

MINUTES

Executive Board



Senator Brock L. Greenfield, Chair
Representative Steven Haugaard, Vice Chair
Senator Troy Heinert, Ranking Minority Member

**Sixth Meeting, 2020 Interim
November 16-17, 2020**

**Room 413 – State Capitol
Pierre, South Dakota**

The Executive Board was called to order by Senator Brock Greenfield at 10:35 a.m. in Room 413 of the State Capitol, Pierre. In accordance with COVID-19 guidance regarding limiting group gatherings, several of the members attended the meeting remotely.

A quorum was determined with the following members answering the roll call: Senators Jim Bolin, Bob Ewing (remote), Kris Langer (remote), Jim Stalzer (remote), and Jim White (remote); Representatives Spencer Gosch, Randy Gross (remote), Chris Johnson, John Mills (remote), Sue Peterson (remote), and Jamie Smith; Senator Troy Heinert, Ranking Minority Member (remote); Representative Steven Haugaard, Vice Chair; and Senator Brock L. Greenfield, Chair. Excused: Representative Lee Qualm.

Staff members present included Reed Holwegner, Director; Sue Cichos, Deputy Director; Randy Stockwell, Acting IT Manager; Tamara Darnall, Chief Fiscal and Program Analyst; David Ortbahn, Chief Research and Legal Analyst; Hilary Carruthers, IT Support Specialist; and Cindy Tryon, Senior Legislative Secretary (remote).

NOTE: For purpose of continuity, the following minutes are not necessarily in chronological order. Also, all referenced documents distributed at the meeting are attached to the original minutes on file in the Legislative Research Council office. This meeting was webcast live. The archived webcast is available at the LRC website at sdlegislature.gov.

Approval of Minutes

Senator Bolin moved, seconded by Representative Smith, to approve the minutes of the August 31, 2020, Executive Board meeting. Motion prevailed on a voice vote.

Representative Gosch moved, seconded by Representative Johnson, to approve the minutes of the September 21, 2020, Executive Board meeting. Motion prevailed on a voice vote.

Management Reports

Mr. Randy Stockwell, Acting Information Technology Manager, said the IT staff is working on technological upgrades in the chambers and committee rooms, which will accommodate remote conferencing in all the meeting rooms and the chambers. The new devices for the 2021-2022 sessions have been purchased and include either an iPad or Windows 10 device for each legislator. The IT staff is in the process of upgrading the website, including making changes that will accommodate the new Lawmaker technologies. The staff is also working on an inhouse system to replace Board Papers.

Senator Greenfield commended the IT staff for working to transition away from the Board Papers application. Senator Greenfield also thanked Mr. Stockwell for stepping up to serve as Acting IT Manager and thanked him for his willingness to put in the extra hours needed.

Ms. Tamara Darnall, Chief Fiscal & Program Analyst, explained the increases in the legislator salaries for the 2021 session. The 8.1% salary increase for the 2021 session creates a shortfall in the current LRC of \$61,114. Ms. Darnall recommends increasing the FY2021 and FY2022 LRC budgets by \$61,114 to fully fund the salary increase. In response to a question regarding the salary increase, Ms. Darnall explained the salary amount is based on the general population salary survey released each year by the federal government. The increase is one-fifth of the amount shown on the salary survey. The survey is broken down by state, and this amount is based on South Dakota's 2019 salary increase.

Ms. Darnall said the fiscal staff will be giving updates today on program evaluations, Lean review contracts, and the State Aid Issue Memorandum. FY2022 agency budget requests have been received, and the fiscal staff are analyzing those requests.

Ms. Darnall introduced Mr. Carter Dykstra, Fiscal and Program Analyst, the newest member of the LRC fiscal staff. Mr. Dykstra replaces Ms. Ariel Hammerquist who is now working for the Montana Legislature. The Executive Board members welcomed Mr. Dykstra to the LRC.

