., Lake Area Technical College, and Cornerstones Career Learning Center. Providers are offering a combination of virtual and in-person courses to increase access to South Dakotans.

In July 2020, DLR entered into a \$30,000 agreement with the Center for Work Ethic Development to provide *Bring Your 'A' Game* soft skills modules to providers, South Dakota School Districts and technical colleges. This agreement includes additional modules allowing for a virtual computer-led option.

In the fall of 2020, DLR also created a more formal virtual process to collect success stories and register for workshops. We continue to look for ways to promote workshop offerings and engage attendees with comprehensive workforce programs offered by DLR.

Sincerely,



Marcia Hultman  
Cabinet Secretary

Enclosure

**Attachment A – Summary of Provider Contracts**

		<b>Intended Outcomes</b>		
<b>Provider</b>	<b>Contract Amount</b>	<b>Number of Attendees</b>	<b>Number of Courses</b>	<b>Number of Communities</b>
Center for Work Ethic Development*	\$30,000	N/A	N/A	N/A
Cornerstones Career Learning Center	\$42,800	150	25	10
Love, Inc.	\$35,000	100	20	5
Lutheran Social Services	\$35,600	100	20	5
Out Source Projects, Inc.	\$42,400	150	25	10
The Right Turn, Inc.	\$14,200	100	15	5
<i>Total</i>	<b>\$200,000</b>	<b>600</b>	<b>105</b>	<b>35</b>

*\*Center for Work Ethic Development provides the Bring Your 'A' Game soft skills curriculum and the Bring Your 'A' Game Anywhere license.*

## ATTACHMENT B – Summary of Completed Courses by Location

2020-21 SCHOOL LOCATIONS <sup>1</sup>	COMMUNITIES	
Alcester-Hudson High School	Aberdeen	Pine Ridge
Andes Central High School	Alexandria	Plankinton
Baltic High School	Box Elder	Pukwana
Bennett County High School	Britton	Rapid City
Beresford High School	Brookings	Scotland
Bridgewater-Emery High School	Butler	Sioux Falls
Canistota Middle School	Castlewood	Sisseton
Custer High School	Chamberlain	Spearfish
Dakota Christian High School	Clark	Sturgis
Dakota Valley High School	Crow Creek	Vermillion
Deuel High School	Eagle Butte	Wagner
Edmunds Central High School	Ethan	Warner
Elkton High School	Flandreau	Watertown
Elkton Jr. High	Gayville	Waubay
Florence High School	Harrisburg	Webster
Gayville-Volin High School	Huron	Woonsocket
Leola High School	Kadoka	Yankton
Miller High School	Lake Preston	
Mitchell High School	Lenx	
New Technology High School	Letcher	
Oldham-Ramona High School	Madison	
Spearfish High School	Marion	
Stanley County High School	McIntosh	
Tea Area High School	Milbank	
Teachwell Virtual Academy	Miller	
Timber Lake High School	Mina	
Tripp-Delmont High School	Mitchell	
Waverly-South Shore High School	Olivet	
Webster Area High School	Parkston	
Yankton High School	Pierre	

<sup>1</sup>Many providers utilize *Bring Your 'A' Game* for soft skills, but may also use other soft skills curriculum (workshops for schools is only *Bring Your 'A' Game*.)

<sup>2</sup>Agreement from Fiscal Year 2020 extended

**ATTACHMENT B – cont.**

Courses by Provider and Location

COURSE	PROVIDER	COMMUNITIES
Computer Courses	Career Learning Center of the Black Hills <sup>2</sup>	Rapid City
	Cornerstones Career Learning Center	Gayville, Mitchell, Vermillion, Watertown, Yankton
	Lutheran Social Services	Sioux Falls, Watertown
	The Right Turn, Inc.	Pierre, Watertown
Digital Safety	Cornerstones Career Learning Center	Aberdeen, Chamberlain, Crow Creek, DeSmet, Eagle Butte, Ethan, Harrisburg, Huron, Kadoka, Lake Preston, Marion, McIntosh, Mitchell, Parkston, Pierre, Plankinton, Rapid City, Scotland, Sioux Falls, Sisseton, Sturgis, Vermillion, Warner, Waubay, Yankton
	Lutheran Social Services	Sioux Falls
Financial Literacy	Career Learning Center of the Black Hills <sup>2</sup>	Rapid City
	Cornerstones Career Learning Center	Aberdeen, Chamberlain, Mitchell
	Love Inc.	Box Elder, Rapid City
	Out Source Projects, Inc	Brookings, Elkton Pierre, Sioux Falls, Spearfish, Watertown,
	The Right Turn, Inc.	Huron
Soft Skills <sup>1</sup>	Cornerstones Career Learning Center	Aberdeen, Alexandria, Bonesteel, Britton, Butler, Chamberlain, Ethan, Fairfax, Lake Andes, Letcher, Miller, Mitchell, Olivet, Parkston, Pine Ridge, Plankinton, Pukwana, Rapid City, Sioux Falls, Spearfish, Springfield, Sturgis, Wagner, Watertown, Webster, Woonsocket, Yankton
	Lake Area Technical College <sup>2</sup>	Brookings, Castlewood, Clark, Milbank, Sioux Falls, Watertown, Webster
	Out Source Projects, Inc.	Brookings, Flandreau, Hendricks, MN, Lennox, Mina, Mitchell, Sioux Falls, Trent, Watertown
	The Right Turn, Inc.	Madison, Onida, Pierre

<sup>1</sup>Many providers utilize *Bring Your 'A' Game* for soft skills, but may also use other soft skills curriculum (workshops for schools is only *Bring Your 'A' Game*.)

<sup>2</sup>Agreement from Fiscal Year 2020 extended

## ATTACHMENT C – Detailed Attendee Report

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
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### Attendee Numbers for Schools

Bring Your 'A' Game is provided to schools by DLR staff

#### BRING YOUR 'A' GAME STUDENTS

Virtual Workshop	0	0	0	51	3	87	90	46	36	10	18	0	<b>341</b>
In-person Workshop	0	104	48	0	20	12	55	0	16	0	9	0	<b>264</b>
<i>Total</i>	<i>0</i>	<i>104</i>	<i>48</i>	<i>51</i>	<i>23</i>	<i>99</i>	<i>145</i>	<i>46</i>	<i>52</i>	<i>10</i>	<i>27</i>	<i>0</i>	<b>605</b>

#### BRING YOUR 'A' GAME SCHOOL DISTRICTS

Virtual Workshop	0	0	0	3	1	9	3	4	1	1	2	0	<b>24</b>
In-person Workshop	0	2	3	0	1	1	2	0	1	0	1	0	<b>11</b>
<i>Total</i>	<i>0</i>	<i>2</i>	<i>3</i>	<i>3</i>	<i>2</i>	<i>10</i>	<i>5</i>	<i>4</i>	<i>2</i>	<i>1</i>	<i>3</i>	<i>0</i>	<b>35</b>

### Attendee Numbers for Technical Colleges

#### BRING YOUR 'A' GAME ANYWHERE

Mitchell Technical College													<b>58</b>
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### Attendee Numbers for Providers

#### UNIQUE ATTENDEES

	1	13	19	42	25	17	9	71	53	52	43	35	<b>380</b>
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#### ATTENDEES per COURSE

Instructor-led Computer	6	19	9	68	15	Course not available						<b>117</b>	
Digital Safety	Course not available				2	0	0	35	5	5	6	16	<b>69</b>
Financial Literacy	0	0	18	26	2	0	36	28	26	29	19	5	<b>189</b>
Soft Skills	0	0	25	53	14	49	13	51	99	59	30	18	<b>411</b>
<i>Total</i>	<i>6</i>	<i>19</i>	<i>52</i>	<i>147</i>	<i>33</i>	<i>49</i>	<i>49</i>	<i>114</i>	<i>130</i>	<i>93</i>	<i>55</i>	<i>39</i>	<b>786</b>

**ATTACHMENT C – Cont.**

July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
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**Characteristics of Attendees for Providers**

**ATTENDEES IN SDWORKS<sup>3</sup> (not duplicated)**

<i>Total</i>	0	2	2	11	7	6	0	18	10	5	8	4	<b>73</b>
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**NOT EMPLOYED AT TIME OF COURSE (self-reported)**

<i>Total</i>	1	9	9	37	21	11	0	38	17	20	20	14	<b>197</b>
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**PUBLIC ASSISTANCE**

(self-reported)

Medicaid	0	0	0	0	0	0	0	3	8	6	13	6	<b>36</b>
SNAP	0	0	0	1	1	1	0	3	5	4	12	3	<b>30</b>
TANF	0	0	0	0	2	0	0	2	4	2	1	0	<b>11</b>
Childcare Assistance	0	0	0	0	0	0	0	0	1	0	0	0	<b>1</b>
Weatherization/Energy Assistance	0	0	0	0	0	0	0	0	1	0	0	0	<b>1</b>
<i>Total</i>	0	0	0	1	3	1	0	8	19	12	26	9	<b>79</b>

**COURSES**

Instructor-led Computer	1	2	5	5	1	Course not available						<b>14</b>	
Digital Safety	Course not available					0	0	1	2	2	2	2	<b>9</b>
Financial Literacy	0	0	5	8	3	0	10	7	9	13	7	1	<b>63</b>
Soft Skills	0	0	2	3	2	4	2	4	8	8	13	6	<b>52</b>
<i>Total</i>	1	2	12	16	6	4	12	12	19	23	22	9	<b>138</b>

**Outcomes**

**EMPLOYMENT STATUS 1ST QTR AFTER LAST COURSE COMPLETION (INDIVIDUALS IN SDWORKS<sup>3</sup>)**

18.4%

**MEDIAN QUARTER EARNINGS AFTER LAST COURSE COMPLETION (INDIVIDUALS IN SDWORKS<sup>3</sup>)**

\$2,338

<sup>3</sup>SDWORKS is DLR’s management information system. Enrollment in SDWORKS is not a requirement for individuals to attend a Family First Initiative course. When individuals are in SDWORKS, DLR is able to cross match employment and earnings with Reemployment Assistance records.



## DEPARTMENT OF TRANSPORTATION

---

To: Joint Appropriations Committee  
From: Secretary Joel Jundt  
Subject: Letter of Intent Regarding the State Aircraft Purchase  
Date: October 27, 2021

In response to the Letter of Intent Regarding the State Aircraft Purchase I have prepared the following information for your review.

Funds expended for consultant services: Thus far DOT has spent \$156,000 on the consultant services agreement with Verity Jet Group. Total contract amount is \$195,000.

**Value of aircraft owned:**

1988 - King Air 200 (611SD) – \$1,725,000 - (appraisal performed 6/24/21)  
1995 -King Air 90 (773 SD) – \$1,500,000 - (appraisal performed 3/11/20)  
2015 King Air 350 (975KA) – Purchased 6/2021 – purchase price \$4,100,000

**Value of aircraft sold:**

1999 King Air 90II (90SD) - \$1,120,000 - (appraisal performed 6/24/21)  
Sale price was \$1,250,000  
Sale date: 9/2021

The current process followed when requests are received for flight records of state aircraft is for the DOT to request flight logs from BOA, since passenger bookings are performed by them. They will compile the general records that includes the corresponding information being requested. Once these logs are received by DOT, we sort through them to filter out non-pertinent information since typically these logs contain additional that is not relevant to the request. We work within the open records laws to ensure timeframes are adhered to and costs are recovered when appropriate to do so.



South Dakota  
Department of  
**Social Services**

**DIVISION OF BEHAVIORAL HEALTH**

700 GOVERNORS DRIVE

PIERRE, SD 57501

PHONE: 605.773.3123

1-855-878-6057

FAX: 605.773.7076

dss.sd.gov

October 5, 2021

Senator Jean Hunhoff, Co-Chair, and Representative Chris Karr, Co-Chair  
Joint Committee on Appropriations  
500 East Capitol Avenue  
Pierre, SD 57501

Dear Senator Hunhoff and Representative Karr:

The Department of Social Services (DSS) appreciates the opportunity to provide information to the Legislature's Joint Committee on Appropriations regarding general funds appropriated to DSS for the Statewide Resource Information System, 211 Helpline.

DSS is pleased to provide the attached report in response to the letter of intent from the Joint Committee on Appropriations. The report details: (1) outcomes, goals, and identified metrics; (2) operating budget versus actual expenditures; (3) number of calls/emails/texts received; (4) purpose or type of calls/emails/texts received; (5) referrals made by type of referral such as mental health, substance abuse, food, shelter, healthcare, legal, employment, and housing; and (6) counties/localities participating.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Laurie R. Gill', is written over a faint, larger version of the same signature.

Laurie R. Gill  
Cabinet Secretary  
Department of Social Services

cc: Russell A Olson, Auditor General  
Liza Clark, Commissioner, Bureau of Finance and Management

Enc: Statewide Resource Information System (211 Helpline)

**Statewide Resource Information System (211 Helpline)**

The 211 Helpline is an information, referral, and crises helpline that provides resource information on non-profit, social service and government programs.

During the 2019 Legislative Session, Senate Bill 8 passed authorizing the Department of Social Services to support the development and maintenance of a statewide centralized resource information system. Through the FY2020 General Appropriation Act (Senate Bill 191), a base budget of \$375,000 in general funds was allocated to support the development of the information system known as the 211 Helpline. This funding supported counties by matching fifty percent of the cost of enrollment in the 211 service. During the 2020 Legislative Session, the FY2021 base budget appropriation increased by \$436,662 to fund all South Dakota counties, with no county match required. In addition, the 2% legislative approved provider inflation was applied to the original appropriation of \$375,000 resulting in a total budget of \$819,162.00. The FY2022 budget is \$838,822 and includes the 2021 Legislature-approved 2.4% provider inflation.

The Helpline Center has provided 211 services in South Dakota since 2001 and maintains accreditation from the Alliance of Information and Referral Systems, the national professional membership association for community Information and Referral (I&R). For additional information, please visit the 211 website at: <https://www.helplinecenter.org/2-1-1/>.

**Outcomes, goals and identified metrics**

The goal of the statewide resource information system is to expand access to resource information on non-profit, social service and government programs.

- Prior to July 2019, there were 20 counties participating in the 211 Helpline.
- At the end of FY2020, 35 counties were participating.
- Beginning with FY2021, all 66 counties are supported.
- In FY2021, all 66 counties had contact with 211, ranging from 11 contacts in Hyde County to 43,019 in Minnehaha.
- In FY2021, the overall number of 211 contacts grew by 47%, increasing from 52,329 in FY2020 to 76,688 in FY2021.
- In both FY2020 and FY2021, Housing was the top contact need and continues to be the top need through August of FY2022. Food/Meals is second, and Mental Health/Addictions is third.

**Budget**

State Fiscal Year	Operating Budget	Expenditures
2019	\$ -	\$ -
2020	\$375,000.00	\$297,481.32
2021	\$819,162.00	\$819,162.00
2022	\$838,822.00	\$209,705.49 *as of 9/15/2021

*It is anticipated that the budget will be fully expended.*

The following pages contain data metrics for FY2020, FY2021, and FY2022 through August on the following:

- Number of calls/emails/texts received;
- Purpose or type of calls/emails/texts received;
- Referrals made by type of referral such as mental health, substance abuse, food, shelter, healthcare, legal, employment, housing; and
- Counties/localities participating.

# Helpline Center - Statewide 211



## FY 2020

Includes phone calls, texts and emails to 211. The month of September had a high call volume due to flooding events and a tornado in southeast South Dakota. The months of March, April and May saw an increase due to the COVID-19 pandemic.

