



December 5, 2017

Mr. Scott Bollinger, Commissioner
Bureau of Administration
500 East Capitol Avenue
Pierre, South Dakota 57501

Dear Commissioner Bollinger:

The Government Operations and Audit Committee has scheduled a meeting for December 18, 2017, in room 362, in the State Capitol Building, to review various issues involving state government.

The Committee requests that you be present on December 18, 2017 to discuss:

- The sources and uses of funds in the Extraordinary Litigation Fund
- State agency records retention policies

If you plan to present handouts, please provide them to Tim Flannery five days before the meeting so this information can be forwarded to Committee members in advance of the actual meeting date. This is the sixth item on the agenda and the meeting is scheduled to begin at 8:00 a.m.

If you have any questions, please contact Tim Flannery with the Department of Legislative Audit at 773-3595.

Sincerely,

A handwritten signature in blue ink that reads "Deb Peters". The signature is fluid and cursive.

Senator Deb Peters, Chair
Government Operations and Audit Committee

A handwritten signature in blue ink that reads "Jan Hunhoff". The signature is fluid and cursive.

Representative Hunhoff, Vice-Chair
Government Operations and Audit Committee

Cc: Nathan Sanderson, Governor's Office
Liza Clark, Bureau of Finance and Management