Mr. David Ortbahn, Chief Research & Legal Analyst, said the research staff covered the Rules Review Committee during the interim when the Code Counsel position was vacant. The staff compiled interim committee reports, as well as researching and writing the requested Issue Memorandums. The LRC has received and reviewed three initiated ballot measures for the 2022 election. In response to a question regarding the topics of those initiated ballot measures, Mr. Ortbahn said the initiated measures address Medicaid expansion and the multiple subject rule regarding initiated measures.

The research staff is also researching and drafting requested legislation for the 2021 session. The staff appreciates the early bill requests as that allows them more time for preparing the legislation.

Mr. Ortbahn introduced Ms. Brigid Hoffman, the new Legislative Attorney in the LRC, replacing Mr. Alex Timperley who is now working for the State of Nebraska. The Executive Board members welcomed Ms. Hoffman to the LRC.

Mr. Reed Holwegner, Director, introduced the new **Code Counsel, Mr. Justin Goetz**. Mr. Goetz said he brings general practitioner experience to the Code Counsel position and plans to follow the philosophy of getting back to the basics. The Executive Board members welcomed Mr. Goetz to the LRC.

Director Holwegner commended the LRC staff for the success of the meetings of the five special committees held in August. The committees were assigned the duties of researching and recommending how to spend the COVID moneys that South Dakota received from the federal government.

Ms. Sue Cichos, Deputy Director, said the operations staff assisted with the meetings of the interim committees, the five special committees, and the Special Legislative Session. The operations staff continue preparations for the 2021 session. All legislators elected in the 2020 election are listed on the LRC website. Forms and session information has been mailed to all legislators. The new Lawmaker system will make accessing legislator information more efficient for the staff.

Mr. Russell Olson, Auditor General, Department of Legislative Audit (DLA), said the audit of the Comprehensive Annual Financial Report (CAFR) is progressing, but there have been some delays due to COVID-19. The goal is to issue the CAFR by December 31. DLA will conduct the single audit for the State of South Dakota, which has a deadline of March 31, 2021. The federal government provides the outline as to what needs to be included in the single audit. Last year 13 grants were reviewed, and this year 20 grants will be reviewed. The staff will do their best to meet the March 31 deadline.

DLA also audits every county in the state, doing a few counties at a time. The county audits have been difficult this year because of COVID-19. DLA recently lost two experienced audit staff. Mr. Olson said his goal is to get the right people hired into those positions. Approved at the August Executive Board meeting, the increased funding request to assist in hiring and retaining DLA staff is critical.

Subcommittee Reports

Budget Subcommittee

Representative Spencer Gosch, Budget Subcommittee, said Ms. Darnall's management report covered most of the discussion held in the budget subcommittee meeting. Representative Gosch welcomed Mr. Dykstra as the newest member of the fiscal staff. The agency assignments for the fiscal staff are available on the LRC website.

Technology Subcommittee

Senator Bolin, Technology Subcommittee, thanked Mr. Stockwell for accepting the Acting IT Manager position. Senator Bolin said Mr. Stockwell's management report covered the information addressed in the Technology Subcommittee meeting.

Interim Committee Reports

The full report of the 2020 Interim Committee Draft Final Reports and Judicial Opinions is available on the LRC website ([Document #1](#)).

Code Commission

Ms. Maggie Gillespie, Chair, Code Commission, presented the Code Commission's draft final report which can be found on pages 3-4 of [Document #1](#). The Code Commission is responsible for the reprinting of the South Dakota Code as needed. The next volumes to be reprinted are volumes six and seven, and the Code Commission has been working with the Code Counsel and the publisher to ensure the chapters within those volumes are split properly. The Commission has updated and revised the contract with Thomson Reuters, the publisher of the Code. Along with the Code Counsel, the Commission continues to work with state agencies regarding technical corrections needing to be made in the Code.

Senator Bolin pointed out that Maggie Gillespie served 10 years in the Legislature prior to accepting the appointment to the Code Commission, thanking her for her continued service to the State of South Dakota.