2019						Monthly Average	Total Contacts 52,329
July	August	September	October	November	December		
3,235	3,288	6,595	4,528	3,278	2,826		
2020							
January	February	March	April	May			
3,622	3,883	6,549	8,595	5,930	4,757		

Contact Method	Contact Type	Count
211 HL	Information - An individual is seeking information on specific resources	26,476
	Referral - An individual has a need(s), but does not know the available resources	15,173
211 Texting	Advocacy - 211 assists the individual by starting the intake process and/or ensuring connection is made to the resource	6,184
	Listening & Support - Individuals not in crisis needing mental health support and resources	3,525
Email	Administrative - Contacts related to the operations of 211	500
	Crisis - Suicide related, domestic violence, and child/elder abuse reporting	471
Walk in		17

## Contact Needs

Housing - Temporary Shelters, Rent Assistance, Housing Search, Landlord Tenant Concerns	12,304
Food/Meals - Food Pantries, Food Distributions, Meals, SNAP, WIC	11,458
Mental Health/Addictions - Inpatient/Outpatient Counseling or Treatment, Support Groups	7,595
Clothing/Personal/Household Needs - Personal Neccesities, Shampoo, Soap, Work Clothing	5,643
Individual, Family and Community Support - Grief Support, Child Care Referrals, Animal Control, Child Abuse Support	5,454
Information Services - Info Lines, Public Awareness Campaigns, Library Services	5,184
Income Support/Assistance - Financial Assistance Programs, Tax Preparation Assistance, Unemployment Benefits	4,829
Health Care - Prevention, Treatment for Physical Well-Being	4,632
Utility Assistance - Utility Assistance for Heat, Electricity, Natural Gas	4,454
Disaster Services - Volunteering, Clean-up, Damage Assistance, Damage Assessment	4,082
Legal, Consumer and Public Safety Services - Police, Sheriff, Legal Aid, Drivers License, Car Seats, 911	2,869
Other Government/Economic Services - Government Offices, Chamber of Commerce, Post Office	2,769
Transportation - Gas Vouchers, Bus Vouchers, Bus Service	1,841
Volunteers/Donations - Volunteer Opportunities, Donations to Non-Profits	1,293
Education - All Schools, GED	547
Arts, Culture and Recreation - Recreational, Artistic, Cultral Programs	405
Employment - Job Search, Resume Preparation	314
<b>Total Needs</b>	<b>75,673</b>

\* Contacts may have more than one need identified during a contact.

# Helpline Center - Statewide 211



FY 2020

## Contacts by County

Aurora	19
Beadle	361
Brookings	821
Brown	753
Brule	46
Butte	233
Campbell	6
Clay	260
Codington	493
Custer	371
Davison	199
Douglas	23
Fall River	165
Hand	19
Hanson	11
Hughes	296
Hutchinson	51
Kingsbury	37
Lake	730
Lawrence	607
Lincoln	2,078
Marshall	28
McCook	217
Meade	872
Mellette	13
Miner	20
Minnehaha	31,476
Moody	133
Oglala Lakota	71
Pennington	11,046
Sanborn	16
Stanley	18
Turner	215
Union	151
Yankton	474

## Mental Health Needs Breakdown

Counseling	7,445
Mental Health Assessment and Treatment	1,592
Substance Use Disorder Services	1,220
Support Groups	520
Mental Health Information	497
Mental Health Care Facilities	130

\* Contacts may have more than one need identified during a contact.

## Contacts by City

Sioux Falls	30,559
Rapid City	10,379
Aberdeen	736
Brookings	630
Madison	628
Watertown	513
Yankton	487
Box Elder	412
Black Hawk	405
Huron	360

\* Top 10 Cities Displaying

## Zip Code Details

57104	10,659
57701	7,623
57103	6,500
57106	5,262
57105	4,470
57702	2,001
57108	1,689
57110	1,556
57107	1,047
57703	826
57401	702
57042	599
57006	572
57201	486
57719	435
57078	421
57101	406
57783	355
57350	350
57785	338

\* Top 20 Zip Codes Displaying

\* Includes only the counties that participated in the 50% match for FY2020.

# Helpline Center - Statewide 211



## FY 2021

Includes phone calls, texts and emails to 211.

		2020						
June	July	August	September	October	November	December		
5,664	5,424	6,134	6,342	6,986	8,079	7,092		
		2021					Total Contacts <b>76,688</b>	
January	February	March	April	May	Monthly Average			
6,118	7,082	7,802	5,155	4,810	6,972			

Contact Method		Contact Type	
211 HL	74,386	Information - An individual is seeking information on specific resources	39,261
211 Texting	1,551	Referral - An individual has a need(s), but does not know the available resources	23,656
Email	747	Advocacy - 211 assists the individual by starting the intake process and/or ensuring connection is made to the resource	6,875
Walk in	4	Listening & Support - Individuals not in crisis needing mental health support and resources	5,924
		Crisis - Suicide related, domestic violence, and child/elder abuse reporting	658
		Administrative - Contacts related to the operations of 211	314

### Contact Needs

Housing	25,460
Food/Meals	21,951
Mental Health/Addictions	13,282
Utility Assistance	11,612
Information Services	11,236
Clothing/Personal/Household Needs	9,540
Health Care	8,786
Individual, Family and Community Support	6,040
Legal, Consumer and Public Safety Services	4,133
Income Support/Assistance	3,801
Disaster Services	3,677
Other Government/Economic Services	3,550
Transportation	2,577
Volunteers/Donations	1,450
Education	774
Arts, Culture and Recreation	586
Employment	407
<b>Total Needs</b>	<b>128,862</b>

\* Contacts may have more than one need identified during a contact.

# Helpline Center - Statewide 211



FY 2021

## Contacts by County

Aurora	21
Beadle	631
Bennett	41
Bon Homme	79
Brookings	1,159
Brown	1,222
Brule	103
Buffalo	22
Butte	377
Campbell	19
Charles Mix	249
Clark	85
Clay	572
Codington	1,713
Corson	28
Custer	276
Davison	559
Day	72
Deuel	63
Dewey	47
Douglas	47
Edmunds	38
Fall River	230
Faulk	24
Grant	76
Gregory	63
Haakon	21
Hamlin	69
Hand	28
Hanson	25
Harding	22
Hughes	517
Hutchinson	95
Hyde	11
Jackson	42
Jerauld	18
Jones	12
Kingsbury	66
Lake	392
Lawrence	829
Lincoln	2,670
Lyman	38
Marshall	44
McCook	156
Mcpherson	18
Meade	1,228
Meillette	12
Miner	23
Minnehaha	43,019
Moody	132
Oglala Lakota	142
Pennington	16,724
Perkins	21
Potter	28
Roberts	118
Sanborn	30
Spink	865
Stanley	34
Sully	12
Todd	75
Tripp	51
Turner	186
Union	284
Walworth	63
Yankton	734
Ziebach	18

## Mental Health Needs Breakdown

Counseling	7,632
Mental Health Assessment and Treatment	2,105
Mental Health Information	1,876
Substance Use Disorder Services	1,133
Support Groups	412
Mental Health Care Facilities	124

\* Contacts may have more than one need identified during a contact.

## Contacts by City

Sioux Falls	41,615
Rapid City	15,652
Watertown	1,712
Aberdeen	1,186
Brookings	1,001
Redfield	801
Yankton	755
Box Elder	632
Mitchell	604
Huron	601

\* Top 10 Cities Displaying

## Zip Code Details

57104	15,204
57701	10,567
57103	8,960
57106	7,127
57105	5,510
57702	4,029
57110	1,990
57108	1,921
57107	1,751
57201	1,674
57703	1,295
57401	1,137
57006	988
57469	789
57078	688
57719	683
57350	578
57785	543
57301	528
57005	522

\* Top 20 Zip Codes Displaying

# Helpline Center - Statewide 211

2-1-1

## June - August 2021

Includes phone calls, texts and emails to 211. The call volume for these months continues to be elevated due to the COVID-19 pandemic.

June	July	August	Monthly Average:
5,159	5,344	5,393	5,299

**Total Contacts**  
**15,896**

Contact Method	Contact Type	
Calls	Information - An individual is seeking information on specific resources	7,171
	Referral - An individual has a need(s), but does not know the available resources	5,700
Texting	Listening & Support - Individuals not in crisis needing mental health support and resources	1,445
	Advocacy - 211 assists the individual by starting the intake process and/or ensuring connection is made to the resource	1,238
Email	Administrative - Contacts related to the operations of 211	176
	Crisis - Suicide related, domestic violence, and child/elder abuse reporting	166
Walk in		

## Contact Needs

Housing	6,824
Food/Meals	3,877
Mental Health/Addictions	3,093
Utility Assistance	2,623
Clothing/Personal/Household Needs	2,491
Information Services	2,398
Health Care	1,397
Individual Family and Community Support	1,207
Legal Consumer and Public Safety Services	1,196
Transportation	903
Other Government/Economic Services	646
Education	525
Volunteers/Donations	360
Income Support/Assistance	235
Arts Culture and Recreation	231
Employment	105
Disaster Services	56
<b>Total Needs</b>	<b>28,167</b>

\* Contacts may have more than one need identified during a contact.

# Helpline Center - Statewide 211



June - August 2021

## Contacts by County

Aurora	7
Beadle	119
Bennett	26
Bon Homme	13
Brookings	207
Brown	440
Brule	17
Buffalo	5
Butte	90
Campbell	
Charles Mix	45
Clark	6
Clay	111
Codington	286
Corson	5
Custer	40
Davison	117
Day	18
Deuel	9
Dewey	9
Douglas	10
Edmunds	12
Fall River	56
Faulk	6
Grant	9
Gregory	5
Haakon	6
Hamlin	6
Hand	27
Hanson	7
Harding	2
Hughes	116
Hutchinson	18
Hyde	1
Jackson	13
Jerauld	1
Jones	5
Kingsbury	11
Lake	61
Lawrence	160
Lincoln	731
Lyman	12
Marshall	1
McCook	27
McPherson	4
Meade	153
Mellette	2
Miner	17
Minnehaha	9,694
Moody	21
Oglala Lakota	44
Pennington	2,866
Perkins	5
Potter	4
Roberts	21
Sanborn	3
Spink	96
Stanley	7
Sully	2
Todd	10
Tripp	7
Turner	44
Union	30
Walworth	9
Yankton	132
Ziebach	

## Mental Health Needs Breakdown

Counseling	1,853
Mental Health Assessment and Treatment	391
Substance Use Disorder Services	361
Mental Health Information	327
Support Groups	121
Mental Health Care Facilities	40

\* Contacts may have more than one need identified during a contact.  
 \* Only Shows Contacts from 211, NSPL Contacts not included.

## Contacts by City

Sioux Falls	9,643
Rapid City	2,576
Aberdeen	400
Watertown	280
Brookings	168
Box Elder	139
Brandon	136
Yankton	122
Pierre	119
Spearfish	117

\* Top 10 Cities Displaying

## Zip Code Details

57104	3,231
57103	2,208
57701	2,047
57106	1,799
57105	1,163
57110	493
57108	483
57702	442
57107	420
57401	406
57201	285
57703	216
57006	166
57719	143
57005	137
57078	128
57350	118
57783	117
57501	117
57301	112

\* Top 20 Zip Codes Displaying



August 23, 2021

South Dakota Legislative Research Council  
Joint Committee on Appropriations  
500 E Capitol Ave.  
Pierre, South Dakota 57501

Re: Follow up to Letter of Intent – Annual Report

For the fiscal year ending on June 30, 2021, for funding Tourism, Office of the Arts, Archaeological Research Center, and Cultural Heritage Center from proceeds generated on the one-half percent increase of the gross receipts tax per SDCL 10-45D-2:

The Department of Tourism has received:

- \$4,035,105.30 from the .5% Gross Receipts in FY21

Pro rata share distribution:

- \$ 2,528,173.55 Tourism (0.62654463%)
- \$ 845,053.39 Arts (0.20942536%)
- \$ 390,327.24 Archaeological Research Center (0.09673285%)
- \$ 271,551.12 Cultural Heritage Center (0.06729716%)

The process begins with the visitor industry collecting the tax, transferring to the Department of Revenue the following month, and transferring to the Department of Tourism the next month to complete the three month process.

Please advise if you have any questions.

Sincerely,

A handwritten signature in black ink that reads "James D. Hagen". The signature is written in a cursive style with a long, sweeping underline.

James D. Hagen  
Department Secretary

cc: Liza Clark



*November 24, 2021*

Sen. Jean Hunhoff and Rep. Chris Karr, Co-Chairs  
Joint Committee on Appropriations  
South Dakota State Legislature  
500 E. Capitol Ave.  
Pierre, SD 57501

Dear members of the Joint Committee on Appropriations,

On behalf of the South Dakota Arts Council (SDAC), I submit the following report outlining how funds appropriated for financial relief to the arts sector during the 96<sup>th</sup> S.D. Legislative Session via HB1169 were used/are being used for emergency grants in the wake of the Coronavirus pandemic. As reported to JCA in April regarding intent, SDAC used a portion of the \$250,000 appropriation in combination with federal emergency funds to offer a second round of relief grants to arts and cultural organizations in South Dakota (i.e., \$100,000); a portion of the state funds are also being used for direct relief to individual artists (i.e., \$150,000), a segment of the statewide arts community that had been ineligible to access such relief funds via SDAC to date.

Please find below additional information about these two avenues of pandemic relief from SDAC, made possible by the generous \$250,000 appropriation from JCA (enclosures with more details about these programs and grant awards are also provided):

**Pandemic Relief Grants** – SDAC created an emergency assistance grants program to distribute CARES pandemic-relief funds awarded directly to the state arts agency by the National Endowment for the Arts (NEA) in the spring/early summer of 2020; additional federal funds for pandemic relief from the American Rescue Plan were awarded to SDAC by the NEA in the summer of 2021. SDAC combined state and federal pandemic-relief funds received in 2021 to disburse additional relief grants to eligible arts and cultural organizations based on need and size of the organization's operations budget. The emergency assistance grant program had a proven track record of helping secure jobs and keep nonprofit organizations in South Dakota's statewide arts community operational in the wake of the COVID-19 crisis, so it was used as a model for awarding another round of pandemic-relief grants this fall.

From late summer into the fall, SDAC worked in partnership with the S.D. Humanities Council and statewide nonprofit arts-service organization Arts South Dakota to develop a publicity

campaign to increase awareness of these pandemic-relief grant opportunities; application to these funds was open from early August through Oct. 8. **SDAC has awarded 84 additional pandemic-relief grants to arts and cultural organizations in South Dakota for the purposes of operational support in the wake of the COVID-19 pandemic using this combination of state emergency funds and federal ARP funds** (full list of grantees/awards attached, “Addendum1”).

**Artist Relief Fund** – As reported to JCA in April regarding intent, SDAC is working in partnership with statewide nonprofit arts-service organization Arts South Dakota to distribute artist relief funds as widely and equitably as possible per the guidelines jointly established by these two organizations. Arts SD was able to award two rounds of relief grants directly to artists in 2020 and early 2021, but the need persists; thanks to the emergency appropriation from the S.D. Legislature, SDAC was able to award a special initiative grant to Arts SD for a third round of these grants, resulting in the largest wave of relief to individual arts in South Dakota since the pandemic began in March 2020.

The Artist Emergency Relief Fund provides short-term, rapid-response financial support for working individual artists, culture bearers, and creative workers within South Dakota who have been impacted by the pandemic. For the third round with funds from the Legislature, approval of applicants took place via a committee, with any possible conflicts of interest being accounted for. Funds were distributed via check, with alternate options offered for those who specifically request it due to a lack of access to banking services.

**As of Oct. 29, 2021, \$500 relief fund grants were distributed to 138 working artists, creatives, and culture bearers across South Dakota, representing 63 distinct communities** (attached is an overview of demographic information, applicant quotes, and additional summary data, “Addendum2,” along with a list of the artists funded thus far, “Addendum3”). With the remaining funds, direct payments to qualified artists will continue (up to 162 additional grants) by working with community partners to identify candidates to apply over the winter months. Organizations such as community arts councils and Tribal arts groups will help us to reach deeper into communities to serve artists we may not otherwise have within our network.

Thank you for supporting the statewide arts sector as it recovers from the Coronavirus pandemic and continues to provide quality arts opportunities for residents and visitors to South Dakota while also boosting local economies and providing jobs.