State-Tribal Relations

Representative Shawn Bordeaux, Chair, State-Tribal Relations, and Mr. Michael Loesevitz, Senior Legislative Attorney and committee staff, presented the State-Tribal Relations draft interim committee final report, which can be found on pages 19-20 of [Document #1](#). Mr. Loesevitz said the committee received approval from the Executive Board to visit each of the nine tribes, but COVID-19 prohibited those visits. Tribal leaders were invited to take part in the committee meetings remotely and many did so. The Governor's Office and the Department of Tribal Relations were also invited to take part in the meetings but chose not to attend. The committee heard testimony on moving the Indian Education Office back to the Department of Education and will support legislation requiring the office to be moved back. The committee will hold one more meeting in December.

Representative Bordeaux said this year has been a busy time for the tribes. The State-Tribal Relations Committee had meaningful conversations and heard from several tribal leaders on many different issues. The committee hopes to visit each of the tribes in the future.

Ag Land Assessment Task Force

Mr. Michael Loesevitz, Senior Legislative Attorney, presented the Ag Land Assessment Task Force draft interim committee final report which can be found on pages 1-2 of [Document #1](#). The task force met one time during the interim. Mr. Loesevitz explained soil ratings and commented that those ratings are not always accurate. Information was presented to the task force by the Department of Revenue on how adjustments can be made. Mr. Loesevitz said Representative Chaffee presented several flow charts to the task force, and those charts are the basis for legislation that is being drafted.

Judicial Opinion Report

Mr. Matt Frame, Legislative Attorney, presented the Judicial Opinion Report which can be found on pages 21-23 of [Document #1](#). Mr. Frame went through each of the court cases found in the report and the recommendations based on the decisions.

Representative Haugaard moved, seconded by Representative Gosch, the Executive Board accept the recommendations as found in the Judicial Opinions 2020 Report and that the recommendations be forwarded to the House and Senate Judiciary Committee Chairpersons for further action. Motion prevailed on a roll call vote with 12 voting AYE; 3 EXCUSED. Voting AYE: Bolin, Ewing, Stalzer, Gosch, Gross, Johnson, Mills, Peterson, Smith, Heinert, Haugaard, and Greenfield. EXCUSED: Langer, White, Qualm.

Representative Gosch suggested that Mr. Frame present the Judicial Opinions Report to the Judiciary committee just as the report was presented to the Executive Board.

Representative Peterson requested a report to the Executive Board regarding the status as to whether or not the Judiciary Committees have followed through over the past three to four years on recommendations made in previous Judicial Opinion Reports.

Mental Health of First Responders Task Force

Representative Rhonda Milstead, Chair, Mental Health of First Responders Task Force, presented the Mental Health of First Responders Task Force draft interim final report, which can be found on pages 13-16 of [Document #1](#). Representative Milstead said the task force will meet again in December and at that meeting will develop a strategy for what needs to be done during the 2021 session to address the need for mental health care for our first responders.

Senator Heinert served on this task force and said the level of commitment and frustration voiced by first responders to the task force members was a big step; the first responders are looking for some help. Senator Heinert said that when legislation regarding this issue is brought forward to the Legislature, it is important it be taken seriously.

Representative Milstead said the task force members and the first responders appreciate the Executive Board approving this interim study so they could be heard, and they now look forward to the Legislature moving forward on their behalf.

Mental Health Services Delivery Task Force

Representative Kevin Jensen, Chair, Mental Health Services Delivery Task Force, presented the Mental Health Services Delivery Task Force draft interim final report which can be found on pages 17-18 of [Document #1](#). Representative Jensen said the task force will meet again in December. At that meeting, the task force will work closely with the Department of Social Services and the Rules Review Committee to see what can be done to improve the delivery of mental healthcare through rules and what needs to be addressed through legislative action.