Sincerely,



Patrick Baker, SDAC Director

**Pandemic-relief grants**

South Dakota Arts Council

2<sup>nd</sup> round, awarded 2021 (1<sup>st</sup> round awarded 2020)

JCA LOI report, addendum, additional funding for the arts (HB1169, 2021)

<b>Organization Name</b>	<b>City</b>	<b>State</b>	<b>Grant Award</b>
1. Aberdeen Area Arts Council	Aberdeen	SD	\$11,500
2. City of Aberdeen (Aberdeen Recreation and Cultural Center)	Aberdeen	SD	\$16,500
3. Fallout Creative Community	Aberdeen	SD	\$5,500
4. ACT 2	Aberdeen	SD	\$20,000
5. Retreat at Pointer's Ridge	Baltic	SD	\$5,500
6. Belle Fourche Area Community Theater	Belle Fourche	SD	\$5,500
7. Bison Public Library (artist-residency relief grant)	Bison	SD	\$8,250
8. Brookings Arts Council	Brookings	SD	\$6,500
9. Brookings Community Theatre	Brookings	SD	\$5,000
10. Prairie Repertory Theatre, Inc. (S.D. State University)	Brookings	SD	\$15,000
11. S.D. Art Museum (S.D. State University)	Brookings	SD	\$20,000
12. South Dakota State Poetry Society	Brookings	SD	\$5,500
13. The Carnegie Center for Arts, Culture and Education	Canton	SD	\$5,500
14. Centerville Community Arts Council, Inc.	Centerville	SD	\$5,500
15. Centerville Development Corporation (artist-residency relief grant)	Centerville	SD	\$8,250
16. Cheyenne River Youth Project	Eagle Butte	SD	\$16,500
17. Keya Foundation, Inc.	Eagle Butte	SD	\$6,500
18. Black Hills Film Festival	Hill City	SD	\$6,500
19. Hill City Area Arts Council	Hill City	SD	\$5,000
20. Chautauqua Craftsmen & Artisans of the Black Hills, Inc.	Hot Springs	SD	\$6,500
21. Cloud Horse Art Institute	Kyle	SD	\$6,500
22. Pine Ridge Area Chamber of Commerce	Kyle	SD	\$11,500
23. Historic Deadwood Lead Arts Council	Lead	SD	\$6,500
24. Historic Deadwood Lead Arts Council (artist-residency relief grant)	Lead	SD	\$8,250

25. Historic Homestake Opera House Society	Lead	SD	\$16,500
26. Madison Area Arts Council	Madison	SD	\$5,500
27. Area Community Theatre in Mitchell, Inc.	Mitchell	SD	\$11,500
28. Mitchell Area Council of the Arts	Mitchell	SD	\$4,500
29. Pine Ridge Center for Artists/Crafters (Seven Council Fires Native Art)	Oglala	SD	\$6,500
30. Pierre Players, Inc.	Pierre	SD	\$6,500
31. Short Grass Arts Council	Pierre	SD	\$5,500
32. Oceti Wakan (Sacred Fireplace)	Pine Ridge	SD	\$11,500
33. Red Cloud Indian School, Inc.	Pine Ridge	SD	\$16,500
34. Allied Arts Fund	Rapid City	SD	\$11,500
35. Backroom Production, Inc.	Rapid City	SD	\$5,500
36. Backroom Production, Inc. (artist-residency relief grant)	Rapid City	SD	\$8,250
37. Black Hills Bluegrass Association	Rapid City	SD	\$5,500
38. Black Hills Community Theatre, Inc.	Rapid City	SD	\$16,500
39. Black Hills Community Theatre, Inc. (artist-residency relief grant)	Rapid City	SD	\$8,250
40. Black Hills Playhouse, Inc.	Rapid City	SD	\$20,000
41. Black Hills Symphony Orchestra Society	Rapid City	SD	\$11,500
42. Cave Collective Foundation	Rapid City	SD	\$6,500
43. Chamber Music Festival of the Black Hills	Rapid City	SD	\$6,500
44. Chamber Music Festival of the Black Hills (artist-residency relief grant)	Rapid City	SD	\$8,250
45. Magpie Creative	Rapid City	SD	\$11,500
46. Native POP: People of the Plains	Rapid City	SD	\$9,000
47. One Spirit	Rapid City	SD	\$9,000
48. Performing Arts Center of Rapid City, Inc.	Rapid City	SD	\$16,500
49. Rapid City Fine Arts Council, Inc.	Rapid City	SD	\$20,000
50. Friends of Levitt Shell Sioux Falls Inc	Sioux Falls	SD	\$16,500
51. Harmony South Dakota, Inc.	Sioux Falls	SD	\$11,500
52. Move To Heal South Dakota	Sioux Falls	SD	\$5,500
53. Sioux Falls Arts Council	Sioux Falls	SD	\$10,000
54. Sioux Falls Children's Choir	Sioux Falls	SD	\$4,500
55. Sioux Falls Concerts Association	Sioux Falls	SD	\$4,500

56. Sioux Falls Jazz & Blues Society	Sioux Falls	SD	\$16,500
57. Sioux Falls Mariachi, Inc.	Sioux Falls	SD	\$5,500
58. South Dakota Symphony Orchestra	Sioux Falls	SD	\$20,000
59. Su Fu Du	Sioux Falls	SD	\$6,500
60. Transept	Sioux Falls	SD	\$5,000
61. Washington Pavilion Management, Inc.	Sioux Falls	SD	\$13,000
62. South Dakota Ballet Co.	Sioux Falls	SD	\$9,000
63. Sisseton Arts Council	Sisseton	SD	\$5,500
64. Sisseton Arts Council (artist-residency relief grant)	Sisseton	SD	\$8,250
65. Nisto, Inc.	Sisseton	SD	\$6,500
66. Studio Arts Program (Black Hills State university)	Spearfish	SD	\$6,500
67. Matthews Opera House and Arts Center	Spearfish	SD	\$16,500
68. Matthews Opera House and Arts Center (artist-residency relief grant)	Spearfish	SD	\$8,250
69. National Music Museum	Vermillion	SD	\$20,000
70. Oscar Howe Summer Institute (University of S.D.)	Vermillion	SD	\$6,500
71. South Dakota Shakespeare Festival	Vermillion	SD	\$9,000
72. Vermillion Area Arts Council	Vermillion	SD	\$9,000
73. Vermillion Area Dance Organization	Vermillion	SD	\$9,000
74. Vermillion Cultural Association	Vermillion	SD	\$9,000
75. Vermillion Cultural Association (artist-residency relief grant)	Vermillion	SD	\$8,250
76. Patricia Locke Foundation	Wakpala	SD	\$9,000
77. Friends of the Goss Opera House, Inc.	Watertown	SD	\$16,500
78. Town Players	Watertown	SD	\$5,000
79. Northern Prairie Arts	Watertown	SD	\$5,500
80. Norther Prairie Arts (artist-residency relief grant)	Watertown	SD	\$8,250
81. Day County Arts Council	Webster	SD	\$4,500
82. Olde Towne Theatre Inc.	Worthing	SD	\$10,000
83. Yankton Area Arts	Yankton	SD	\$11,500
84. Yankton Children's Choir	Yankton	SD	\$4,500
		<b>Total:</b>	<b>\$801,500</b>



# Arts South Dakota Artist Emergency Relief Fund South Dakota Arts Council Round Mid-Cycle Update October 29th, 2021

## SUMMARY

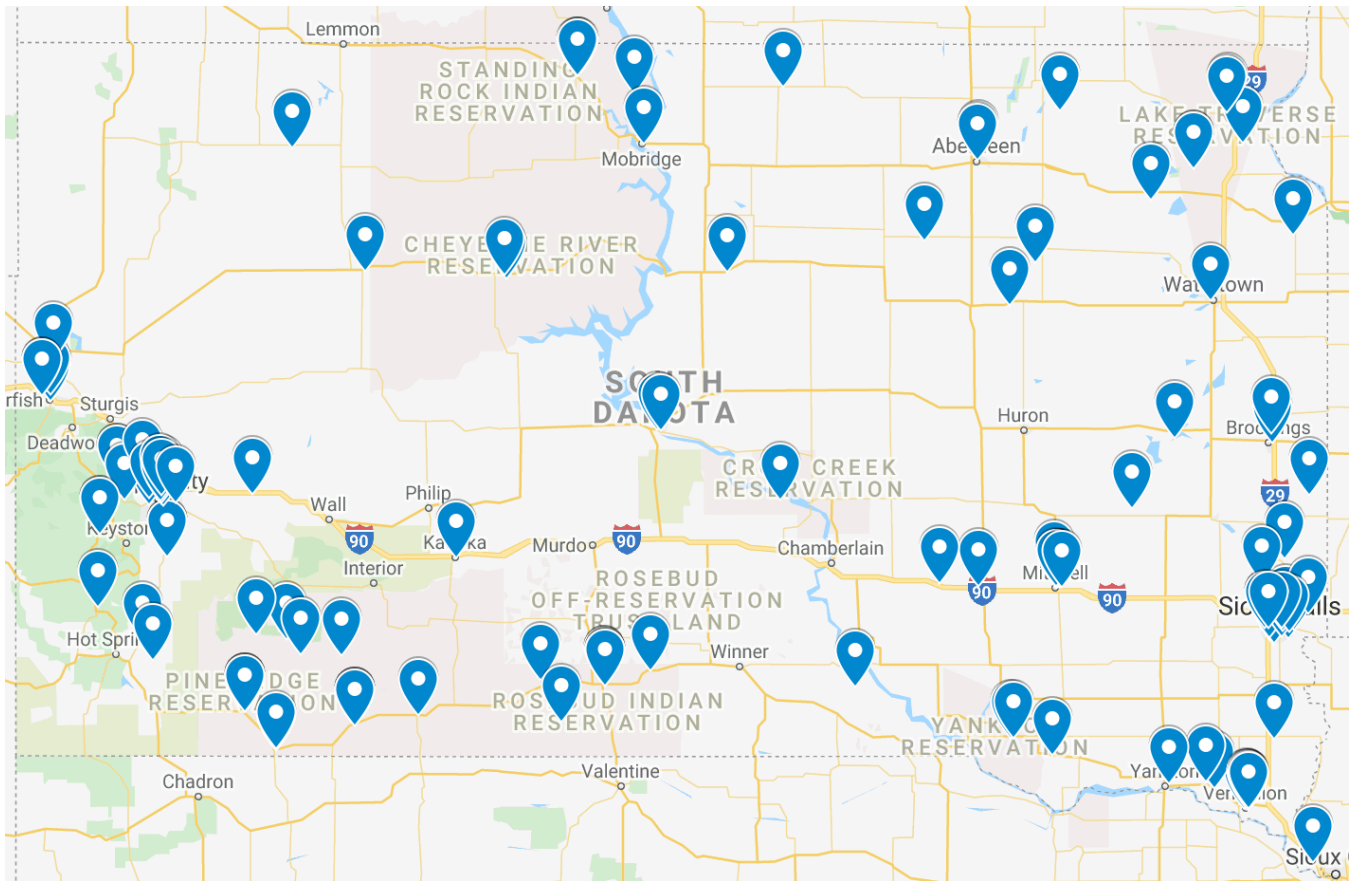
The *Arts South Dakota Artist Emergency Relief Fund*, provides short-term, rapid response financial support for working individual artists, culture bearers, and creative workers within South Dakota who have been impacted by the pandemic. Approval of applicants took place via a committee, with any possible conflicts of interest being accounted for. Funds were distributed via check, with alternate options offered for those who specifically request it due to a lack of access to banking services. Funding for this current round of the Arts South Dakota Artist Emergency Relief Fund was provided by the South Dakota Arts Council with generous support from the S.D. Legislature.

As of October 29th, 2021, \$500 relief fund gifts have been distributed to **138 working artists, creatives, and culture bearers** across South Dakota, representing **63 distinct communities**. With the remaining funds, we will continue direct payments to qualified artists by working with community organization partners to identify candidates to apply over the winter months. Organizations such as Community Arts Councils and Tribal arts groups will help us to reach deeper into communities to serve artists we may not otherwise have within our network.

Following is an overview of the funded artists thus far, demographic information, applicant quotes, and additional summary data.

## KEY TAKEAWAYS

- The artists represented were from every stage of their career and success. It wasn't just new artists at the start of their career, but also some of our state's most well-known and established artists.
- The artists comments were very rarely "woe is me", but far more focused on how the relief support will allow them to get back to their work.
- These individual artists generate significant amounts of economic activity. In earlier rounds funded via private donations, 130 survey respondents of the 262 funded artists represented over \$1.65 million in typical yearly arts related income.
- There are artists all over the state who make the majority of their income from the arts activities. This is not only in our state's larger communities, but these creatives are embedded throughout our rural communities, as shown by the following map of the 138 artist funded thus far in the process.



# APPLICANT DEMOGRAPHICS

- Total Funded Applicants To Date - 138
- Number of communities represented - 63
- % of Applicants Native Nations Citizens - 45%
- % of Applicants Rural Communities - 74%
- Applicant Age Range - 18 to 77 years old
- Disciplines represented - Dancers, musicians, traditional arts, regalia, quillwork, photography, all sorts of visual arts, and more

Total Number of Artists Funded in First Round	<b>138</b>
Total Number of Communities Represented	<b>63</b>

<i>Do you live in a rural community? (&lt;20,000 pop.)</i>	Count	%
No, my community is more than 20,000 people	36	26.09%
Yes, my community is less than 20,000 people	102	73.91%
<b>Grand Total</b>	<b>138</b>	

<i>Are you a current citizen of any of the 9 Native Nations with land in SD?</i>	Count	%
No, I am not a citizen of one of the Native Nations	76	55.07%
Yes, I am a citizen of one of the Native Nations	62	44.93%
<b>Grand Total</b>	<b>138</b>	

<i>AGE GROUP</i>	Count	%
18-25	7	5.07%
26-35	26	18.84%
36-45	36	26.09%
46-59	37	26.81%
60+	32	23.19%
<b>Grand Total</b>	<b>138</b>	

Applicant City	# of Applicants
Aberdeen	2
Avon	1
Baltic	1
Batesland	3
Belle Fourche	1
Beresford	1
Bison	1
Brandon	1
Brookings	2
Buffalo Gap	2
Burke	1
Chelsea	1
Claremont	1
Custer	1
Deadwood	2
Dell Rapids	1
Eagle Butte	2
Eureka	1
Faith	1
Flandreau	1
Frankfort	1
Gayville	1
Gettysburg	1
Hermosa	2
Hill City	2
Howard	1
Kadoka	1
Kyle	1
Lake Preston	1
Lower Brule	1
Martin	1
McLaughlin	3
Meckling	1
Milbank	1
Mission	4
Mitchell	7
Mobridge	1
New Underwood	1
North Sioux City	1
Oglala	3
Okreek	1
Oral	1
Parmelee	1
Peever	1
Pierre	2
Pine Ridge	2
Plankinton	1
Porcupine	2
Rapid City	16
Saint Francis	1
Sioux Falls	18
Sisseton	2
Spearfish	7
Summerset	1
Turton	1
Vermillion	10
Wagner	2
Wakpala	1
Watertown	1
Waubay	2
Webster	1
White Lake	1
Yankton	1
<b>Grand Total</b>	<b>138</b>



## FUNDING CRITERIA

To be eligible to receive the \$500 relief gift funds, the applicants were required to meet all of the following criteria:

- Individual artist, making an important portion of your income from arts activities / creative work (for example performing, selling work, educating, etc, in any creative discipline)
- Have had your work interrupted due to the pandemic
- Are a South Dakota resident
- Are NOT a minor (<18 years of age)
- Are NOT a full-time student (including college and post-secondary school)

Anyone meeting the above criteria was eligible for funding, with special consideration given to:

- Artists in rural communities (population less than 20,000)
- Artists who are current citizens of one of the 9 native nations with lands in South Dakota

## APPLICANT QUOTES

- *“WOW!!! My heart is Happy to know we have so much dedicated people looking out for people like us in the art community. I appreciate all that you and everyone does to help us in this hard time of need. Once again, thank you so very much!”*
- *“Thank you so much for the good news! It has been a tough year, and I am very grateful for the help.”*
- *“Wopila!! Being an artist keeps me grounded I'm teaching the grandchildren now.”*
- *“Thank you very much this is a real blessing. Hard times right now, but hopefully there's a Bright Horizon coming up soon – thanks again.”*