Representative Jensen thanked the Executive Board for the opportunity to conduct a more thorough study on the delivery of mental health services in South Dakota. Two examples of ways to improve delivery are a call-in phone number for those in need and a social media platform sharing information. Representative Jensen added that another major issue the task force has discussed is restoration to competency.

Interim Rules Review Committee

Representative Jean Hunhoff, Chair, Rules Review Committee, presented the Interim Rules Review Committee draft interim committee final report which can be found on pages 5-8 of [Document #1](#). Representative Hunhoff explained the rules reversions requested by the committee this interim. The number of rules reviewed this interim was aggressive. The committee has one more meeting on December 7 to review the hemp rules currently being drafted.

Representative Hunhoff thanked the LRC staff for their assistance this interim, adding that Justin Goetz, the new Code Counsel, stepped in late in the interim and is doing a good job staffing the committee.

Senator Bolin moved, seconded by Representative Gosch, to adopt the interim committee reports presented today, including Code Commission, State-Tribal Relations, Ag Land Assessment, Mental Health of First Responders, Mental Health Services Delivery, and Interim Rules Review. Motion prevailed on a roll call vote with 13 voting AYE; 2 EXCUSED. Voting AYE: Bolin, Ewing, Langer, Stalzer, Gosch, Gross, Johnson, Mills, Peterson, Smith, Heinert, Haugaard, and Greenfield. EXCUSED: White and Qualm.

Government Operations and Audit Committee (GOAC)

Senator Greenfield said GOAC decided not to present a final report to the Executive Board and will instead prepare a report to be shared with the full Legislature when session starts.

Senator Heinert said the GOAC Committee is extremely important and the committee's decision to not present a report to the Executive Board is troubling. By not receiving a GOAC report the Executive Board does not have the opportunity to address GOAC's findings.

Senator Greenfield asked Director Holwegner if it is incumbent upon the Executive Board to adopt GOAC's final report. Director Holwegner said there may need to be a disclaimer in the GOAC report, stating that the report has not been acted on by the Executive Board.

Program Evaluations Update

Ms. Jennifer Geuther, Fiscal and Program Analyst, presented follow-up reports on two program evaluations conducted in 2018. The purpose of the follow-up reports is to determine the status of the program evaluation findings and recommendations. The first report presented was regarding the Unified Judicial System's Drug Court program ([Document #2](#)). The second report presented was regarding the Department of Human Services' Dakota at Home program ([Document #3](#)).

Review of Lean Contracts

Ms. Sakura Rohleder, Fiscal and Program Analyst, said during the 2020 Legislative Session, the Joint Committee on Appropriations selected three agencies to go through the Lean review process. Those agencies are the Department of Education, the Attorney General's Office, and the Legislative Research Council's fiscal division. All three agencies selected the same consulting firm, ReEngine Consulting, to conduct the Lean reviews. By combining some of the training, the consultant was able to reduce the cost of the contract for all agencies to \$314,775.

In response to a question, Ms. Rohleder explained the Lean review process is not about helping agencies find more money but rather helping them learn about the process of removing waste. The consultant provides training so the agencies can find inefficiencies in their daily processes and learn ways to help correct those inefficiencies.

Representative Gosch moved, seconded by Representative Johnson, to approve the \$314,775 as requested to fund Lean contracts for the following three agencies: Department of Education, Attorney General's Office, and the Legislative Research Council. Motion prevailed on a roll call vote with 11 voting AYE; 1 voting NAY; and 3 EXCUSED. Voting AYE: Ewing, Langer, Stalzer, Gosch, Gross, Johnson, Mills, Peterson, Heinert, Haugaard, and Greenfield. Voting NAY: Bolin. EXCUSED: White, Qualm, and Smith.

Executive Session to Discuss LRC Staff

Representative Smith moved, seconded by Representative Gosch, that the Executive Board go into executive session to discuss items relating to personnel. Motion prevailed on a roll call vote with 13 voting AYE; 2 EXCUSED. Voting AYE: Bolin, Ewing, Langer, Stalzer, Gosch, Gross, Johnson, Mills, Peterson, Smith, Heinert, Haugaard, and Greenfield. EXCUSED: White and Qualm.