First Name	Last Name	Community
Ishmael	Antar	Aberdeen
Dawnelle	Martin Sobb	Aberdeen
Johnny	Swatek	Avon
Thomas	Molstad	Baltic
Kaulouyah	Looking Horse	Batesland
Kelly	Looking Horse	Batesland
Lawrence	Swalley	Batesland
Anna	Robinson	Belle Fourche
Madeleine	Scott	Beresford
Eliza	Blue	Bison
Christine	Breen	Brandon
Rachel	Funk	Brookings
Erik	Ritter	Brookings
Terrie	Gibbons	Buffalo Gap
Dustin	Twiss	Buffalo Gap
CM	Cernetisch	Burke
Jordan	Breeding	Chelsea
Kylie	Yablonski	Claremont
Tiffany	Thovson	Custer
Mary	Wipf Zimmerman	Deadwood
Mark	Zimmerman	Deadwood
Ian	Malloy	Dell Rapids
Troy	Eagle Chasing	Eagle Butte
Justin	LaPlante	Eagle Butte
Edith	Gage	Eureka
Kelly	Hauser	Faith
Belva	Weston	Flandreau
Julia	Ratushny	Frankfort
Claire	Packard	Gayville
Dayle	Sundberg	Gettysburg
Molina	Parker	Hermosa
Andrea	Two Bulls	Hermosa
Roger	Broer	Hill City
Susan	Scheirbeck	Hill City
Jesselyn	Seaton	Howard
Dawn	Rasmussen	Kadoka
Michelle	Little	Kyle
Lanet	Tolzin	Lake Preston
Mark	Powers	Lower Brule
Dallas	Chief Eagle	Martin
Carley	Cosay	McLaughlin
Kimberly	Cosay	McLaughlin
Gilbert	Kills Pretty Enemy III	Mclaughlin
Michele	Lindner	Meckling
Jacque	Frazee	Milbank
Jennifer	Eastman	Mission
Tani	Gordon	Mission

First Name	Last Name	Community
Paul	Szabo	Mission
Linda	Szabo	Mission
Lacey	Eidem	Mitchell
Jonelle	Margallo	Mitchell
Clark	Martinek	Mitchell
Lyle	Miller Sr	Mitchell
Alexandra	Smith	Mitchell
Quinton	Young	Mitchell
Jeremy	Zwetzig	Mitchell
Durcy	Marshall	Mobridge
Dustin	Price	New Underwood
Amy	Thompson	North Sioux City
Maretta	Afraid of Bear	Oglala
Shawn	Espinosa	Oglala
Jacob	Helvick	Oglala
Auriah	Prue	Okreek
Shirley	Schumacher	Oral
Barbara	Clairmont	Parmelee
Charlotte	Almanza	Peever
Katie	Dwyer	Pierre
Shelly	Stanley	Pierre
Herb	Big Crow	Pine Ridge
Nathan	Blindman	Pine Ridge
Altman	Studeney	Plankinton
Scotti	Clifford	Porcupine
Mary	LeBeaux	Porcupine
Starr	Chief Eagle	Rapid City
Tristan	Dolphus	Rapid City
Naomi	Even-Aberle	Rapid City
Paul (Hank)	Harris	Rapid City
Leona	Hopkins	Rapid City
Terra	Houska	Rapid City
Lisa	Iron Cloud	Rapid City
Lonnie	Jeffries	Rapid City
Bruce	Junek	Rapid City
Donald	Montileaux	Rapid City
Belle	Star Boy	Rapid City
Isaac	Swan	Rapid City
Marty	Two Bulls	Rapid City
Richard	Underbaggage	Rapid City
Delaena	Uses Knife	Rapid City
Mitchell	Zephier	Rapid City
Gunner	Krogman	Saint Francis
Tara	Barney	Sioux Falls
Corey	Church	Sioux Falls
Kyrie	Dunkley	Sioux Falls
Darrel	Fickbohm	Sioux Falls

<b>First Name</b>	<b>Last Name</b>	<b>Community</b>
Jerry	Fogg	Sioux Falls
Jill	Johnson	Sioux Falls
Epiphany	Knedler	Sioux Falls
Burke	Maurer	Sioux Falls
Theodora	McMahon	Sioux Falls
Magdalena	Modzelewska	Sioux Falls
Gabriel	Night Shield	Sioux Falls
Michael	Pearson	Sioux Falls
Brent	Plooster	Sioux Falls
Tim	Rickett	Sioux Falls
Amy	Shaeffer Hofer	Sioux Falls
William	Underbaggage	Sioux Falls
Holly	VandenBerg	Sioux Falls
Anna	Youngers	Sioux Falls
Liz	Anderson	Sisseton
Camille	QuickBear	Sisseton
Hannah	Altstiel	Spearfish
Jenny	Braig	Spearfish
Skott	Chandler	Spearfish
Drew	Dutton	Spearfish
Becky	Grismer (Swenson)	Spearfish
Bonnie	Halsey-Dutton	Spearfish
Morrisa	Maltz	Spearfish
Jeremiah	Richards	Summerset
Tamara	Rahm	Turton
Ariadne	Albright	Vermillion
Rebecca	Ford	Vermillion
Reyna	Hernandez	Vermillion
Rick	Johns	Vermillion
Courtney	LaVallie	Vermillion
Klaire	Lockheart	Vermillion
Michele	Mechling	Vermillion
Aaron	Packard	Vermillion
Phyllis	Packard	Vermillion
Kobe	Provost	Vermillion
Standing	Bear	Wagner
Roberta	Shields	Wagner
Kevin	Locke	Wakpala
Lacyjay	RedWing	Watertown
Jeremy	Red Eagle	Waubay
Laverne	Whitebear	Waubay
Connie	Gisi	Webster
Barb	Becker	White Lake
Alexa	Johnson	Yankton



**SOUTH DAKOTA**  
GOVERNOR'S OFFICE OF ECONOMIC DEVELOPMENT

October 29, 2021

Joint Committee on Appropriations  
500 E Capitol Ave  
Pierre, SD 57501

RE: Letter of Intent Regarding the Expansion of Broadband Services

Dear committee members,

The attached report summarizes the broadband expansion awards made by GOED during the past year using a combination of funding from CARES funds and money appropriated from SB 34 during the 2021 legislative session.

The cost per mile data was difficult to obtain as applications were already in process prior to the Letter of Intent being approved. Some applicants included the information with their application, others did not. This data point will be included with future applications. An accounting summary of SB 34 funds follows.

Appropriation:	\$ 75,000,000
Allocated for administration:	\$ (200,000)
Awarded to projects:	<u>\$(27,504,439)</u>
Unobligated balance:	\$ 47,295,561

Beginning cash balance:	\$ 75,000,000
Admin spending to date:	\$ (31,615)
Grant spending to date:	<u>\$ (0)</u>
Cash balance as of 10/29/21	\$ 74,968,385

Sincerely,

Steve Westra  
GOED Commissioner

Year	Project	Company	Project Description Location/Coverage Area	Counties Served	SD Broadband Grant Award	Local Match Provider Investment	Project Total	Households	Businesses	Farms	Critical Access Facility Anchor Ins	Total Locations	State Cost Per Location	Project Start Date	Scheduled Completion Date	Initial Speed of Broadband Services (Top Speed)	Resulting Speed of Broadband	Miles of Fiber Installed	Est. Cost Per Mile of Fiber *Note: This includes electronics	
<b>2021</b>																				
March	Cares #2021-01	Alliance Communications	Fairview-by Big Sioux River	Lincoln	\$ 209,195.50	\$ 209,195.50	\$ 418,391.00	31	0	4	1	36	\$ 5,810.99	05/26/2021	12/31/2021	0-99 Mbps	1Gig Symmetrical		#DIV/0!	
	Cares #2021-02	Ft. Randall dba: MT Rushmore Telephone Company	Keystone-Hermosa	Pennington, Custer, Shannon	\$ 821,401.50	\$ 821,401.50	\$ 1,642,803.00	278	0	20	5	303	\$ 2,710.90	04/15/2021	12/31/2021	1Gig Symmetrical		75.0	\$ 21,904.04	
	Cares #2021-03	Ft. Randall dba: MT Rushmore Telephone Company	Wagner - Lake Andes	Charles Mix	\$ 2,631,871.00	\$ 2,631,871.00	\$ 5,263,742.00	655	0	10	5	670	\$ 3,928.17	04/15/2021	12/31/2021	1Gig Symmetrical		216.0	\$ 24,369.18	
	Cares #2021-04	Ft. Randall Hanson Communications Inc parent	Centerville-Viborg	Turner	\$ 139,356.00	\$ 325,164.00	\$ 464,520.00	45	0	10	0	55	\$ 2,533.75	04/15/2021	12/31/2021	1Gig Symmetrical		30.0	\$ 15,484.00	
	Cares #2021-05	Interstate Telecommunications	Milbank-Rural & Twin Brooks	Grant	\$ 1,364,238.00	\$ 4,092,713.00	\$ 5,456,951.00	600	47	20	1	668	\$ 2,042.27	07/06/2021	12/17/2021	less than 50 Mbps	1Gig Symmetrical		#DIV/0!	
	Cares #2021-06	James Valley Cooperative Telephone Co.	City of Groton	Brown	\$ 293,927.00	\$ 881,781.00	\$ 1,175,708.00	547	49	20	1	617	\$ 476.38	05/01/2021	12/31/2021	50/5 Mbps DSL	1Gig Symmetrical	10.7	\$ 109,879.25	
	Cares #2021-07	Midco	Tea-Harrisburg Rural	Lincoln	\$ 576,440.00	\$ 864,660.00	\$ 1,441,100.00	189	15	1	0	205	\$ 2,811.90	04/01/2021	12/31/2021	Rise Broadband	5000/5000 Mbps		#DIV/0!	
	Cares #2021-08	Midco	Vermillion N&W Rural areas	Clay	\$ 573,611.00	\$ 860,417.00	\$ 1,434,028.00	192	13	6	0	211	\$ 2,718.54	04/01/2021	12/31/2021	Xresmainr 15/5	5000/5000 Mbps		#DIV/0!	
	Cares #2021-09	Mitchell Telecom	Rural Mitchell E/W and N	Eastern Davison & Western Hanson	\$ 360,372.50	\$ 406,377.50	\$ 766,750.00	124	71	20	0	151	\$ 2,386.57	06/01/2021	12/31/2021	2-60MB DL & U	1Gig Symmetrical		17.0	\$ 45,102.94
	Cares #2021-10	Northern Valley Communications, LLC	Aberdeen Warner Bath	Brown	\$ 2,790,502.00	\$ 3,410,613.00	\$ 6,201,115.00	624	65	0	0	689	\$ 4,050.08	05/01/2021	12/31/2021	25/3 fixed wirel	1Gig Symmetrical		402.0	\$ 15,425.66
	Cares #2021-11	James Valley Cooperative Telephone Co.	Rural Bristol, Butler, Lily area	Day	\$ 905,128.00	\$ 1,106,267.00	\$ 2,011,395.00	160	0	97	0	257	\$ 3,521.90	05/01/2021	12/31/2021	25/3 fixed wirel	1Gig Symmetrical		158.0	\$ 12,730.35
	Cares #2021-12	James Valley Cooperative Telephone Co.	Rural Conde	Spink	\$ 557,023.00	\$ 680,804.00	\$ 1,237,827.00	128	0	64	0	192	\$ 2,901.16	05/01/2021	12/31/2021	25/3 fixed wirel	1Gig Symmetrical	99.0	\$ 12,503.30	
	Cares #2021-13	RC Technologies	Big Stone Lake & Rural Codington (N of Watertown), G	Codington Roberts	\$ 849,865.00	\$ 849,865.00	\$ 1,699,730.00	210	21	20	0	251	\$ 3,385.92	07/06/2021	11/19/2021	0 in most areas	500/500 Mbps		#DIV/0!	
	Cares #2021-14	Santel Communications	NW W.S.W of Huron - Cavour, Broadland	Beadle	\$ 7,864,712.00	\$ 2,621,570.00	\$ 10,486,282.00	777	25	20	2	824	\$ 9,544.55	03/19/2021	12/30/2021	0 or 25/3 fixed	1Gig Symmetrical		#DIV/0!	
	Cares #2021-15	Santel Communications	SE of Mitchell Rural	Hanson	\$ 106,494.00	\$ 106,494.00	\$ 212,988.00	23	2	0	0	25	\$ 4,259.76	03/19/2021	12/31/2021	0 or 25/3 fixed	1Gig Symmetrical		#DIV/0!	
	Cares #2021-16	TrioTel	Junius NW Fulton to Plano	Lake	\$ 904,796.38	\$ 1,019,188.00	\$ 1,923,984.38	121	0	20	0	141	\$ 6,417.00	06/01/2021	12/31/2021	20/1 in some ar	1Gig Symmetrical		#DIV/0!	
	Cares #2021-17	Valley Communications Inc. dba Valley FiberCom	S of De Smet, N of Arlington up to Badger, Volga N to B	Kingsbury Brookings Moody	\$ 1,549,138.00	\$ 1,549,138.00	\$ 3,098,276.00	182	0	20	0	202	\$ 7,669.00	05/01/2021	12/31/2021	Celerity Wireless	1Gig Symmetrical		#DIV/0!	
	Cares #2021-18	Vast Broadband	S of Spearfish - Mountain Plains Area	Lawrence	\$ 522,955.00	\$ 522,955.00	\$ 1,045,910.00	175	0	20	0	195	\$ 2,681.82	06/01/2021	12/31/2021	DSL Max 25 Mb	1Gig Symmetrical		#DIV/0!	
	Cares #2021-19	Venture Communications (Venture Vision)	W of Huron Rural Ames, Danforth, Vavland, (Not cille)	Hand	\$ 5,768,726.77	\$ 1,922,908.93	\$ 7,691,635.70	232	50	40	4	306	\$ 18,852.05	05/15/2021	12/29/2021	Fixed Wireless	1Gig Symmetrical		#DIV/0!	
	Cares #2021-20	Santel Communications	N & S of Mitchell - straddling the Davison & Hanson Co	Davison Hanson	\$ 815,550.00	\$ 271,850.00	\$ 1,087,400.00	96	1	0	0	97	\$ 8,407.73	03/19/2021	12/30/2021	0	1Gig Symmetrical		#DIV/0!	
	Cares #2021-21	Midstate Communications	Oacoma - Mickelson Dr - along Missouri River & 96th	Aurora, Brule, Buffalo, Charles Mix, Davison, Hutchinson, Lyman, Jerauld	\$ 190,966.00	\$ 286,448.00	\$ 477,414.00	150	5	0	0	155	\$ 1,232.04	10/01/2021	12/31/2021	0	1Gig Symmetrical		#DIV/0!	
	Cares #2021-22	Vast Broadband	S of Belle Fourche - Rolling Hills - Both sides of Hwy 85	Butte	\$ 172,753.00	\$ 583,724.00	\$ 756,477.00	203	5	20	0	228	\$ 753.30	06/01/2021	12/31/2021	DSL up to 25 Mb	1Gig Symmetrical		#DIV/0!	
	Cares #2021-23	Vast Broadband	W of Viborg & W of Irene: Walshtown, Marindahl May	Yankton Turner	\$ 742,643.50	\$ 742,643.50	\$ 1,485,287.00	174	40	20	0	234	\$ 3,173.69	06/01/2021	12/31/2021	0	1Gig Symmetrical		#DIV/0!	
	Cares #2021-24	Vast Broadband	Whitewood Crook City - Deer Mountain	Lawrence	\$ 115,837.45	\$ 115,836.55	\$ 231,674.00	165	1	0	0	166	\$ 697.82	06/01/2021	08/01/2021	0	1Gig Symmetrical		#DIV/0!	
	Cares #2021-25	Kennebec Telephone Company	Kennebec Exchange	Lyman	\$ 55,836.00	\$ 55,836.00	\$ 111,672.00	89	35	0	0	124	\$ 450.29	04/01/2021	10/31/2021	50/50 Mbps	1Gig Symmetrical		#DIV/0!	
<b>TOTALS</b>					<b>\$ 30,882,338.60</b>	<b>\$ 26,939,721.48</b>	<b>\$ 57,822,060.08</b>	<b>6,170</b>	<b>381</b>	<b>432</b>	<b>19</b>	<b>7,002</b>	<b>\$ 4,136.70</b>							
<b>2022</b>																				
June	ConnectSD 2021-01	Alliance Communications	N Lincoln & E Turner Counties S Tea/Harrisburg, N Wor	Lincoln Turner	\$ 2,424,000.00	\$ 3,636,000.00	\$ 6,060,000.00	468	20	23	0	511	\$ 4,743.64	Spring 2022	09/30/2023	50/10	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-02	Ft. Randall dba: MT Rushmore Telephone Company	Rural Penn: Rushmore Ranch, near Rockerville, Cosmo	Pennington	\$ 555,791.00	\$ 835,000.00	\$ 1,390,791.00	234	0	10	0	244	\$ 2,777.83	05/15/2022	12/31/2022	25/3	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-03	Interstate Telecommunications Cooperative, Inc.	S Lake Poinsett/N Albert - S & W part of the Lake	Hamlin Brookings Kingsbury	\$ 637,318.80	\$ 778,945.20	\$ 1,416,264.00	316	17	20	0	353	\$ 1,805.44	09/13/2022	12/31/2022	40/8	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-04	Interstate Telecommunications Cooperative, Inc.	Codington Phase II, All around Watertown, E of Henry	Codington	\$ 5,007,393.00	\$ 4,096,957.00	\$ 9,104,350.00	657	12	20	0	689	\$ 7,267.62	04/04/2022	12/31/2022	40/8	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-05	James Valley Cooperative Telephone Co. (JVT)	Frederick Barnard ND Border	Brown McPherson	\$ 859,342.32	\$ 1,289,013.48	\$ 2,148,355.80	174	12	177	0	363	\$ 2,367.33	07/01/2021	10/31/2023	25/3	1Gig Symmetrical	126	\$ 17,050.44	
	ConnectSD 2021-06	James Valley Cooperative Telephone Co. (JVT)	Groton Putney, Tacoma Park, James	Brown Day	\$ 994,231.75	\$ 1,491,347.62	\$ 2,485,579.37	192	11	177	0	380	\$ 2,616.40	05/01/2022	10/31/2023	25/3	1Gig Symmetrical	149	\$ 16,681.74	
	ConnectSD 2021-07	James Valley Cooperative Telephone Co. (JVT)	Hecla ND Border	Brown	\$ 702,209.15	\$ 1,167,779.88	\$ 1,869,989.03	85	7	76	0	168	\$ 4,179.82	07/01/2021	10/31/2023	25/3	1Gig Symmetrical	111	\$ 16,846.75	
	ConnectSD 2021-08	Jefferson Telephone	Jefferson, Iowa Border over to Neb border Between Ell	Union	\$ 1,476,600.00	\$ 984,400.00	\$ 2,461,000.00	251	28	21	0	300	\$ 4,922.00	10/04/2021	12/31/2022	50/10	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-09	Leap Communications	West of the Parker Area	Turner	\$ 142,050.00	\$ 142,050.00	\$ 284,100.00	31	0	5	0	36	\$ 3,945.83	06/01/2021	12/31/2022	25/4	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-10	MIDCO	Ellis Area (Just West of Sioux Falls)	Minnehaha	\$ 148,840.00	\$ 223,260.00	\$ 372,100.00	66	6	1	0	73	\$ 2,038.80	10/01/2021	10/31/2023	25/5	5000/5000		#DIV/0!	
	ConnectSD 2021-11	MIDCO	Rural SW SE (by Wild Water West) & Rural SE 41st St. a	Lincoln Minnehaha	\$ 486,496.00	\$ 729,744.00	\$ 1,216,240.00	144	51	0	0	149	\$ 3,265.07	10/01/2021	10/31/2023	50/10	5000/5000		#DIV/0!	
	ConnectSD 2021-12	MIDCO	NW Yankton & Mission Hill Area	Yankton	\$ 2,177,654.50	\$ 2,177,654.50	\$ 4,355,309.00	545	6	0	0	551	\$ 3,952.19	10/01/2021	10/31/2023	50/10	5000/5000		#DIV/0!	
	ConnectSD 2021-13	MIDCO	Hermosa & Ajax area - S of Rapid City on Hwy 79	Custer Pennington	\$ 1,366,669.00	\$ 1,366,669.00	\$ 2,733,338.00	506	18	0	1	525	\$ 2,603.38	10/01/2021	10/31/2023	25/3	5000/5000		#DIV/0!	
	ConnectSD 2021-14	RC Technologies	Phase II - Big Stone Lake & Corona	Roberts	\$ 420,580.50	\$ 420,580.50	\$ 841,161.00	100	11	11	0	122	\$ 3,447.38	04/15/2023	10/31/2023	60/5	500/500		#DIV/0!	
	ConnectSD 2021-15	RC Technologies	Rural Watertown (N & E), S Roberts Co- Corona, Schml	Codington Roberts	\$ 597,740.00	\$ 597,740.00	\$ 1,195,480.00	84	24	27	10	145	\$ 4,122.34	04/18/2022	11/24/2022	40/4	500/500		#DIV/0!	
	ConnectSD 2021-16	SDN Communications (First Responders)	Multiple sites including in the Black Hills (10 tower sites)	Pennington Dewey Harding Mellette Tripp	\$ 235,100.00	\$ 659,900.00	\$ 895,000.00	0	11	5	5	21	\$ 11,195.24	07/01/2021	12/31/2023	0	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-17	Valley Communications Inc. dba Valley FiberCom	Rural Colman, Flandreau, De Smet, Lake Preston, Lake	Kingsbury Brookings Moody Lake Beadle	\$ 6,031,075.00	\$ 6,031,075.00	\$ 12,062,150.00	713	12	20	0	745	\$ 8,095.40	05/01/2021	12/30/2022	75/25	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-18	VAST Broadband	Norway, Hurley, Swan Lake, Turner, Middleton, Brothe	Turner McCook Lincoln Minnehaha	\$ 1,450,309.50	\$ 1,450,309.50	\$ 2,900,619.00	307	40	20	0	367	\$ 3,951.80	05/01/2022	10/31/2023	25/3	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-19	Venture Communications (Venture Vision)	Rural Spink 7 Beadle areas (S of Redfield SW of Clark	Spink Beadle	\$ 1,196,401.00	\$ 1,196,401.00	\$ 2,392,802.00	210	12	19	0	241	\$ 4,964.32	08/15/2022	03/31/2023	40/8	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-20	West River Cable Television Inc.	S of Morrilstown 7 S of Keldron	Corson	\$ 100,454.50	\$ 100,454.50	\$ 200,909.00	12	1	10	1	24	\$ 4,185.60	07/01/2021	12/31/2021	~10/1	1Gig Symmetrical		#DIV/0!	
	ConnectSD 2021-21	West River Cable Television Inc.	Rural Area East of Belle Fourche (Hwy212 & Fruitdale)	Butte	\$ 494,183.00	\$ 494,183.00	\$ 988,366.00	129	91	22	1	161	\$ 3,069.46	07/01/2021	10/31/2023	60/12	1Gig Symmetrical		#DIV/0!	
<b>TOTALS</b>					<b>\$ 27,504,439.02</b>	<b>\$ 29,869,464.18</b>	<b>\$ 57,373,903.20</b>	<b>5224</b>	<b>262</b>	<b>664</b>	<b>18</b>	<b>6168</b>	<b>\$ 4,238.90</b>							



# 2021 ANNUAL REPORT

FEDERAL OPIOID FUNDING – STATE OF SOUTH DAKOTA



JOINTLY PREPARED BY THE DEPARTMENTS OF HEALTH AND SOCIAL SERVICES



On behalf of the Department of Social Services (DSS) and Department of Health (DOH), please find the enclosed report outlining Opioid Federal Funding for federal fiscal years 2020 through 2022. The report outlines accomplishments and planned activities for dollars managed by our Departments in support of the following shared strategies:

1. Prevention and Early Identification
2. Treatment and Recovery
3. Reducing Illicit Supply
4. Response to Opioid Misuse or Abuse

Using feedback and direction from the Opioid Abuse Advisory Committee, the South Dakota State Opioid Strategic Plan was reviewed and updated in 2021 to reflect our refined vision for this collective work. The original 13 strategies have been streamlined to now eight strategies that better align with accomplishments to date and areas of expansion or enhancement still needed in our local fight against the opioid epidemic. The structure of this report has been modified to align with these new strategies.

Our teams continue to work diligently to ensure the federal funding awarded to South Dakota from various federal partners is used to support these strategies in a collaborative, coordinated manner within our state. This work is guided by a number of key principles: to leverage all statewide resources in a coordinated, comprehensive approach; to expand and utilize data to inform decision-making; to promote evidence-based practices in medicine, behavioral health, and prevention; and to reflect the cultural and geographical diversity of our state in all materials, education and messaging. Additionally, we are committed to addressing polysubstance abuse, particularly stimulant use disorder, where appropriate and applicable.

We are pleased to report a number of key accomplishments in the last year. Prevention efforts remain focused on evidence-based programming delivered to youth and communities in partnership with community-based coalitions, Prevention Resource Centers, and youth-serving organizations. Evidence-based treatment options for opioid use disorder remain available statewide, with additional capacity to support access to care for more individuals impacted by opioid addiction. Treatment services were enhanced with number of recovery support services, including care coordination, case management, peer recovery supports, and recovery housing.

Our future program activities remain centered on our shared strategies, and we commit to continuing our collaborative work to ensure services and supports along the full continuum of care for individuals impacted by opioid addiction are available statewide in support of long-term recovery and lives saved.

Sincerely,

Kim Malsam-Rysdon  
Secretary of the Department of Health

Laurie Gill  
Secretary of the Department of Social Services



## Contents

Background.....	3
Acronyms and Abbreviations.....	3
Federal Funding Overview.....	4
Budget Breakdown by Federal Fiscal Year.....	5
South Dakota Opioid Abuse Strategic Plan.....	6
Capacity Building Efforts : Data Surveillance and Analysis .....	7
Goal Area 1: Prevention and Early Identification.....	8
Goal Area 2: Treatment and Recovery .....	12
Goal Area 3: Reducing Illicit Supply.....	14
Goal Area 4: Response to Opioid Misuse and Abuse .....	15
Appendix A: Opioid Abuse Advisory Committee Members (as of 10/1/2021).....	16
Appendix B: Partners to Date.....	17
Appendix C: Archived or Completed Strategies.....	18



## Background

In 2016, DOH was awarded the Prescription Drug Overdose: Data-Driven Prevention Initiative (DDPI) planning grant from the Centers for Disease Control and Prevention (CDC) to support and build efforts to track and understand the full impact of opioid use and abuse in the state. The purpose of the grant was to a) conduct a needs assessment; b) complete a strategic plan that responds to those needs and strengthens South Dakota's capacity to prevent misuse/abuse of opioids; and c) develop a strategy to enhance and integrate current surveillance efforts for more accurate, timely data. An Opioid Abuse Advisory Committee was formed to oversee this work. In October 2021, the committee was restructured and expanded from 13 members to 17 members (Appendix A).

When DSS had the opportunity to apply for federal funds, the decision was made to combine efforts. In May 2017, DSS was awarded the State Targeted Response to the Opioid Crisis Grant (STR-Opioid) from the Substance Abuse and Mental Health Services Administration (SAMHSA); additional grant funding continues through the State Opioid Response (SOR) Grants, also issued by SAMHSA. Federal funding priorities focus on increasing access to treatment, reducing unmet treatment needs, and reducing opioid overdose-related deaths through the provision of prevention, treatment, and recovery activities for opioid use disorder (OUD) including prescription opioids as well as illicit drugs such as heroin. The current SOR grant now allows funding to be used to address stimulant use disorder in addition to OUD.

DOH and DSS have each applied for and successfully received additional federal opioid funds since the initiation of these efforts in 2016, allowing for continued service delivery, strategic focus on data-driven initiatives, and expansion of key programs supported by the work.

## Acronyms and Abbreviations

ASAM	American Society of Addiction Medicine
CDC	Centers for Disease Control and Prevention, U.S. Department of Health & Human Services
COARE	Community Opioid Abuse Response Effort
DATA	Drug Addiction Treatment Act of 2000
DDPI	Prescription Drug Overdose: Data Driven Prevention Initiative
DOH	South Dakota Department of Health
DOJ	U.S. Department of Justice
DSS	South Dakota Department of Social Services
ECHO	Extension for Community Healthcare Outcomes Model
EMS	Emergency Medical Services
FFY	Federal Fiscal Year
HIE	Health Information Exchange
MAT	Medication-Assisted Treatment
NARCAN	NARCAN® (naloxone HCl)
OD2A	Overdose Data to Action Grant
OEND	Overdose Education and Naloxone Distribution
ORN	Opioid Response Network
OUD	Opioid Use Disorder
P&T	Medicaid Pharmacy & Therapeutics Committee
PDMP	Prescription Drug Monitoring Program
PHEP	Public Health Emergency Preparedness
PSA	Public Service Announcement
SAMHSA	Substance Abuse and Mental Health Services Administration, U.S. Department of Health & Human Services
SDAAPP	South Dakota Association of Addiction and Prevention Professionals
SDAHO	South Dakota Association of Healthcare Organizations
SDSMA	South Dakota State Medical Association
SOR	State Opioid Response Grant
STR	State Targeted Response to the Opioid Crisis Grant
SUD	Substance Use Disorder



## Federal Funding Overview

The following federal funding sources have been leveraged to support the South Dakota Opioid Abuse Strategic Plan and are referenced throughout this report. Note that the federal fiscal year begins October 1 of each year.

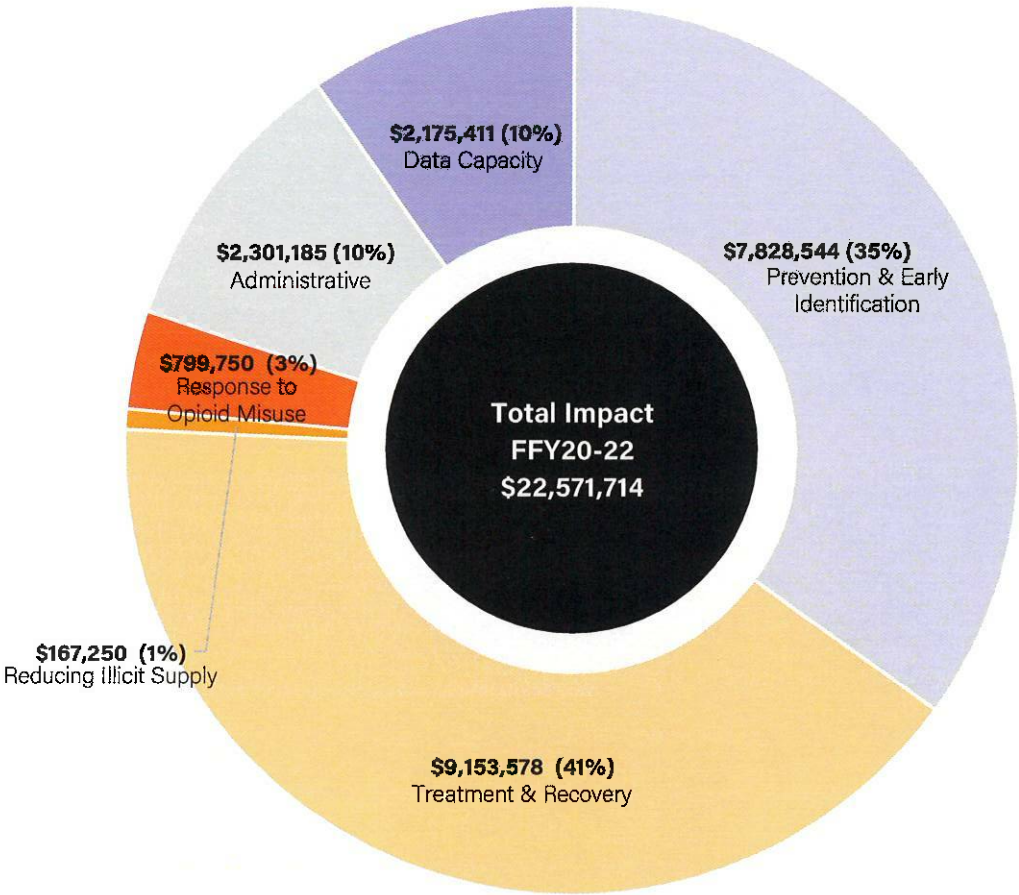
<p><b>SAMHSA STR</b></p>	<p><b>Substance Abuse and Mental Health Services Administration State Targeted Response to the Opioid Crisis Grant</b></p> <p>Award: \$3,999,994 Duration: 3 years Funding End Date: May 31, 2020 Federal Fiscal Years: FFY17 – FFY20 Lead Agency: DSS</p>	<p><b>SAMHSA SOR I</b></p>	<p><b>Substance Abuse and Mental Health Services Administration State Opioid Response (SOR I) Grant</b></p> <p>Award: \$8,038,692 plus \$2,098,099 supplemental funding Duration: 3 years Funding End Date: September 29, 2021 Federal Fiscal Years: FFY19 – FFY21 Lead Agency: DSS</p>
<p><b>SAMHSA SOR II</b></p>	<p><b>Substance Abuse and Mental Health Services Administration State Opioid Response (SOR II) Grant</b></p> <p>Award: \$4,001,239 per year Duration: 2 years Funding End Date: September 29, 2022 Federal Fiscal Years: FFY21 – FFY22 Lead Agency: DSS</p>	<p><b>CDC DDPI</b></p>	<p><b>Centers for Disease Control and Prevention Data Driven Prevention Initiative</b></p> <p>Award: \$993,278 Duration: 3 years Funding End Date: August 31, 2019 Federal Fiscal Years: FFY17 – FFY19 Lead Agency: DOH</p>
<p><b>CDC OD2A</b></p>	<p><b>Centers for Disease Control and Prevention Overdose Data to Action</b></p> <p>Award: \$2,622,603 per year Duration: 4 years Funding End Date: August 31, 2023 Federal Fiscal Years: FFY20 – FFY23 Lead Agency: DOH</p>	<p><b>CDC PHEP</b></p>	<p><b>Centers for Disease Control and Prevention Public Health Emergency Preparedness: Opioid Crisis Cooperative Agreement</b></p> <p>Award: \$1,784,285 Duration: 1 year Funding End Date: August 31, 2019 Federal Fiscal Years: FFY19 Lead Agency: DOH</p>
<p><b>DOJ COAP</b></p>	<p><b>Department of Justice, Bureau of Justice Assistance Comprehensive Opioid Abuse Program</b></p> <p>Award: \$875,972 Duration: 3 years Funding End Date: September 30, 2021 Federal Fiscal Years: FFY19 – FFY21 Lead Agency: South Dakota Board of Pharmacy</p>	<p><b>DOJ PDMP</b></p>	<p><b>Department of Justice, Bureau of Justice Assistance Harold Rogers Prescription Drug Monitoring Program Grant</b></p> <p>Award: \$400,000 Duration: 2 years Funding End Date: September 30, 2019 Federal Fiscal Years: FFY18 – FFY19 Lead Agency: South Dakota Board of Pharmacy</p>