The Executive Board went into executive session at 2:04 p.m.

Representative Peterson moved, seconded by Representative Gosch, that the Executive Board come out of executive session and that the record reflect no action was taken. Motion prevailed on a voice vote.

The Executive Board came out of executive session at 3:30 p.m.

Preparation for 2021 Session

Senator Greenfield said there have been informational discussions about addressing COVID-19 and the upcoming legislative session. The information collected will be shared with the new House and Senate leadership once they are elected, and they will then be responsible for finalizing COVID-19 policies for both chambers. The plans need to be finalized by November 25 to allow the LRC to complete the hiring of session staff.

Representative Gosch moved, seconded by Representative Johnson, that the Executive Board be in recess until 9:00 a.m. Tuesday morning. Motion prevailed on a voice vote.

Recess

The Executive Board recessed at 3:40 p.m. to resume at 9:00 a.m. on Tuesday, November 17.

Call to Order – Tuesday, November 17

Senator Greenfield called the Executive Board meeting back to order at 9:00 a.m., Tuesday, November 17, noting a quorum was present.

Annual Outcomes Report

Mr. Holwegner presented the Annual Outcomes Report as required by SDCL 13-1-60 and 13-1-61 ([Document #4](#)). Also entered into the record is a written report from the South Dakota Investment Council ([Document #5](#)), and a written report from the South Dakota Retirement System ([Document #6](#)).

Additional Interim Committee Reports

Joint Committee on Appropriations

Representative Chris Karr, Lead Co-Chair, Joint Committee on Appropriations (JCA), went through the JCA final report for the 2020 interim which can be found on pages 9-12 of [Document #1](#). JCA will meet again in November and December to monitor the Coronavirus Relief Fund and the grant programs based on those funds; there is a lot of work to be done to get those dollars out by the end of the year.

Representative Karr said a Letter of Intent (LOI) to the Bureau of Administration (BOA) was approved at the May JCA meeting asking the agency to report on the long range plan for state owned buildings in the Pierre area and plans for any future building needs. After receiving the LOI the BOA put out an RFP to hire a company to prepare that report. The cost of the study is \$60,000 and BOA has asked the LRC to pay for the study.

Senator John Wiik, Co-Chair, JCA, said the genesis of the LOI to BOA was regarding spaces in the State Capitol complex that are adequate and areas that are inadequate to find a way state employees can work more efficiently and safely. This LOI could be considered an unfunded mandate as the JCA handed a task to the BOA without providing funding. Senator Wiik said the JCA is requesting \$60,000 from the legislative contingency fund to pay for this study.

Representative Karr said the communication regarding who is expected to fund the costs of any LOI requests needs to be made clear when preparing the LOI. The JCA has learned from this experience and will do better in the future.

Senator Bolin moved, seconded by Senator Langer, to transfer \$60,000 from the legislative contingency fund to the Bureau of Administration (BOA) to cover the cost of a contract BOA entered into to hire a company to prepare the information requested from the Joint Committee on Appropriations to the BOA through a Letter of Intent. Motion prevailed on a roll call vote with 9 voting AYE, 5 voting NAY, 1 EXCUSED. Voting AYE: Bolin, Langer, Stalzer, White, Gosch, Johnson, Mills, Haugaard, and Greenfield. Voting NAY: Ewing, Gross, Peterson, Smith, and Heinert. EXCUSED: Qualm.

Representative Smith moved, seconded by Representative Haugaard, to adopt the Joint Committee on Appropriations report as presented. Motion prevailed on a roll call vote with 13 voting AYE, 2 Excused. Voting AYE: Bolin, Langer, Stalzer, White, Gosch, Gross, Johnson, Mills, Peterson, Smith, Heinert, Haugaard, and Greenfield. EXCUSED: Ewing and Qualm.