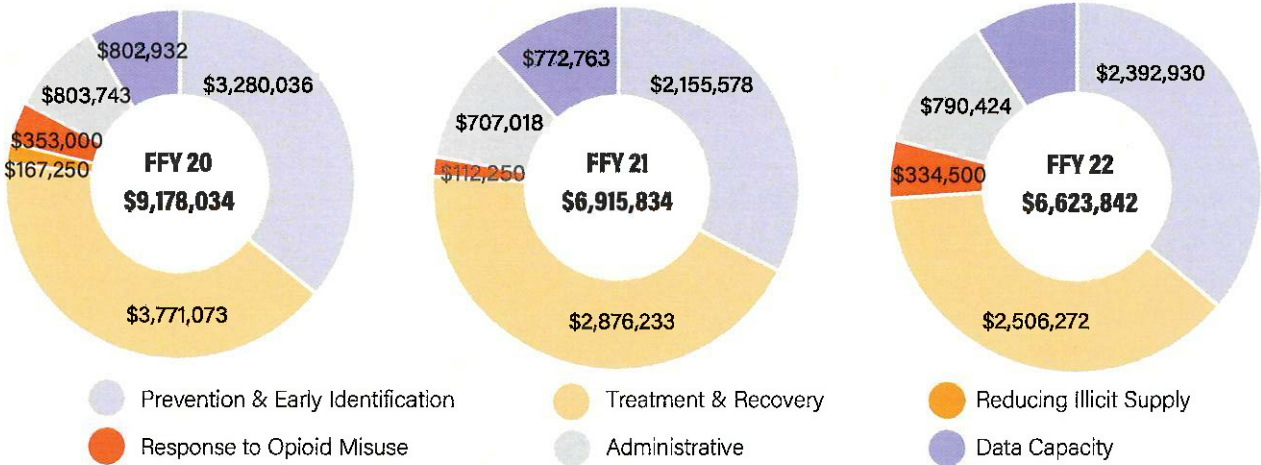
## Budget Breakdown by Federal Fiscal Year

The following reflects federal dollars budgeted for each goal area within the South Dakota Opioid Abuse Strategic Plan, as well as funding to support data capacity efforts and grant administration.

### Federal Fiscal Year 2020-2022 Opioid Funding



### Opioid Funding, by Federal Fiscal Year (FFY)





## South Dakota Opioid Abuse Strategic Plan

The framework of the strategic plan, modeled after the National Governors Association Opioid Road Map, is shared jointly between DSS and DOH. Evidence-based strategies, a statewide needs assessment, and input from the South Dakota Prescription Opioid Abuse Advisory Committee informed the objectives within the plan. View the entire Strategic Plan document and more information at <https://www.AvoidOpioidSD.com/about/strategic-plan/>. Appendix B provides a list of partner agencies that have received grant funding to carry out the below strategies.

Recognizing the extraordinary coordination that has taken place among community, healthcare, and government stakeholders, and acknowledging the accomplishments that have already been achieved, the strategic plan was updated in June 2021. The updated plan outlines the goals, strategies and objectives that will continue to guide our response to the opioid epidemic in the coming years to enhance the positive changes that have already occurred. Please refer to Appendix C for archived or completed strategies.

GOALS			
PREVENTION AND EARLY IDENTIFICATION	TREATMENT AND RECOVERY	REDUCING ILLICIT SUPPLY	RESPONSE TO OPIOID MISUSE AND ABUSE
STRATEGIES			
<ol style="list-style-type: none"> <li>Promote and provide professional education and training on evidence-based practices for opioid misuse prevention and early intervention.</li> <li>Support continued practice improvement through tools that help providers and health systems implement evidence-based care for opioid use disorder such as prescription drug monitoring program utilization.</li> <li>Continue to raise awareness around resources and information available through community-based prevention and media strategies that address the risks associated with opioid misuse or abuse.</li> <li>Enhance supports for alternative pain management strategies through expanded partnerships and awareness efforts.</li> </ol>	<ol style="list-style-type: none"> <li>Support awareness of and access to Medication-Assisted Treatment (MAT) and recovery supports through continued training and education, enhanced referral systems, linkages to care, connection to resources, and treatment cost assistance.</li> <li>Improve treatment engagement and retention through care coordination and follow-up services, peer and family support services, recovery housing, case management, and other recovery support services.</li> </ol>	<ol style="list-style-type: none"> <li>Increase access to safe medication storage and disposal through drug take-back programs and at-home medication storage and disposal.</li> </ol>	<ol style="list-style-type: none"> <li>Enhance overdose education and naloxone distribution across South Dakota through expanded training and continued, coordinated distribution.</li> </ol>



## Capacity Building Efforts : Data Surveillance and Analysis

Data surveillance and analysis serves as the foundation to the strategic plan. The CDC DDPI grant built state capacity to collect, analyze and apply data to develop and support strategies for combatting opioid misuse and abuse. These capacity-building efforts have continued through the CDC Overdose Data to Action (OD2A) grant (awarded September 2019), which supports South Dakota in obtaining high-quality, more comprehensive, and timelier data on overdose morbidity and mortality.

### Accomplishments

Launched data dashboards on the Avoid Opioid SD website to provide stakeholders and the public with credible, regularly updated data, which includes drug related deaths, including opioid specific deaths, clients with OUD receiving publicly funded treatment services, and more. The dashboards continue to be updated on a quarterly basis. ([www.AvoidOpioidSD.com/key-data](https://www.AvoidOpioidSD.com/key-data))

Utilized Syndromic Surveillance<sup>1</sup> to track suspected opioid overdoses presenting to hospital emergency rooms.

Established quarterly data abstracts from the Prescription Drug Monitoring Program.

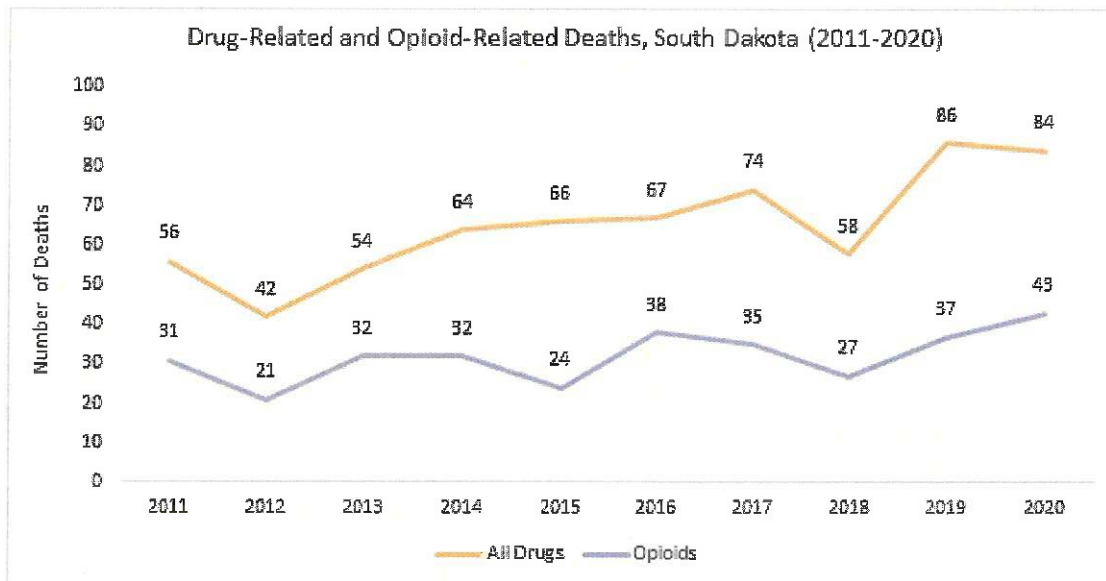
Conducted a county-level vulnerability assessment to identify areas at high risk for bloodborne infections associated with nonsterile drug injection. (<https://doh.sd.gov/statistics/vulnerabilityassessment.aspx>)

Enhanced the amount of relevant clinical data available to clinical end users of the South Dakota Health Link (the state's Health Information Exchange, or HIE), a one-of-a-kind network that allows secure consultations and sharing of test results between providers for better patient outcomes.

### Current Activities & Future Plans

Collect, submit, and disseminate data on suspected drug overdoses and drug overdose deaths to the Drug Overdose Surveillance and Epidemiology (DOSE) System and the State Unintentional Drug Overdose Reporting System (SUDORS).

The South Dakota Public Health Lab will coordinate with South Dakota hospitals to provide comprehensive drug and toxicology testing support for non-fatal overdose cases to track the public health risk of the illicit opioid drug supply.



<sup>1</sup> Collection and analysis of chief complaint data from hospital emergency departments for the purpose of identifying and predicting trends as they are occurring. Note that chief complaint data from Indian Health Services, Veterans Affairs, and 2 hospitals across South Dakota are not included at present. For more information see: <https://www.AvoidOpioidSD.com/key-data/>



## Goal Area 1: Prevention and Early Identification

### 1. Promote and provide professional education and training on evidence-based practices for opioid misuse prevention and early intervention.

#### Accomplishments

Sponsorships have been awarded to numerous organizations for [training and education](#) events for professionals that deliver prevention programming that allows them to further their abilities at the local level.

Awarded funding to Mount Marty University to purchase equipment for their Graduate Program in Nurse Anesthesia to enhance students' learning through the use of ultrasounds and stimulators that teach regional anesthesia techniques for Enhanced Recovery after Surgery (ERAS). ERAS is a patient-centered, evidence-based pain management strategy employed by nurse anesthetists to reduce the need for opioids and improve patient outcomes. A minimum of 90 students a year will be impacted through this learning opportunity.

#### Current Activities & Future Plans

DSS continues to accept applications on an ongoing basis for prevention training and education sponsorship opportunities across the state.

The Helpline Center in partnership with DSS will coordinate and host a professional workshop in FFY22 aimed at educating professionals on overdose awareness and available prevention efforts and interventions.

In FFY22, DSS is coordinating trainings that will be offered to prevention professionals statewide through a combination of evidence-based programming with demonstrated effectiveness in early intervention.

SDAHO will be engaging in provider education, focusing on topics such as reducing stigma around OUD, identifying, and diagnosing OUD, and access and utilization of the Prescription Drug monitoring Program.

#### Key Outcomes & Metrics

- ✓ 89 nurse anesthetist practitioners and students received education on ERAS protocols and opioid sparing/eliminating techniques used during a patient's perioperative period in 2020.
- ✓ In partnership with the South Dakota Dental Association, 60 dental professionals participated in training on Chemical Dependence and Prescription Writing on June 19, 2020, and 70 dental professionals participated in training on effective alternatives to opioids for pain management on May 13, 2021.

### 2. Support continued practice improvements through tools that help providers and health systems implement evidence-based care for opioid use disorder such as prescription drug monitoring program utilization.

#### Accomplishments

Through a special Committee on Pain Management and Prescription Drug Abuse, the South Dakota State Medical Association (SDSMA) developed [evidence-based guidelines](#) for prescribing opioid analgesics to effectively treat pain and minimize patient risk.

In FFY21, the Ad Hoc Committee updated its Acute Pain Care Guidelines, and those guidelines have most recently been adopted by the Board of Dentistry as well as the South Dakota Dental Association.

SDSMA completed prescriber education, which included: adopting prescribing guidelines, developing a webpage with tools and resources for providers and patients, and training physicians and prescribers on appropriate prescribing.

The SDSMA Committee on Pain Management and Prescription Drug Abuse has updated their white paper on the Effective Management of Acute Pain, providing recommendations on pain management and prescription drug abuse.

Enhanced the [South Dakota Prescription Drug Monitoring Program \(PDMP\)](#) by providing quarterly Prescriber Reports and patient Clinical Alerts.

Enhanced South Dakota's PMP AWARe platform to NarxCare which is a comprehensive platform to identify, prevent and manage substance use disorder (SUD). It empowers prescribers and dispensers to identify patients that may be at risk for addiction, overdose, and death, and equips them with the tools and technology they need to help those patients.



Integration of the PDMP into electronic health record platforms at all three of South Dakota’s major health systems; Avera Health, Monument Health, and Sanford Health.

Statewide PDMP integration within electronic health records and pharmacy management systems continues to be a key component of South Dakota’s ongoing efforts to address the opioid crisis. Integration empowers healthcare practitioners at the point of care with information that enhances clinical decision-making.

Completed a PDMP assessment through a survey that was sent to registered users of the PDMP, with results showing that both prescribers and pharmacists found the PDMP to be useful with a variety of tasks including patient management and communication.

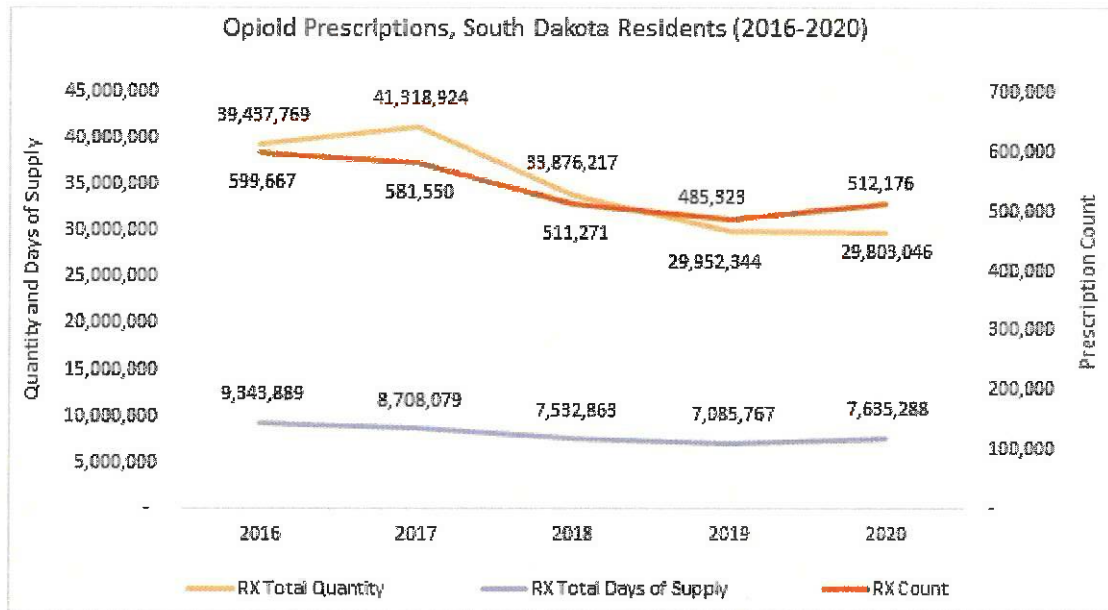
**Current Activities & Future Plans**

Continue to establish interstate data sharing through PMP InterConnect with all participating PDMPs; currently connected to 38 other PDMPs including 35 states, St. Louis County, MO, Puerto Rico, and the Military Health System.

Launching the License Integration enhancement project, to support automatic re-verification processes for current users, and auto-approval of new accounts with the respective licensing board.

**Key Outcomes & Metrics**

- ✓ Issued prescribing guidelines for acute pain in July 2019.
- ✓ 450 physicians and prescribers were trained on appropriate prescribing in 2019.
- ✓ Total approved, active users of the PDMP is 7,900.
- ✓ In the last 3 years, all measured parameters through the PDMP have decreased for Clinical Alerts.





### 3. Continue to raise awareness around resources and information available through community-based prevention and media strategies that address the risks associated with opioid misuse or abuse.

#### Avoid Opioid Awareness Campaign

##### Accomplishments

The statewide [Avoid Opioid Campaign](#) shares relevant and educational information focused on saving lives by raising awareness of the risk and signs of overdose, safe ways to respond, best practices in prescribing, treatment and recovery practices to those most impacted, such as family members and friends, prescribers, pharmacists, behavioral health professionals, and other professionals. A strategic media mix has been instrumental in driving traffic to the website and increasing calls to the Resource Hotline. Statewide media broadcast overlaps with targeted social media campaigns aimed at specific at-risk populations with emphasis in and around vulnerable counties.

- AvoidOpioidSD.com launched in June 2018, along with associated social media platforms for Facebook, Instagram, and YouTube. The website continues to be enhanced with relevant and up-to-date information.
- Developed print materials and made them available at no cost to the public and targeted audiences.
- Developed four South Dakota-specific testimonials for placement in broadcast television and social media. Broadcast campaigns began running in December 2018.
- Starting on October 12, 2020, and running through April 30, 2021, two television spots aired to promote Care Coordination and the suite of extended services available to South Dakotans via the Treatment Resource Hotline. A set of matching radio ads supported the television flights as did regular placement in a number of industry trade publications.
- A Snapchat campaign launched in May 2020, and has reached nearly 300,000 people with overdose prevention, Treatment Resource Hotline, and stress management messaging.

##### Current Activities & Future Plans

Promotion of the statewide media campaign will continue in FFY22, with new broadcast media to increase public awareness of services available.

In November 2021, three new 30-second ads will begin running and continue through May 2022. The first spot features Lucas (one of the original highly successful testimonials) speaking about the importance of storing medication safely. The remaining spots will emphasize the importance of having Naloxone on hand to reverse an overdose and overdose warning signs.

##### Key Outcomes & Metrics

- ✓ Over 1,500,000 individuals<sup>2</sup> have been reached with AvoidOpioidSD messages since the beginning of the campaign.
- ✓ Two new Care Coordination videos were launched on broadcast and social media in October 2020. On social media, this resulted in 700 Call Now Button clicks, which auto-populates the Treatment Resource Hotline number in the individuals' mobile device<sup>3</sup>.
- ✓ In FFY20, there were 20,229 website visits and in FFY21 there were 35,397 visits, a 75% increase.
- ✓ Over 540,000 South Dakotans have been reached with messaging on safe at-home medication disposal options via social media since campaign launch.

<sup>2</sup> Individuals reached can surpass the SD population due to people visiting from out of state, living near the state border, and owning multiple social media accounts.

<sup>3</sup> After the number is auto populated, the user must still complete the call. While Call Now Button clicks don't always result in an actual call to the Resource Hotline, it is still an accurate gauge of audience interaction with messaging.



## Opioid Awareness Efforts for Targeted Populations

### Accomplishments

DSS utilized the GoodHealthTV® narrowcast network to deliver culturally connected health and wellness education directed towards Native American audiences specific to opioid misuse/abuse prevention and awareness for the third year. Airtime played throughout all participating clinics and health centers in South Dakota in FFY21.

Five (5), 30 second videos were distributed to South Dakota American Indian teens and young adults through Facebook and Instagram from 12/7/20 – 5/31/21. The videos created for these distribution channels utilized a graphic animation style, which provided both an approachable format and was culturally reflective. This approach proved to be effective as the view through rate was 73%, far exceeding the industry standards for a successful view through rate of 30%<sup>4</sup>.

### Current Activities & Future Plans

Continued broadcasting of existing video segments and newly produced videos with messaging focused on increasing awareness of opioid misuse and the associated dangers will continue in tribal schools and clinics in FFY22.

Continued outreach strategies using new social media campaign targeting youth and community members with awareness messaging.

### Key Outcomes & Metrics

- ✓ Social media campaign ran on Facebook and Instagram from December 7, 2020 – May 31, 2021 and achieved 138,100 post engagements<sup>5</sup>.
- ✓ During FFY21, video segments were played 84,369 times throughout the target clinics. With some schools still closed due to COVID-19, airtime was increased in the target clinics.

## Prevention

### Accomplishments

Trained prevention professionals from local community-based coalitions have worked across the state to promote evidence-based opioid prevention programs and deliver educational materials to middle- and high-school youth.

Through established key partnerships with local community-based coalitions and the Prevention Resource Centers (PRCs), DSS supports prevention awareness and education across South Dakota.

During FFY19 – FFY21, Positive Action® curriculum was delivered to students participating in after-school and summer programming at 14 Boys & Girls Clubs statewide.

In FFY21, the PRCs collaborated with local funeral home directors to educate family members on proper medication disposal and provided DisposeRx packets for distribution. The PRCs also worked with local realtors on education of proper medication storage and provided resources and medication lock boxes for homeowners.

### Current Activities & Future Plans

DSS and DOH will continue to actively work with prevention professionals across the state to provide opioid prevention awareness and education. Supported activities are evidence-based and in alignment with SAMHSA's Opioid Overdose Prevention Toolkit.

The *Communities That Care*® (CTC) Prevention Framework is currently implemented in three communities identified as being high risk for opioid overdose. This framework is intended to build prevention capacity while promoting healthy youth development, improving youth outcomes, and reducing problem behaviors.

The funding opportunity for the CTC® Prevention Framework will be expanded to 10 additional communities in FFY22. In addition, CTC capacity and sustainability in South Dakota will be enhanced through the training and certification of five South Dakota-based CTC coaches to provide technical assistance to selected communities.

<sup>4</sup> The view through rate references the number of times individuals were presented with a video and instead of clicking to skip the video, they chose to watch the entire video.

<sup>5</sup> Post engagement is any action someone takes on post, examples include comments, shares, and likes.



In FFY22, the PRCs will collaborate with local Veterinarians to provide education on opioid misuse and risk for diversion among pet owners and continue to promote local collaboration and distribution of educational materials for identified target audiences.

Monitor rates of students who have taken a prescription pain medication without a doctor's prescription or differently than how a doctor told them to use it.

#### Key Outcomes & Metrics

- ✓ As of September 30, 2021, more than 9,460 youth have been impacted by [evidence-based prevention programming](#) in schools or after-school settings.
- ✓ More than 2,590 individuals across dozens of towns in South Dakota have participated in locally-delivered training or town hall meetings regarding [opioid education and awareness](#).

### 4. Enhance supports for alternative pain management strategies through expanded partnerships and awareness efforts.

#### Accomplishments

Supported leader training and workshops for the [Better Choices, Better Health Chronic Pain Management program](#) as an alternative to pain management.

Added alternative delivery options, such as virtual evidence-based program delivery for Better Choices, Better Health Chronic Pain Management, Fit & Strong, and Walk with Ease programs.

#### Current Activities & Future Plans

Continue support of the Better Choices, Better Health Chronic Pain workshops, as well as the [Fit & Strong](#) and [Walk with Ease](#) programs, as alternatives for pain management.

#### Key Outcomes & Metrics

- ✓ Through FFY21, 126 individuals have participated in Chronic Pain Workshops, 651 individuals have participated in the Walk With Ease program, and 276 in the Fit & Strong program.

## Goal Area 2: Treatment and Recovery

### 5. Support awareness of and access to MAT and recovery supports through continued training and education, enhanced referral systems, linkages to care, connection to resources and treatment cost assistance.

#### Accomplishments

Through a partnership with the Helpline Center, DSS supports the Treatment Resource Hotline, and searchable online database, housed on [www.AvoidOpioidSD.com](http://www.AvoidOpioidSD.com). Individuals struggling with opioid misuse and other substances, or those affected by someone else's suspected misuse, are encouraged to connect with the [Care Coordination Program](#) for support.

Expanded Health Information Exchange (HIE) capacity through integrating HIE services within 32 Federally Qualified Health Centers in 22 communities in South Dakota. This expansion integrates clinical/demographic/care summary data into the South Dakota Health Link platform and expanded the availability of access to data from across the Health Link community (64 Hospitals, 400+ primary care clinics, correctional health, community mental health centers) to an additional 59 health care providers.

South Dakota Health Link worked cooperatively with Avera Behavioral Health to identify the initial framework to allow for patients with an OUD to utilize and access Clinical Event Notification Services from the HIE to engage a trusted caregiver in their wellbeing.

Provided funding to support a number of training and education events in the area of OUD treatment and the continuum of care for those individuals.

DSS is currently contracted with four MAT providers that [expand access to MAT statewide](#) through office-based and telemedicine-based care.

MAT is an eligible service covered by Medicaid.

The Indigent Medication Program provides temporary financial support for psychotropic medication, medication for the treatment of substance use disorders and/or maintenance treatment and/or related lab



costs to eligible individuals while other funding options are identified. This can be used to cover the costs associated with MAT for individuals with no other funding source.

Developed an Emergency Department Provider Toolkit, and interactive guide for providers and hospital administrators providing strategies to incorporate best practices for screening and diagnosis, referral to treatment, safe prescribing, and community resources in an ED setting.

## Current Activities & Future Plans

The Treatment Resource Hotline & texting service is staffed 24 hours a day, 365 days a year offering free, confidential support. The Treatment Resource Hotline continues to receive phone calls since it was launched in October 2018.

Continue to work with South Dakota Health Link and Avera Behavioral Health by further developing identified needs and agreements to put the framework into use.

SDAHO will implement the Emergency Department Provider Toolkit in 4-5 hospitals and provide technical assistance to participating pilot sites.

Continued support and technical assistance for building capacity for MAT among all providers throughout the state, including accredited SUD treatment agencies.

Through partnerships with current and future partners, MAT will continue to be available across South Dakota. Care is available via telemedicine as well as through traditional office visits.

DSS has provided funding to the University of South Dakota (USD) to implement training and education related to OUD and reducing stigma associated with Naloxone and MAT on the college campus and in the community, including enhancements to the Physician Assistant (PA) curriculum through evidence-based practices.

Continue to support temporary financial assistance for cost of medications associated with MAT.

## Key Outcomes & Metrics

- ✓ Avera's second Project ECHO series covering Behavioral Health, Substance Abuse and MAT, launched on February 6, 2020 and ran through May 20, 2021, which included an additional 4 sessions then they original planned for to cover further needs identified through participant feedback. In total this series included 24 sessions with an average of 23 participants per session.
- ✓ USD concluded their 7-session Project ECHO series on Recovery Support on April 28, 2021. The Recovery Support ECHO recorded a total of 444 individuals attending the series sessions.
- ✓ Since launching the service in October 2018, the Treatment Resource Hotline has received 975 phone calls.
- ✓ More than 950 individuals engaged in a MAT program at one of the contracted STR or SOR partners from FFY19-FFY20. During FFY21, an additional 550 individuals engaged in a MAT program, bringing the total impact to more than 1,500 unduplicated individuals since the programs began.

## 6. Improve treatment engagement and retention through care coordination and follow-up services, peer and family support services, recovery housing, case management, and other recovery support services.

### Accomplishments

[Recovery Support Services](#) are available statewide and focused on improving the health and wellness of individuals through treatment engagement and retention in care.

Peer recovery support services are available to provide effective, science-based peer coaching for people living with addiction, including their loved ones. South Dakota's peer support models that of SAMHSA, utilizing Peer Support Workers, or individuals who have been successful in the recovery process. Peer support services are available via office-based and virtual coaching sessions. In February 2020, one of the contracted MAT providers (Project Recovery) integrated peer recovery support services within their clinic.

Established several new MAT-friendly recovery homes using the Oxford House model across South Dakota and supported the already established houses in the state through the formation of an Oxford House State Chapter.



Provided intensive case management for pregnant and postpartum women impacted by OUD and/or stimulant use disorder. Positive outcomes from the recovery support services received through this program led to substantial increase in pregnant women receiving integrated services, treatment, maternal health resources, legal services, transportation services, life skills education, housing assistance services, employment and job training services, case management services, and parenting services. These services and resources improve birth outcomes, reduce the risk and adverse complications of prenatal substance exposure for both mothers and newborns, and help families stay together.

**Current Activities & Future Plans**

Continue to increase availability of care coordination and follow-up services.

DSS will continue to actively work with the Oxford House to support the establishment of more drug-free, MAT-friendly recovery homes focusing first on the communities of Aberdeen, Pierre, and Yankton.

Continue increasing capacity for and implementation of peer recovery support services using office-based and virtual pathways that best meet the needs of each individual client seeking services.

DSS will continue to partner with Bethany Christian Services to offer the ReNew program (Recovering Mothers with Newborns) which integrates evidence-based models across formal systems of care to engage expectant mothers and their newborns to attain positive, life-changing behavior.

**Key Outcomes & Metrics**

- ✓ Through FFY20, Face It TOGETHER provided peer recovery coaching services to more than 550 individuals. An additional 300 individuals engaged in peer coaching services in FFY21, for a total impact of more than 850 individuals served to date.
- ✓ Project Recovery – a contracted MAT provider – integrated peer recovery support coaching services into its continuum of care beginning February 2020. In a typical month, 90% of Project Recovery's clients receive an average of 45 minutes of peer coaching as part of their treatment plan.
- ✓ As of September 30, 2021, the Oxford House has 7 houses with 65 beds supported in South Dakota.
- ✓ In FFY21, more than 30 pregnant or postpartum women impacted by opioid or stimulant use have received intensive case management services.

### Goal Area 3: Reducing Illicit Supply

**7. Increase access to safe medication storage and disposal through drug-take programs, and at-home medication storage and disposal.**

**Accomplishments**

Since 2017 the South Dakota Board of Pharmacy has placed 84 [permanent drug take-back receptacles](#) in retail pharmacies and hospitals across South Dakota and enrolled an additional 6 locations that already had their own receptacles to the South Dakota MedDrop program, bringing the total number of locations managed through the program to 90 . A comprehensive list of permanent drug take-back sites can be found on [AvoidOpioidSD.com](#).

Expanded access to safe medication storage and disposal by adding the option to order free DisposeRx packets for at-home disposal and free medication lock boxes to AvoidOpioidSD.com.

**Current Activities & Future Plans**

In partnership with DSS, the South Dakota Board of Pharmacy will continue to maintain the drug-take back receptacles placed through the program by supporting the costs of disposal and reloads.

DSS will continue to offer free DisposeRx packets and medication lock boxes, as well as supporting take-back events throughout the state.

**Key Outcomes & Metrics**

- ✓ Since program inception in 2017 through September 2021, the MedDrop Program has returned a total of 20,454 pounds of drugs for destruction.
- ✓ Since launching the DisposeRx service in January 2020, 807 packets have been mailed out at no cost for individuals to safely dispose of medication.