Issue Memorandums

Expansion of Ellsworth Air Force Base

Ms. Anna Madsen, Research Analyst, presented the Ellsworth Air Force Base (AFB) Expansion Issue Memorandum regarding the impact on the Ellsworth AFB area due to the AFB being selected to host the B-21 bombers ([Document #7](#)). With the increase of personnel needed to support the B-21 mission, government officials estimate the economic impact to the surrounding area to be great. However, the expansion also calls for increased needs in housing, school capacities, services, and infrastructure. The Legislature may be asked to address these concerns in various ways.

Sales Tax Exemptions

Mr. Michael Loesevitz, Senior Legislative Attorney, presented the Sale Tax Exemptions Issue Memorandum which analyzes the rationale for the exemptions to the state sales tax ([Document #8](#)). The issue memorandum includes a chart providing the reasoning behind each of the sales tax exemptions.

Senator Bolin thanked Mr. Loesevitz for this thorough and detailed study on South Dakota's sales tax exemptions. Senator Bolin said this topic has been studied several times and legislators should be discouraged from requesting another study on tax exemptions.

Senator Heinert agreed that another study on tax exemptions is not needed in the near future, but it may be time to look at removing and adding some exemptions.

State Aid to K-12 Education Funding Formula

Ms. Sakura Rohleder, Fiscal and Program Analyst, presented the State Aid to Education Formula Issue Memorandum [\(Document #9\)](#). The annual funding for K-12 education is based on a formula revised during the 2016 legislative session. The state aid to education budget makes up more than a quarter of the general fund expenditure for the state. The current formula calculates the funding based on a target teacher salary and the student teacher ratio. The state aid to special education formula is based on the disability category levels, and the rebase of the per-student allocations every two years.

Senator Bolin said this is a good study, but the LRC staff need to be allowed to spend time on topics that have not been evaluated before. This issue memorandum has been requested and written several times and another such study should not be needed within the next five years.

Gubernatorial Emergency Powers

Ms. Anita Thomas, Principal Legislative Attorney, presented the Gubernatorial Emergency Powers Issue Memorandum [\(Document #10\)](#). This issue memorandum not only looks at the emergency powers for the Governor of South Dakota but also includes information regarding the states of Iowa, Minnesota, Montana, Nebraska, North Dakota, Wyoming, and Michigan. Over time, all states have recognized the occurrence of certain natural or man-made events that may require a coordinated response. Some states provide for this constitutionally, some statutorily, and some through case law and common practice. In studying several states, it is evident there are similarities, and there are notable differences in the way the states address gubernatorial emergency powers.

Surrogacy Regulations

Mr. Matt Frame, Legislative Attorney, presented a draft issue memorandum on Surrogacy Regulations in South Dakota. Mr. Frame said the LRC is committed to providing clear information and facts and does not intend to influence a policy or perspective in order to assist in making informed decisions. Surrogacy is a morally and legally complex situation, and South Dakota joins about half of the states in not having clear statutes regulating surrogacy.

Senator Greenfield allowed remote testimony from **Representative Jon Hansen, District 25**, and **Mr. Chris Motz, Executive Director, SD Catholic Conference**, regarding the subject. Both gentlemen testified that they believe the information found in the draft memorandum is flawed and incomplete and asked the Executive Board to reject this issue memorandum.

Senator Heinert said Mr. Frame provided a study on South Dakota laws regarding surrogacy as requested. This memorandum is not pro or anti surrogacy but rather provides information needed to decide if something needs to be done legislatively regarding surrogacy. Senator Heinert pointed out the Executive Board hearing outside testimony on an issue memorandum is highly out of the ordinary and the Board should not reject a report just because certain others do not like the findings.

Representative Peterson moved, seconded by Senator Stalzer, the Executive Board not adopt the Surrogacy Regulations Issue Memorandum and direct staff to do more research and rewrite the memorandum.

Senator Greenfield thanked Mr. Frame for his work and apologized for the way some of the sentiments regarding this issue were presented during this meeting. Senator Greenfield said he does, however, believe public testimony should be allowed when requested.

Representative Haugaard made a substitute motion, seconded by Representative Gosch, to rescind the Executive Board's directive to the LRC to prepare a Surrogacy Regulations Issue Memorandum and the issue memorandum drafted for this Executive Board meeting be removed from the LRC website. The substitute motion prevailed on a roll call vote with 11 AYES, 2 NAYS, 2 EXCUSED. Voting AYE: Bolin, Langer, Stalzer, White, Gosch, Gross, Johnson, Mills, Peterson, Haugaard, and Greenfield. Voting NAY: Smith and Heinert. EXCUSED: Ewing and Qualm.

Residency Laws

Mr. Matt Frame, Legislative Attorney, presented the Residency Laws Issue Memorandum ([Document #11](#)). Residency laws vary depending on the context to which they are applied. A uniform definition of residency is difficult to achieve. This issue memorandum reviews the background of residency laws, the current residency laws in South Dakota, and how the laws compare to other states' residency laws.

Mr. Frame said residency is often based on domicile. Once domicile is established, a person's residency is easy to resolve. When implementing residency, states need to be sure not to interfere with a person's constitutional rights.

Redistricting

Mr. Matt Frame, Legislative Attorney, presented the Redistricting 2020 Issue Memorandum ([Document #12](#)). Every ten years the Legislature is tasked in creating a new district map for state legislative seats. The next redistricting in South Dakota is to be completed in 2021. This process is both a state and federal constitutional requirement. Redistricting is based on census data and the 2020 census faced additional obstacles because of COVID-19. States normally receive the census data prior to March 31, but due to COVID-19 the census data may not be available until July 31, 2021. This delay in acquiring the necessary data will make it challenging for the Legislature to meet its constitutional requirement of completing the redistricting by December 1, 2021.

Representative Gosch moved, seconded by Senator Heinert, the Executive Board adopt the following Issue Memorandums as presented: Expansion of Ellsworth Air Force Base, Sales Tax Exemptions, Education Funding Formula, Gubernatorial Emergency Powers, Residency Laws, and Redistricting. Motion prevailed on a roll call vote with 13 voting AYE, 2 Excused. Voting AYE: Bolin, Langer, Stalzer, White, Gosch, Gross, Johnson, Mills, Peterson, Smith, Heinert, Haugaard, and Greenfield. EXCUSED: Ewing and Qualm.

LRC Personnel Manual Update

Director Holwegner proposed changes to the LRC Personnel Manual. The proposed change would strike the line requiring an LRC employee to wait six months before using any leave and is based on the administrative rule changes previously adopted.

Representative Gross moved, seconded by Senator Bolin, to approve the changes to the LRC Personnel Manual as presented. Motion prevailed on a roll call vote with 13 voting AYE, 2 Excused. Voting AYE: Bolin, Langer, Stalzer, White, Gosch, Gross, Johnson, Mills, Peterson, Smith, Heinert, Haugaard, and Greenfield. EXCUSED: Ewing and Qualm.

New Member Orientation

Director Holwegner presented a draft agenda for the upcoming new member orientation. Representatives Gosch and Gross said they like continuing to include sophomore legislators in the training to discuss the “what I wish I knew” information to the freshman legislators.

Representative Smith moved, seconded by Senator Bolin, to accept the proposed agenda for the new member orientation and to continue working with leadership in preparation for the orientation. Motion prevailed on a roll call vote with 13 voting AYE, 2 Excused. Voting AYE: Bolin, Langer, Stalzer, White, Gosch, Gross, Johnson, Mills, Peterson, Smith, Heinert, Haugaard, and Greenfield. EXCUSED: Ewing and Qualm.

Adjourn

Senator Bolin moved, seconded by Representative Smith, the Executive Board be adjourned. Motion prevailed on a voice vote.

The Executive Board adjourned at 2:22 p.m.