- ✓ Since launching the lock box service in July 2020, 509 boxes have been mailed out at no cost for individuals to safely secure their medications.
- ✓ The DEA National Take-Back day on April 24, 2021, yielded extremely successful outcomes for South Dakota. There were 1,651 pounds of medication collected for destruction through participating law enforcement locations (this was in addition to the 703 pounds collected through the MedDrop Program), 46 DisposeRx packets and 33 lock boxes were ordered.

## Goal Area 4: Response to Opioid Misuse and Abuse

### 8. Enhance overdose education and naloxone distribution across South Dakota through expanded training and continued, coordinated distribution.

#### Accomplishments

[Overdose Education and Naloxone Distribution \(OEND\)](#) has focused on equipping first responders with the knowledge and medication to appropriately assess and respond to instances of opioid overdose.

Issued a statewide standing order allowing all pharmacies to dispense naloxone to anyone at risk of an opioid-related overdose or those in a position to assist someone at risk (family members, friends or close third party). Individuals can access naloxone at participating pharmacies statewide with funding assistance available. The goal of the statewide standing order is to prevent overdose deaths from opioids.

Developed and launched a [free, online, interactive training](#) for overdose education and naloxone distribution that anyone in South Dakota can be access on demand.

#### Current Activities & Future Plans

Continue OEND for emergency responders along with ongoing evaluation of naloxone distribution (administrations, patient status, provider information) will continue to be collected.

Expanded OEND program to provide free NARCAN® to South Dakota organizations that serve clients who may be at risk of an opioid-related overdose.

Current efforts for the statewide standing order are focused on increasing awareness, both to pharmacies to encourage enrollment and to the public to educate them on this available option.

#### Key Outcomes & Metrics

- ✓ More than 700 individuals at risk of an opioid-overdose related death had an improved response in their condition following administration of NARCAN® by EMS personnel.
- ✓ 46 pharmacies have enrolled to participate in the statewide standing order. A comprehensive map of participating pharmacies can be found on [AvoidOpioidSD.com](#).



## **Appendix A: Opioid Abuse Advisory Committee Members (as of 10/1/2021)**

Laura Streich, South Dakota Department of Health, Chair

Becky Heisinger, South Dakota Association of Healthcare Organizations

Sara DeCoteau, Sisseton Wahpeton Oyate of the Lake Traverse Reservation

Maureen Deutscher, Family Representative

Mark East, South Dakota State Medical Association

Margaret Hansen, South Dakota Board of Medical & Osteopathic Examiners

Amy Hartman, Volunteers of America – Dakotas

Tiffany Wolfgang, South Dakota Department of Social Services

Brian Zeeb, South Dakota Office of Attorney General

Kristen Carter, South Dakota Pharmacists Association

Dayle Knutson, Great Plains Indian Health Services

Kari Shanard-Koenders, South Dakota Board of Pharmacy

Representative Taylor Rehfeldt, Sioux Falls

Dr. Aaron Hunt, South Dakota State University, College of Pharmacy & Allied Health Professions

Dr. Melanie Weiss, OD, Weiss Eyecare Clinic

Dr. John Rounds, PT, Pierre Physical Therapy & Rehabilitation

Tosa Two Heart, Great Plains Tribal Leaders Health Board

Dr. Jennifer Ball, PharmD, BCACP, BCGP, South Dakota State University, Center for Family Medicine



## Appendix B: Partners to Date

Aberdeen Area Chamber of Commerce  
Avera Health  
Bethany Christian Services  
Boys and Girls Club of America – South Dakota Alliance  
Cardwell C. Nuckols, MD  
Center for Family Medicine  
Center for the Prevention of Child Maltreatment at University of South Dakota  
Community HealthCare Association of the Dakotas  
Dakota State University  
Face It TOGETHER  
Imagine Agency, LLC (Hot Pink, Ink)  
KAT Marketing (GoodHealthTV®)  
Lewis & Clark Behavioral Health Services, Inc.  
Minnehaha County Jail  
Mount Marty University  
National Association of Social Workers – South Dakota Chapter  
Opioid Response Network  
Oxford House Inc.  
Prevention Resource Centers and Community-Based Prevention Coalitions  
Project Recovery & Addiction Recovery Centers of the Black Hills  
Sage Project Consultants, LLC  
SLM Consulting, LLC  
South Dakota Association of Addiction & Prevention Professionals  
South Dakota Association of Healthcare Organizations  
South Dakota Association of Nurse Anesthetists  
South Dakota Dental Association  
South Dakota Psychological Association  
South Dakota State Medical Association  
South Dakota State University  
Southeast Technical College  
The Helpline Center  
University of South Dakota



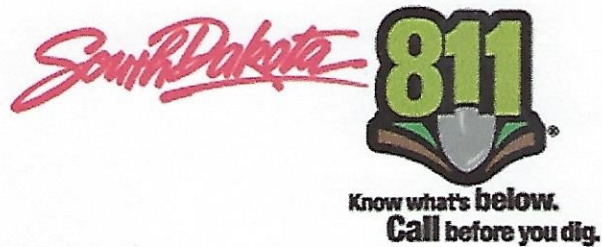
## Appendix C: Archived or Completed Strategies

### 10. Explore the potential for a comprehensive opioid management program within South Dakota Medicaid.

Integrated into strategies 4 and 5, and no longer identified as a separate initiative.

### 13. Offer training on available treatment options to jails statewide.

Integrated into strategies 1 and 2, with the intent to support the full continuum of care, in alignment with allowable costs respective to each opioid-related funding source, for the support of continued and/or induction MAT for individuals incarcerated or transitioning back into the community.



October 28, 2021

To the Joint Committee on Appropriations:

The South Dakota One Call Notification Board began safety training at Mitchell Technical Institute in 2013 and expanded this training over the next several years to include Lake Area Technical Institute, Western Dakota Technical Institute, and Southeast Technical College. The One Call Board has recognized a need and opportunity to assist some of these students in their education. One Call partnered with Build Dakota in 2020 to educate students in the importance of safety by contacting 811 before digging to protect themselves from injury, to protect buried infrastructure, and to understand South Dakota One Call laws.

Eighty-four percent of all students require financial aid to attend technical schools. Of those, 41 percent qualify for a federal Pell Grant, indicating they have significant financial need. Scholarships become crucial to their success. These scholarships not only encourage students to further their education, but also to remain in their South Dakota communities. Technology continues to advance, requiring new skill sets. Competition for employees is fierce, and those with training and experience are needed. Offering scholarship opportunities makes great business sense for South Dakota, and employers investing in hiring educated employees through industry partnerships are likely to experience a greater return on their investment.

In January 2020, the South Dakota One Call Notification Board presented JCA with a request for authority to use up to \$20,000 of One Call funds to provide scholarships through the technical institutes in South Dakota. Students involved in areas of study involving excavation would be eligible to participate. A large percentage of the required funds to support the scholarship program are offset by using penalties collected throughout the year from the One Call Complaint process. The Board believes that moving penalty payments to scholarships is a prudent use of One Call funds, and that these scholarships are a solid practice in educating students and limiting future damages to buried infrastructure. In May 2020, JCA forwarded a Letter of Intent and requested a report, annually, by November 1<sup>st</sup>.

## **TECHNICAL SCHOOLS AND BOARD APPROVED STUDY AREAS**

Lake Area Technical Institute, Watertown, South Dakota

--Building Trades and Heavy Equipment Operators

Western Dakota Technical Institute, Rapid City, South Dakota

--Construction Technology, Electrical Trades, and Plumbing Technology

Southeast Technical College

--Electrical, Plumbing, Civil Engineering Technology, Construction Management, and Land Surveying

Mitchell Technical Institute, Mitchell, South Dakota

--Electrical Construction and Maintenance, Electrical Utilities and Substation Technology, and Telecommunications

## **SOUTH DAKOTA ONE CALL NOTIFICATION BOARD 811 SCHOLARSHIP POLICIES and GUIDELINES**

Requirements to receive a South Dakota 811 Build Dakota Industry Partner Scholarship include:

- The South Dakota One Call Board will work with an industry partner and Build Dakota to sponsor a student.
- Each student is offered a full tuition scholarship if they meet the following criteria through a signed contract:
  - The student will maintain a C average or better.
  - The student agrees to meet and maintain attendance requirements of the institute.
  - The student agrees to attend a South Dakota One Call Damage Prevention presentation.
  - The student agrees to provide a letter to the One Call Board describing why this scholarship is important to them and what it means to their career.
  - The student agrees to work in South Dakota with the industry partner for a minimum of three years.
- If any of these contract requirements are not met, the student agrees to repay the sponsorship in full, at which time the scholarship money will be returned and awarded to another deserving student.

## INDUSTRY PARTNERS AND SCHOLARSHIPS AWARDED AT TECHNICAL INSTITUTES

Lake Area Technical Institute  
No scholarship awarded in 2021

Western Dakota Technical Institute  
No scholarship awarded in 2021

Southeast Technical College  
No scholarship awarded in 2021

Mitchell Technical Institute  
Industry Partner – Muth Electric  
\$5,000 South Dakota 811 Scholarship awarded to one student in Electrical Trades.

The South Dakota One Call Notification Board is pleased to have been able to award this scholarship, along with an industry partner, and the Build Dakota Scholarship Program. It is the belief of the One Call Board that assisting students in trades that involve digging will be beneficial to them by instilling a knowledge of safety in a meaningful way through the use of best safety practices.

The South Dakota One Call Notification Board wishes to thank the Joint Committee on Appropriations for its leadership and continued support in granting authority to utilize One Call Board funds for this program.

Respectfully submitted,



Larry L. Janes  
Executive Director  
South Dakota One Call Notification Board

**SOUTH DAKOTA ONE CALL, established in 1993**  
**SOUTH DAKOTA 811, since 2013**



**"Let's all do our part to make our communities and state a safe place to work and live".**  
**Always Call or "Click" 811 Before You Dig.**

For information about South Dakota One Call, please visit [www.SD811.com](http://www.SD811.com).

TO: Senator Jean Hunhoff, Lead Co-Chair, Joint Committee on Appropriations  
Representative Chris Karr, Co-Chair, Joint Committee on Appropriations

FROM: Kim Malsam-Rysdon, Secretary of Health

DATE: November 5, 2021

SUBJECT: Pierre Rural Family Medicine Residency Program

Thank you for the opportunity to provide information to the Legislature's Joint Committee on Appropriations regarding the Pierre Rural Family Medicine Residency Program. The program received accreditation in October 2017 and the first two residents with the program began their residencies in August 2018. As a reminder, residents with the rural residency program spend the first year of residency at the Sioux Falls Family Medicine Residency program before moving to Pierre for years 2 and 3.

The Department of Health (DOH) has worked closely with the Center for Family Medicine to provide the following response to the letter of intent from the Joint Committee on Appropriations for the PRFMR.

1. ***Medical Specialties, Multidisciplinary Teams and Communities Each Resident has Exposure To***

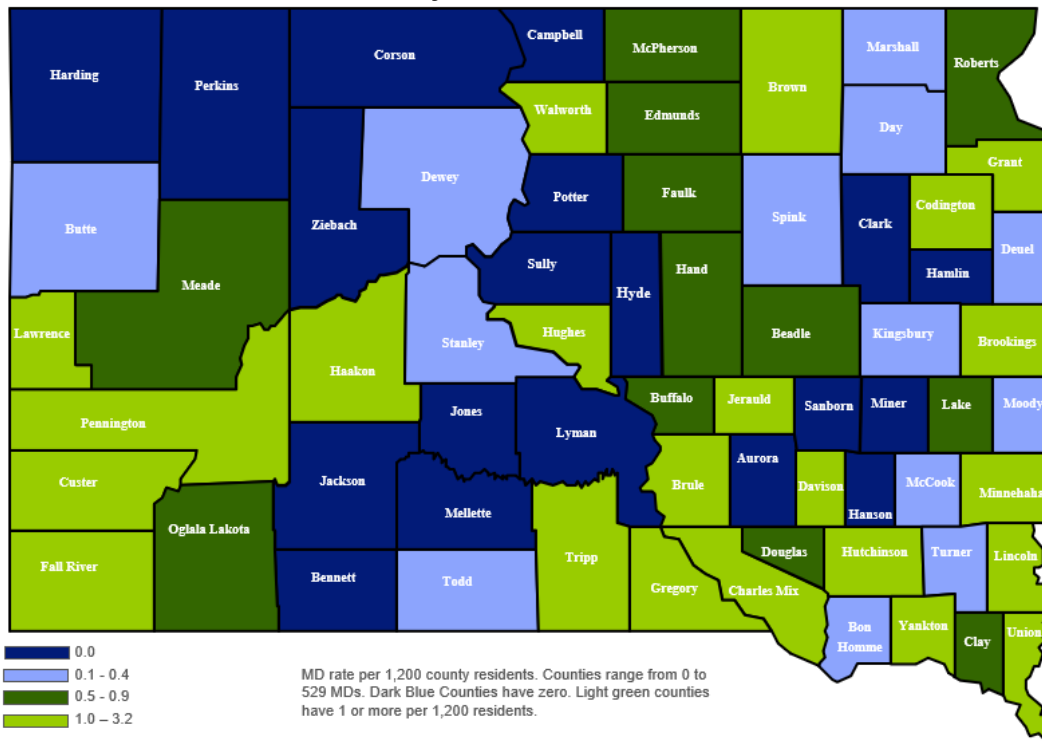
- Specialties:  
Behavioral Health; Cardiology; Emergency Medicine; Dermatology; Geriatrics; Intensivists (Pulmonology, Nephrology); Neonatology; Neurology; Obstetrics and Gynecology; Orthopedics; Palliative Medicine; Pediatrics; Public Health; Surgery
- Multidisciplinary Teams (all of which include other physicians):  
Labor & Delivery (nurses, lactation consultants, midwives, social work, etc.); ICU (nurses, respiratory therapy, pharmacists, X-ray techs, chaplain, etc.); ER (physicians, nurses, respiratory therapy, paramedics, physician assistants, nurse practitioners, etc.); Continuity clinic (nurses, nursing students, pharmacists, pharmacy students, medical students, social work students, psychologists, coding & billing technicians, laboratory and x-ray technicians, etc.)
- Communities:  
Sioux Falls; Pierre

2. ***Location of Physicians that Complete the Residency One Year and Five Years After Completion***

- 2021 graduates: one physician is practicing in rural North Dakota, one physician returned to rural Kansas.
- Class of 2022: Both residents have signed contracts and committed to practice in rural SD. One will practice in Armour and one in Pierre, beginning summer 2022.
- Class of 2023: have not committed to a location, very seriously considering SD
- Class of 2024: 100% are SD natives, very high probability of retaining in SD

3. **Areas of the State with Greatest Need for Family Medicine Physicians**

**Total Primary Care Physician Distribution in South Dakota Counties**  
**1,288 Primary Care MDs in South Dakota**



4. **Financial or In-Kind Contributions to the Program from Any Other Source Than Appropriation**

Contribution	Estimated Value and Explanation
Community subspecialist physicians' time	<p style="text-align: center;"><b>\$2,131,200</b></p> <ul style="list-style-type: none"> <li>This estimate held stable from prior year due to pandemic.</li> <li>Number of hours community specialty physicians will be devoting to resident education.</li> <li>Average Medical Group Management Association compensation for the specific specialties providing training.</li> </ul>
Financial support of the Center for Family Medicine (CFM), the sponsoring institution of the Sioux Falls and Pierre Rural Family Medicine Residencies	<p style="text-align: center;"><b>\$402,907</b></p> <p>CFM, a not-for-profit educational corporation, operates at a deficit in educating Family Medicine resident physicians. This deficit remains after accounting for all clinical operations revenue, contracts, and grants.</p> <p>Avera Health and Sanford Health provide financial support to make up this deficit.</p>
<b>TOTAL</b>	<b>\$2,534,107</b>

**5. *Any Other Metrics/Outcomes Being Used to Evaluate the Program***

Additional metrics/outcomes may be developed.

Succession planning has been taking place with the successful recruitment of, and transition to, a new local site director to replace the retiring inaugural local site director. Dr. Teresa Bormann is SD born, an enrolled tribal member, experienced in graduate medical education and passionate about rural health care and care of the underserved. Dr. Bormann will officially take over on December 1, 2021.